

## ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

WEDNESDAY 21 JUNE 2017

7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of Meeting Held on**

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **Update Report On Adult Social Care** 3 - 58

6. **Adult and Communities Performance Report** 59 - 60

7. **Proposal For A Cross Party Task and Finish Group To Review Community Involvement In Neighbourhood Issues** 61 - 82



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact on as soon as possible.

## CRIME AND DISORDER SCRUTINY COMMITTEE FOR ITEM 8 ONLY

- |     |  |                  |
|-----|--|------------------|
| 8.  | <b>Safer Peterborough Partnership Plan 2017-2020</b>                 | <b>83 - 140</b>  |
| 9.  | <b>Review of 2016 - 2017 and Draft Work Programme Report 2017/18</b> | <b>141 - 168</b> |
| 10. | <b>Forward Plan of Executive Decisions</b>                           | <b>169 - 212</b> |
| 11. | <b>Work Programme</b>  |                  |
| 12. | <b>Date Of Next Meeting</b>  |                  |

12 September 2017

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

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#### Committee Members:

Councillors: A. Ali, R. Bisby, R. Brown, J. Bull (Vice Chairman), J. R. Fox, H. Fuller (Chairman), D. King, S. Martin, L. Serluca, A. Shaheed and J. Whitby

Parish Councillor Co-opted Member: N. Boyce

Substitutes: Councillors: A. Bond, Hussain, S. Lane and G. Nawaz

Further information about this meeting can be obtained from Joanna Morley on telephone 01733 452468 or by email – [joanna.morley@peterborough.gov.uk](mailto:joanna.morley@peterborough.gov.uk)

<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 5
<b>21 JUNE 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director, Adult Services and Communities	
Cabinet Member(s) responsible:	Cllr Wayne Fitzgerald, Cabinet Member for Integrated Adult Social Care and Health	
Contact Officer(s):	Debbie McQuade, Assistant Director, ASC Operations Oliver Hayward, Assistant Director, Commissioning	Tel. 452440 Tel.

**UPDATE REPORT ON ADULT SOCIAL CARE**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Service Director for Adult Services and Communities	<b>Deadline date:</b> N/A
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Note and comment upon progress made, note the priorities, challenges and opportunities facing Adult Social Care (ASC) and any specific areas that the Committee may wish to scrutinise during 2017/18.</li> <li>2. Note the four outcomes in the Department of Health’s Adult Social Care Outcomes Framework and the Local Account 2015/16 (2016/17 pending) that ASC use as a self assessment tool.</li> <li>3. Agree to the presentation of performance dashboard information ahead of each Scrutiny Committee to inform the agenda setting process.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report has been requested by the Committee as part of its annual work planning process, to help inform those aspects of Adult Social Care that it may wish to scrutinise throughout the year.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report provides an overview of the work of the Adult Social Care service which forms part of the Adults and Communities Department and the progress in delivering Adult Social Care and the transformation programme for Adult Social Care. The report evidences how Adult Social Care meets the four outcomes in the Department of Health’s Adult Social Care Outcomes Framework as well as its statutory duties as determined by the Care Act. Adult Social Care sits within the portfolio of the Cabinet Member for Integrated Adult Social Care and Health.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference . No.2.1, Functions determined by Council, 1. Adult Social Care.

2.3 *How does this report link to the Corporate Priorities?*

The Adult Social Care Transformation Programme is part of the wider Customer Experience programme and part of the integration of health and social care through the Sustainable Transformation Plan (STP) and the Better Care Fund (BCF) to help the Council manage demand for services and to improve the experience of people when accessing key services.

The programme specifically links to the corporate priority to safeguard vulnerable children and

adults, and contributes to the priorities (i) to keep our communities safe, cohesive and healthy, and (ii) to achieve the best health and wellbeing for the city

2.4 *How does this report link to the Children in care Pledge?*

The redesign of the 0 to 25 service including residential short breaks, seeks to develop a model that will ensure children, young people and their families receive information, support and care that supports independence, personalisation and choice.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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4. **BACKGROUND AND KEY ISSUES**

4.1 In 2015/16 adult social care was reformed through the implementation of the Care Act which has delivered the most fundamental changes to health and social care for a generation or more.

As previously reported, in 2014 NHS England published a paper on the changes the NHS need to make in terms of how it will provide care in the future and address its financial challenge. Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) developed a plan with both Peterborough and Cambridgeshire councils explaining how they were going to meet these objectives. These plans are called the Sustainability Transformation Plans.

The Council has continued to establish closer working with Cambridgeshire County Council and Cambridgeshire and Peterborough Foundation Trust (mental health and community health provider) to improve outcomes for people who are currently living independently but are vulnerable to becoming frail or needing higher levels of support or intervention in the future and for those people that have significant ongoing needs and receive support from a range of organisations.

All of this is being addressed within the context of increasing demand and financial challenge faced by the council and the four outcomes within the Adult Social Care Framework:

- Keeping people safe (safeguarding vulnerable adults whose circumstances make them vulnerable and protecting them from avoidable harm)
- Making sure people have a good quality of life (ensuring quality of life for people with care and support needs)
- Supporting people to be independent (delaying and reducing the need for care and support)
- Listening to people (ensuring people have a positive experience of care and support)

4.2 **KEY ISSUES**

The arrangements described above provide a unique opportunity to think differently about the way services are delivered, alongside our commitment to becoming a commissioning council.

With this in mind, we have used the opportunity to identify the key priorities that will deliver services effectively and sustainably, each building on the good work already being delivered across the service.

The key work streams that have been identified so far are:

- To continue to improve and enhance our relationship with providers and build capacity for the provision of care
- To continue to support the improvement of quality in the care system working closely with the CCG and other key partners

- To continue to create a stronger focus on preventative work through creative and innovative projects, including comprehensive advice and information, making full use of digital technologies and ensuring a knowledgeable and skilled workforce with the Adult Social Care front door offer
- To continue to create a stronger focus on maintaining independence through the Home Services Delivery Model
- To continue to work closely with the Carers Trust to further improve our support to carers
- To continue to review safeguarding and quality assure practice to ensure it is robust but proportionate
- To review the Multi Agency Safeguarding Hub to consider a future co -located model with Cambridgeshire County Council and the police ensuring there is not a negative impact on the local model of early resolution
- To identify opportunities to work more effectively together and deliver the Sustainability and Transformation Plans with a focus on alignment of relevant services to further develop multi disciplinary work within neighbourhood teams
- To ensure opportunities for integration across health and wider social care systems are identified and pursued with a focus on developing a robust reablement and intermediate care pathway
- To measure and monitor performance, both quantitative and qualitative, robustly to ensure that potential issues and risks are identified early and, where possible, prevented
- To continue to be recognised as a good performer in terms of the numbers of delayed transfers of care from hospital attributable to Adult Social Care

Key issues are summarised in more detail below.

#### 4.2.1 **Market Position Statement**

The Council's Market position Statement was published towards the end of 2016; this statement is also located on the council's commissioning webpage along with a summary document which is attached at appendix 1. The statement, which is designed to set out the future needs of the city, is a live and evolving document amended and added to as the objectives/intentions are in progress or delivered.

The adult social care commissioning team has also focused activity on the development of a fee policy framework during 2016. This is to understand the core cost drivers of our residential and nursing care providers. We asked providers to complete a schedule of costs so that we could understand their pressures and identify a fair market price for care in the local economy. Alongside the response from providers we have also considered benchmark data and demand levels/forecasts and an initial outline fee policy framework is imminent.

Further work is needed to ensure the framework is fair and sustainable for both commissioners and providers; this work will include greater involvement of providers with the expectation that towards the end of the year we will be in a position to consult on the framework with all providers on the indicative fee levels for the next three years.

#### 4.2.2 **Quality Improvement**

In October 2016 we launched the Quality Improvement Team, the aim of this resource being to improve quality standards within the care sector and to ensure service users have the best possible experience of the care they receive, wherever that might be. The team also coordinates and manages notifications of concerns received by the Council in relation to care services delivery. The Quality Improvement Officers work with providers to recognise poor practice and develop action plans to consistently improve performance.

The team are also instrumental in identifying where a provider is likely to enter the Provider Failure process through contractual routes, be this via a breach, suspension or termination of service provision. The team work closely with other statutory and voluntary agencies to support providers, and to ensure that we have a whole systems approach to quality.

The analyst function within the team coordinates and manages a range of information and intelligence on provider performance, bringing this all together in a cohesive format that supports and informs decision making processes through weekly commissioning and safeguarding meetings.

During the past year the department invested in the development of a Registered Managers Network facilitated by a local organisation and supported by Skills for Care. The feedback from managers has been very positive, the managers are identifying areas for their professional development and training needs in addition to having the opportunity on a bi-monthly basis to hear keynote talks from a range of local and national agencies. It is also a great opportunity for managers to network and share good practice. The network continues to be supported throughout 2017-2018.

#### **4.2.3 Preventative Strategy**

Peterborough is developing a strategic approach to the commissioning and delivery of secondary preventative/early intervention services primarily for older adults in Peterborough. It will be designed to support the increasing demands of an ageing population to thrive in the community in their homes without drawing on the additional resources traditionally commissioned and provided by the Council.

A methodology based on the Association of Directors of Adult Social Services (ADASS) 'Count Me In' process will be utilised to develop the principles/priorities within the strategy while the "Thrive" framework will be used to create the overall vision.

In delivering the new ways of working it will be important to recognise that as service priorities change, the skills and attitudes of the workforce to deliver those changes also needs to be reviewed. This will require staff to move away from a deficit model to a new model that is solution focussed. In the same way as the workforce needs to change to meet new aspirations, the nature of commissioning will also need to change to enable better outcomes for the population. The strategy will recognise the need to reduce the demand for expensive traditional services as financial resources continue to diminish within Local Authorities. This however does not mean that the quality of life of those people impacted by the strategy diminishes as the alternative community support will improve well-being, independence and personalised outcomes. It is expected that the first draft will be completed by early summer 2017.

#### **4.2.4 Safeguarding and Quality Assurance**

The Development of the Adult and Children's Quality Assurance Unit has continued to focus on the effectiveness of the Local Authority to safeguard and promote the welfare of adults, children and young people providing leadership, a shared vision, added resilience and consistency to our provider partners and service users. This unit has implemented a robust audit programme with a focus on safeguarding to ensure practice is to a good standard.

The unit is also responsible for delivering the council's Deprivation of Liberty and Court of Protection functions.

#### **4.2.5 Access to Adult Social Care System**

The Council is delivering a major transformation programme that will make it clear and straightforward for residents and our partners to access information, advice or support they need quickly. The transformation includes the development of the 'Digital Front Door' and design is underway. The intention of the Digital Front Door is to support automation and self-service where appropriate and will encourage greater independent resolution of needs by people able to help themselves. This will extend to increased capacity to provide help, information, advice and guidance on line for vulnerable people, their families and carers and deliver a system wide Directory of Services.

It is widely recognised that whilst a significant number of people can self serve, there are also a

significant number of people that will need to be supported to either access the information online or will be better served through highly skilled workers within the Front Door to ensure early support and resolution.

#### 4.2.6 **Reablement and Prevention - Supporting People to be Independent**

As a council we are committed to achieving a stronger focus on preventative work in ways that are innovative, challenging, sometimes non-traditional, and which make full use of new technologies. The Home Services Delivery Model (HSDM) has been developed to offer joined up capability, focusing on prevention and early intervention and reducing the number of people requiring long term support. The model enables people to remain in their own home by enabling them to regain/retain skills and confidence and reduces the number of people moving into care homes through home improvements and adaptations.

The HSDM has been developed as a means to deliver support co-ordinated by a co-located multi professional team. The offer includes:

- Reablement
- Therapy Services including Occupational Therapy and Sensory Rehabilitation, and Community Support Workers
- Assistive Technology
- Care and Repair including the Handyperson service

The service became operational on 1<sup>st</sup> October 2016 and has worked towards streamlining processes, removing duplication and aligning capacity to manage demand with the development of multi skilled teams to increase resilience and flexibility improving outcomes for people. The HSDM should see increased numbers of people accessing the service in 2017/18 and improved outcomes.

The reablement service exceeded the target set of 1,008 referrals for 2016/17 (the service received 1,090 referrals) and achieved a total cost saving of £460k with £1.14m of cost avoidance which contributed to the Council's overall efficiency programme whilst delivering the right outcomes for people accessing the service - independent living. Reablement supports early discharge from hospital.

The 'Enabling Single Care' and Assistive Technology project led by Occupational Therapy (again supporting independent living) also contributed to Council's efficiency programme by achieving 600k in savings through provision of appropriate equipment and support and reducing the need for long term care and support.

Care and Repair have delivered 3,427 handyperson cases in 2016/17 and 1,077 Minor Aids and Adaptations to support people to remain in their own homes, prevent falls and support discharge from hospital.

The next developments for the the HSDM will also seek to drive channel shift encouraging customers to self-refer using the Council's website for services such as repairs assistance and Handyman Services. In addition the development and improvement of the model will see the alignment or integration of the Intermediate Care Tier (currently managed by CPFT) as part of the Sustainability Transformation Plan to enable more people to live independently and reducing the costs by being directed at the right people to manage demand effectively. The development should also support the system to manage the numbers of Delayed Transfer of Care from hospital attributable to health services (so, a system-wide approach) and avoid unnecessary admission to hospital.

#### 4.2.7 **Delayed Transfer of Care (DTOC)**

DTOC continues to be an area of concern and intense scrutiny for the NHS nationally.

Peterborough City Council is regarded as a good performer in terms of the numbers of DTOCs attributable to social care per 100,000 population for adults over the age of 65. Peterborough was mentioned in the Local Government Chronicle as the best performing local authority recording 5.6% per 100,000 and was also referenced at the ADASS Spring Conference.

Peterborough is also a good performer in terms of the number of DTOCs in an Acute Mental Health bed managed as part delivery contract with CPFT.

#### **4.2.8 Carers**

Peterborough City Council has improved services for carers, demonstrated by the last carer's survey on 5 of the 7 Social Care Related Quality of Life Measures. Overall the quality of life score has increased from 7.3 in 2014/15 to 7.8 in 2016/17.

The Carers Partnership board was relaunched in 2016 and the council are working closely with the Carers Trust and carers to further improve the support to carers. The operational lead in ASC continues to promote carers and there has been an increase in carers assessments and reviews in 2016/17 in line with target of 600 per 100,000 of the population - compared to 444.5 in the previous year.

#### **4.2.9 Health and Social Care Integration - Sustainability and Transformation Plan**

It is widely recognised that an integrated health and social care service is more likely to deliver the best outcomes for people who need those services. The current health and social care landscape is complex and not always aligned, resulting in inefficiency and variable outcomes. Services for people with significant and ongoing needs will be better coordinated with health and social care focussing on outcomes as opposed to process. The support for people who have significant and ongoing needs will be supported by Multi-Disciplinary Teams (health and social care) to deliver integrated care and facilitate a one-team approach. The ongoing development of the Neighbourhood Teams and the Cambridgeshire and Peterborough approach to case management is part of a joint vision between the CCG, CPFT, PCC and CCC to test a revised case management approach in four Neighbourhood Teams that can be rapidly rolled out across all neighbourhoods.

The effectiveness of the revised model will be measured via:

- Acute admission rates for patients with long term care needs
- Acute admission rates for patients who are frequently admitted
- Acute admission rates for patients in their last year of life
- Reduction in length of stay for admitted patients
- Number of long-term social care users and admissions to care homes
- Number of social care assessments

#### **4.2.10 Safeguarding and Quality Assurance - Keeping People Safe**

Adult Social Care ensures the safeguarding of adults at risk is a key priority. The Multi-Agency Safeguarding Hub (MASH) has continued to develop and embed an effective model of triage, risk assessment and early intervention. The model has enabled highly skilled social workers (Lead Practitioners) and a dedicated Team Manager to ensure early resolution of a high number of safeguarding concerns.

The average number of safeguarding referrals received on a monthly basis is between 150 - 160; however, due to the model of early intervention there has been a significant decrease in the number of section 42 enquiries and/or the need for onward referral to the Long Term Social Work Teams. The average number of section 42 enquiries each month is 16-20.

The impact of an effective MASH has contributed to a reduction in the number of open safeguarding enquiries and the year-end position was 64 open cases. The PCC Adult MASH works closely with all partners on a day to day basis and has noted increased participation of partners at Adult at Risk meetings.

Adult Social Care had a Safeguarding Adult's Peer Review in August 2016 to gain an external view on the effectiveness of the safeguarding arrangements in Peterborough which included safeguarding practice. It was noted that staff articulated a person centred and outcome focussed approach to safeguarding. However, further work to ensure the quality of making safeguarding personal through reflective supervision is required to ensure the philosophy is being embedded and making a difference.

The Development of the Adult and Children's Quality Assurance Unit in 2016, previously referred to, has continued to focus on the effectiveness of the Local Authority to safeguard and promote the welfare of adults, children and young people.

The Deprivation of Liberty Safeguards were introduced as an amendment to the Mental Capacity Act in 2009 to ensure that people who are accommodated in care homes or in hospitals, who are unable to consent to their care and accommodation, are assessed to ensure that any decisions taken on their behalf are in their best interests and proportionate and are the least restrictive response to their needs. Care homes and hospitals request that the Local Authority assesses the person within a timeframe set out in the guidance.

In the financial year 2016/17 we have received 816 requests for authorisations of deprivation of liberty. Of those 626 were granted and 189 were not granted or withdrawn.

We are currently managing the referrals in a timely manner and are continuing to develop processes to strengthen our monitoring of these authorisations once they are in place.

A small number of people (5) have objected to their deprivation and we have supported their right to take this objection to the Court of Protection.

This demonstrates that the safeguards are ensuring that those who are unable to make decisions about where they live and receive their care are supported to have their decisions made in their best interests, and that they can exercise their right to challenge this breach of their human rights in Court.

#### **4.2.11 0 to 25 Service Redesign**

As part of the implementation of the Special Educational Needs and Disabilities (SEND) reforms in September 2014, the Council brought together its Children with Disabilities (CWD) Team and Transitions Team. The service operates under a single team manager, with a single budget and is overseen by Adult Social Care. In September 2016 Cherry Lodge and The Manor - children's residential/short breaks homes - were transferred to Adult Social Care under a newly appointed single Head of Service with the following key objectives:

- Building a new 0-25 operating model to meet and manage future demands and mitigate forecast overspends
- Improving the pathways into and out of 0-25 services to ensure better outcomes for children and young people
- Providing the right services at the right time for this client group
- Identifying opportunities to enable children and young people to achieve their goals and ambitions, to be safe but not restricted and to support people in achieving a healthy lifestyle

The redesign will include aligning policies and procedures where appropriate (for example short breaks aligned to the respite care policy and increasing the offer to children and young people in relation to Direct Payments) to provide more choice and control for young people and their families. The redesign is currently co-producing a consultation document to ensure the views of children, young people and their families are taken into account.

#### 4.2.12 **Housing**

The Housing Related Support Programme (previously known as Supporting People) is funded from a non-ring fenced revenue grant from the Department of Communities and Local Government (DCLG).

The focus of the Housing Related Support programme is on the prevention of homelessness and funds the provision of homeless hostels, floating outreach support and drop in services to vulnerable groups such as young people at risk, offenders or people at risk of offending, young parents, victims of domestic abuse, single homeless people and homeless families, people with mental health illness, those who are chronically excluded and people with learning disabilities. The grant funding continues to contribute towards the cost of support staff providing Housing Related Support. See Appendix 2

#### 4.2.13 **Implementing the Care Act 2015 (Legal Framework for ASC)**

Alongside these important areas of work, we continue to implement all relevant aspects of the Care Act.

Part 1 of the Care Act came into law on 1 April 2015. The approach we have taken so far to implementing the Act is via integration into our core priorities which can be demonstrated as follows:

- i. Improved educational attainment and skills for our children & young people**  
The Care Act requires the council to explore all aspects of wellbeing for individuals including the outcome of accessing and engaging in work, training, education or volunteering. We are working with the local colleges to deliver these outcomes and also to promote career opportunities within care and support, working to develop a skilled social care workforce within the city.
- ii. Supporting our Culture and Leisure Trust to continue to deliver our culture, arts and sport in the city**  
The Care Act reinforces the impact on wellbeing of making use of necessary facilities or services in the local community including public transport and recreational facilities or services.
- iii. Safeguarding children and vulnerable adults**  
The Care Act brings clear duties to safeguard vulnerable adults. The council already works in partnership with other local organisations through the Multi Agency Safeguarding Hub.
- iv. Keeping our communities safe and cohesive and healthy**  
The Care Act supports the council's existing programme of community capacity building, and we intend to continue to invest in building capacity within our communities to support vulnerable residents.
- v. Pursuing the Environment Capital agenda to position Peterborough as a leading city in environmental matters**  
The Care Act supports our identified principles of support being provided closer to home, and access to public transport. Our information and advice service also signposts to advice on energy efficiency for those who would find this beneficial.
- vi. Growth, regeneration and economic development of the city to bring new investment and jobs**  
The Care Act supports the development of social enterprises, a key aspect of day opportunities which transferred to the City College in 2015. Development in this area includes a catering business and car washing service. The City College continues to expand on enterprises such as these.

The final priority – **to achieve the best health and wellbeing for the city** – underpins the principles of the Care Act and our overall operating model.

The Care Act places a number of general duties on the council, and these are summarised in the following section.

Below each of the duties, a short summary of the council's response to date is included.

(a) **Promoting Individual Wellbeing**

Local authorities have a duty to promote wellbeing when carrying out any of their care and support functions in respect of a person. This may sometimes be referred to as the 'wellbeing principle'.

The wellbeing principle applies in all cases where a local authority is providing non-assessed 'universal' services available to the local population as a whole, as well as when carrying out a care and support function, or making a decision in relation to a person.

'Wellbeing' is a broad concept, which may include any or all of the following:

- personal dignity (including treatment of the individual with respect)
- physical and mental health and emotional wellbeing
- protection from abuse and neglect
- control by the individual over day-to-day life (including over care and support provided and the way it is provided)
- participation in work, education, training or recreation
- social and economic wellbeing
- domestic, family and personal circumstances
- suitability of living accommodation
- the individual's contribution to society

Council Response to Date:

We have been working closely with partners across the health and social care system to develop a wellbeing service which recognises and invests in services across the public and not for profit sectors to provide appropriate support to individuals and families that need it. Additionally bringing together a wide range of services including housing alongside ASC means we are able to take a whole-person view of an individual's situation and ensure the best solution is provided.

(b) **Preventing Needs for Care and Support**

It is critical to the vision in the Care Act that the care and support system works to actively promote wellbeing and independence, and actively seeks to prevent people reaching a crisis point. It is vital, therefore that the care and support system intervenes early to support individuals, helps people retain or regain their skills and confidence and prevents need or delays deteriorating wherever possible.

Council Response to Date:

We continue to develop our preventative services, most significantly our Home Services Delivery Model and The Older People's Day Services which have supported ageing healthy and prevention (a key work stream within the Better Care Fund) led by Public Health. The number of people attending has increased at just under 90 day session attendances per week which reduces social isolation as well as focusing on increased independence through gentle exercise classes and awareness on how to prevent falls.

(c) **Promoting Integration of Care and Support with Health Services**

Integration, cooperation and close partnership working seeks to improve patient and service user experience and outcomes by minimising barriers between organisations and services, and by delivering care that is tailored to meet the needs of those in need of care and support, their carers and families.

#### Council Response to Date:

We continue to develop positive and productive relationships with a wide range of relevant agencies and organisations across Peterborough and Cambridgeshire, including with the police, social landlords and care providers. Of most relevance though is our relationship with partners across the health services.

We have a number of positive examples of collaboration with health partners – the co-located team of Adult Social Care staff based in the Hospital who work alongside clinical and other hospital staff to ensure early supported discharge and our active involvement in the rigorous systems resilience planning to ensure the health and social care system runs safely and effectively. The approach to facilitate a ‘one team approach’ through multi-disciplinary working and Neighbourhood Teams and the alignment of the HSDM and the Intermediate Care Tier are further examples.

The further development of the MASH has seen close collaboration with Cambridgeshire County Council and the police.

#### 4.2.14 **Better Care Fund**

The Better Care Fund (formerly the Integration Transformation Fund) was announced by the Government in the June 2013 spending round, to ensure a transformation in integrated health and social care.

The Better Care Fund (BCF) in Peterborough is an agreement between the Clinical Commissioning Group, the City Council and Cambridgeshire County Council which sets out a plan to build on integrated working to improve outcomes for adults with health, care and support needs. Please note issues below.

The BCF detailed planning guidance for this year is still awaited and as yet we have no confirmed date as to when this will be available, however it is likely to be after Purdah. The BCF and Integration Policy Framework was published on the 31st March and the Council has seen some draft planning guidance.

In the interim we are moving ahead with planning as much as we can, closer alignment across Peterborough and Cambridgeshire in terms of the plans, with a view to keeping the plans as short and concise as possible this year. The focus continues around early intervention/prevention, community multi disciplinary team working and wellbeing/voluntary services as noted earlier in the report. The Council is trying to adhere to the original principles of the BCF, but focusing on areas where we can effect system change for integration and priority areas such as system wide Delayed Transfers of Care.

The BCF contributes to Peterborough’s vision for integration by focusing on initiatives that will help to prepare the health and social care system to deliver the Sustainability and Transformation Plans by:

- Improved services
- Access to care closer to home
- Proactive care and support, coordinated within the community

#### 4.2.15 **Self Assessment and the Local Account**

The Council has finalised the annual report for Adult Social Care in 2015-16 (the Local Account). This is attached for information at Appendix 3. The Local Account sets out the achievements in the year and summarises the performance against the national Adult Social Care Outcomes Framework. The Local Account for 2016-17 is being finalised.

#### 4.2.16 **Other Transformation Initiatives**

##### (a) **Single Consolidated Savings Plan**

As with all areas of the council Adult Social Care has been required to deliver savings in line

with funding pressures. The department identified initiatives for 2016/17 which amounted to savings of £8.9m which were achieved.

The initiatives that form part of the programme of work for 2017/18 are detailed below. The savings target for 2017/18 is £6.7m.

(b) **Review of Placements**

This project is continuing in 2017/18 and will review commissioned care packages across all client groups including Mental Health, Learning Disability, Sensory Impaired and Older People. The project was set up to achieve efficiencies and deliver better outcomes for individuals and to promote independence. There is a small team of two dedicated social workers on the project supported by an operational Team Manager, Head of Service and a commissioning lead, to deliver savings of £800k.

(c) **Assistive Technology**

The project's main aim has been to embed within service delivery the promotion and take up of Assistive Technology that aims to improve greater independence, self-determination and preserve dignity.

Working with the Occupational Therapy service within ASC, the assistive technology project has also been reviewing all double-up (2:1 support) care packages. Through appropriate training and efficient moving and handling equipment, the Occupational Therapy service has reduced the need for 2 carers to 1 carer when lifting and handling. This resulted in £300k of savings in 2016/17.

(d) **Continuing HealthCare (CHC)**

Peterborough City Council have been working closely with the CCG in relation to both the backlog of CHC cases and the funding arrangements for mental health after care. Whilst the Council had savings targets in relation to CHC it was more important to ensure that the Council did not fund care and support beyond its legal responsibilities and people's right to CHC ensuring they were not charged for the care and support.

Adult Social Care has made significant progress to address the backlog in 2016/17 which resulted in £890k in-year savings and where people had been charged they have been reimbursed appropriately. The plan is for this activity to continue in 2017/18 and should deliver a further £300k in savings.

(e) **Homecare**

The development and design of the model of care at home services has been an extensively researched exercise, not least because this is a vital piece of commissioning activity that absolutely needs to be capable of meeting demand [current and future] and growing complexity of need.

Various models have been explored and the rationale/arguments for and against vigorously debated. The key to success is to ensure as little disruption to the market place and most importantly service users, whilst ensuring an affordable quality service offer for service users within their own homes.

There are currently over 14,000 hours being delivered to 1,057 service users within their own homes [these figures exclude specialist supported living clients].

Extensive market engagement has been undertaken with local homecare providers and those not currently operating in Peterborough, and there has been engagement with social care staff and with people receiving homecare services to inform the specification.

The draft of the service specification and tender paperwork has been completed and it is planned that the tender will now go live in 2017.

## 4.3 **PERFORMANCE MANAGEMENT**

### 4.3.1 **National Adult Social Care Outcomes Framework (ASCOF)**

The Department of Health produces an annual Outcomes Framework which measures quality of care using performance data, providing relevant and timely information on the outcomes for people using social care services and their carers.

The ASCOF focusses on outcome measures and a large part is drawn from statutory surveys of carers and service users. Both quality of life measures and satisfaction measures within these surveys have largely improved this year (2016/17) which we feel is evidence of the impact of the changes we have made aligned to the Care Act to focus on wider wellbeing in care and support planning.

The results below are taken from the ASC Service User Survey - the figures in brackets show the latest available published regional average results:

<b>Weighted Results</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-2015</b>	<b>2013-2014</b>
Social care-related quality of life	19.5 (19.0)	19.1	19.0	18.9
The proportion of people who use services who have control over their daily life	80% (76.6)	77%	78%	76%
The proportion of people who use services who reported that they had as much social contact as they would like	46% (43.9)	42%	42%	42%
Overall satisfaction of people who use service with their care and support	66% (62.7)	64%	59%	65%
The proportion of people who use services who find it easy to find information about services	79% (73.4)	73%	73%	75%
The proportion of people who use services who feel safe	71% (68.4)	65%	64%	64%
The proportion of people who use services who say that those services have made them feel safe and secure	84% (83.4)	88%	89%	84%

Areas where we perform better than the regional average:

- 80% of service users receiving a review in 12 months - compared to 60% for regional
- Continued low care home admissions for adults and older people

Areas where we perform below the regional average:

- Percentage of service users receiving direct payments

### 4.3.2 Eastern Region Performance Scorecard

Whilst the national product is a valuable tool to ensure service users are receiving the best services possible, it is generic in nature as it is applied nationally. The regional Association of Directors of Adult Social Services has therefore commissioned the development of an Eastern Region Performance Scorecard, which takes its steer from the national Framework but drills down into more relevant areas of concern or priority for the eastern region.

The Scorecard focuses on four priority areas:

- Care Management: volumes, user satisfaction and workforce metrics
- Commissioning and Service Delivery: admissions to and volumes in different settings, market quality measures and customer experience
- Integration: delays from hospitals, Better Care Fund metrics and prisons data
- Safeguarding and DoLS: volumes, Making Safeguarding Personal and customer experience

The Scorecard will report quarterly and will include historical data where known to show trends. Much of the work this year has focussed on standardising how we capture and report the data within the scorecard to ensure comparability is maximised.

### Peterborough's Performance Dashboards

#### 4.3.3

To provide an even more relevant and focussed performance framework, we have developed our own performance dashboards which combine a number of the most helpful national measures with some bespoke local measures.

A monthly performance challenge meeting, comprising managers across all services and chaired by the Service Director, discusses areas of concern and develops responses, mitigations and action plans.

From the latest performance dashboards, the following are of most significance:

- i. the overall numbers of contacts received by the front door have fallen slightly in the year and this coupled with the improvement in the survey results around availability of information might suggest we have improved the ability of people to access information and advice via self service
- ii. reablement services are having a positive impact on more people, reducing the need for costly or complex care and improving our service users' experience
- iii. however, the number of people receiving long term support is fairly static, which could indicate growth in demand
- iv. user satisfaction has improved and is better than the last published regional average
- v. delayed discharges from hospital attributable to adult social care are very low, and this indicates that our co-located team at the hospital is effective
- vi. the Better Care Fund target to reduce non-elective submissions has not yet been met, however this year showed a slight reduction compared to recent years which have seen an increase
- vii. continued low rates of admissions to care homes indicate a successful approach to keeping people supported in their own home for as long as possible
- viii. the number of safeguarding concerns received by the council has increased since the introduction of the Care Act although the numbers requiring an enquiry have reduced which suggests the increase in concerns raised is due to enhanced awareness rather than a real increase in harm to adults
- ix. excellent progress has been made around DoLS with no backlog in approvals despite an overall increase in the number of applications.

It is proposed that the performance dashboard is presented to Members ahead of each Scrutiny Committee meeting to enable them to consider what aspects of service they would like to scrutinise (n.b. this dashboard will be expanded to include all aspects of responsibility that fall within the remit of this Committee).

## **Service User Feedback**

4.3.4

An important part of measuring and maintaining quality and of improving services is the feedback we receive from our service users.

We measure this in a number of ways:

- Monitoring comments and complaints received, and ensuring we learn from them
- Analysing the results of the nationally-managed ASC Survey
- Analysing the results of the nationally-managed Carers Survey
- Analysing the results of the local reablement services surveys
- Analysing complaints and compliments

A quarterly customer feedback report is now produced as part of the wider performance framework

## **Complaints and Compliments**

4.3.5

79 complaints were received about adult social care services between April 2016 and March 2017. Of these 10 were informal concerns (i.e. concerns resolved within 3 days). 61% of formal complaints related to a delayed or failed service. 31% of formal complaints related to an independent care provider. In the same period last year 64 complaints were received.

A full analysis of complaints is provided to the Performance Challenge meeting each quarter which enables a thorough review to be undertaken and for any trends to be identified.

The service also receives a number of formal compliments each year and these too are reviewed to ensure we extend good practice.

## **Local Surveys**

4.3.6

We are particularly keen to understand the experience of service users that have been supported through our reablement services.

Whilst we believe the outcomes of successful reablement are far more positive and sustainable than, for example, hospitalisation or placement into a care setting, reablement isn't always the service user's first choice, and so measuring the impact the service has had on this group of users is extremely valuable.

At the end of each period of reablement, a decision is made on whether the individual is able to manage their own care or if they need ongoing support. It is at this point that they are asked to complete the survey. The results of the survey for the four quarters of 2015/16 are attached at Appendix 4.

These are encouraging results and provide a strong mandate for continuing to develop reablement services as a preferred option wherever feasible.

## **FUTURE PRIORITIES**

4.4

The Adult Social Care service has undergone significant change.

However, this work is not yet complete and so much of the focus for the coming year will be to continue with this programme. Specifically:

- The integration/alignment of health and social care where it is appropriate and adds value and benefit as part of the BCF/STP
- The delivery of the Customer Experience programme to make it easier for people to access adult social care information, advice or support in a timely manner including the development of the Digital Front Door

- The continued development of our relationships with the care provider market and the building of capacity
- The development of our workforce to ensure they are the best they can be
- Delivering financial efficiencies
- The redesign of the 0 to 25 service

We also need to consider the impacts of growing demand on our services caused by both population growth and demographic change. This coupled with the impact of the Living Wage and lack of capacity in the system for those with more complex needs adds significant pressure to our services, and throughout 2017/18 we will be working hard to plan for and mitigate these pressures whilst continuing to support those people most in need and to protect our care market from failure.

## **5. CONSULTATION**

5.1 Not Applicable

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 This report sets out details of the work being carried out across all of Adult Social Care which will deliver improvements, efficiencies and better outcomes for Peterborough's residents and for our workforce and partners. Some of the programmes of work are ambitious (e.g. integration with health with the STP's and BCF) and so we will ensure the Scrutiny Commission are kept informed and engaged throughout the process.

## **7. REASON FOR THE RECOMMENDATION**

7.1 Report requested by the Adults and Communities Scrutiny Committee to inform their work programme for the 2017/18 year.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **9.1 Financial Implications**

N/A

### **9.2 Legal Implications**

The report evidences how Adult Social Care complies with the four outcomes in the Department of Health's Adult Social Care Outcomes Framework as well as its statutory duties as determined by the Care Act 2014.

### **9.3 Equalities Implications**

N/A

### **9.4 Rural Implications**

N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

**11. APPENDICES**

- 11.1 *Appendix 1 - Market Position Statement Summary*
- Appendix 2 - Housing Related Support Grants 2017/18*
- Appendix 3 - Local Account 2015/16*
- Appendix 4 - Reablement Survey Results*

## Introduction and Overview

### **Market Position Statement**

The council is committed to building effective and supportive relationships with our local health and social care providers to better meet the needs of our local community and service users.

The Market Position Statement is the first step towards growing a working relationship with the local provider marketplace to ensure better and more effective outcomes for the people of Peterborough.

The Market Position Statement is a tool for providers of health and social care services in Peterborough to understand the current and future needs of service users and our local communities. It will translate key local, regional and national strategic directives to enable organisations to forward plan their services, giving focus to the areas of greater need and priority. The information shared on these pages will assist care and support service providers to effectively plan their provision and identify opportunities for business development in Peterborough based on predicted demand for services.

Key strategic values will be shared with the local provider market to support growth and improvement in practice to ensure high quality care and support services in Peterborough. Demographic data for current and future local populations will be available to support the identification of the emergent needs of individuals and communities in Peterborough. Key government priorities are shaping the future requirements of key services at a local level; the Care Act 2014 emphasises key elements including choice and control, independence, prevention and earlier intervention and more personalised services.

## Adult Social Care Commissioning Intentions:

- **Improving the information and advice that is available to enable people to help themselves, and to empower people to make informed choices about their care and support**

The council is undertaking a significant programme to improve its website and customer first point of contact service. The aim is to provide easy to use self-service and delivery of better advice and information to the community, ensuring it is compliant with the [Care Act 2014](#). All communication will be available in a form that is understandable by all people. The council is also undertaking a fundamental review of core IT systems, so that customers are able to better interact with the council and receive a wider range of advice and information. This will allow people to contribute directly to their assessments and reviews, and the aim is that they will be able to arrange their own care and support.

- **Promoting preventative services including Assistive Technology**

We will encourage providers to embed Assistive Technology into their service offer.

- **Supporting family carers to enjoy a good quality of life and maintain their caring role**

In the 2011 Census, 9.6% of the Peterborough population, around 1 in 10, stated that they provided some level of unpaid care. Of the 17,690 providing unpaid care 4,342 provided 50 hours of care per week.

- **Commission services and support jointly with health partners that promote an earlier safe discharge from hospital**

The council operates an in-house reablement service that provides up to six weeks of intensive social care support aimed at maximising independence, health and wellbeing. Additional reablement capacity is available through independent sector homecare providers and through a voluntary sector *Support at Home* service commissioned by the council.

- **Increasing the uptake of Direct Payments and related support options, including the Personal Assistant market**

Around 37% of people taking a Direct Payment employ a Personal Assistant. Personal Assistants known to the council offering support in Peterborough can be accessed through the [Peterborough Care Directory](#).

- **Supporting the development of a thriving, strong and diverse social care market that is flexible and responsive to everyone in Peterborough, not just those eligible for direct council support**

We want to stimulate the development of new services and promote competition so people have a varied care and support market to purchase from. The social care workforce in Peterborough (as elsewhere in the UK) continues to be poorly trained, poorly paid and transitory which causes recruitment and staff turnover issues for care providers. This will require the council and the Market working differently with schools and colleges to develop social care academies of excellence that can grow a new workforce that sees caring as their role of choice.

- **Assistive Technology has a key role to play in supporting independence**

Advances have enabled us to replace some invasive and costly monitoring services (i.e. night time support) with equipment and Assistive Technology, and we will be looking to accelerate this going forward.

### **The Think Local and Act Personal Paper 2012**

The Think Local and Act Personal Paper, released in October 2012, placed significant emphasis on evidence that suggested interventions which increase people's support networks and social networks reduces illness and death rates. Through the delivery of the plans set out in our Better Care Fund submission, we will be working to expand and develop community capacity within Peterborough. Specifically the council will be working with partners, the local market and voluntary, community and social enterprising sector to build community capacity that delivers preventative services and an integrated approach to discharge planning and admission avoidance.

The role of able adults living in the community is vital as they could provide valuable resource to develop the community capacity. The successful delivery of this work will be reliant on a redesign of services, which will be focused on achieving capacity within the system. This redesign will specifically include the expansion and development of community capacity and services that enable citizens to remain at or return home wherever and whenever possible.

### **Care Act 2014**

Care Act 2014 was implemented in April 2015. The Act includes: a new general duty to promote 'individual well-being'; a new national criteria for determining adults' eligibility for services; and more stringent statutory safeguarding policies, processes and procedures to protect people from abuse or neglect. Specifically, for the adult social care market in Peterborough, this Act has the following impact:

- Carers will be recognised in law, in the same way as those they care for, putting carers on an equal legal footing and putting their needs at the centre of the legislation;
- Duty on the council to ensure 'sustainability' in the market and to have contingency plans in place for provider failure;
- Self-funders and others are better able to plan ahead for long-term care and to make fully informed choices about who will provide their care; and
- A national 'deferred payment' loan scheme for people moving into residential care.

### **Personal Health Budgets**

**From April 2014, individuals with Continuing Health Care needs had the opportunity to request a Personal Health Budget. This led to a greater demand for services to support and facilitate the uptake of individual budgets. With a potential cohort of 360 individuals seeking greater choice and control there was a need for the market to offer services that supported the individual in support planning, brokering their own services and managing their own money and spending.**

Local organisations need to develop their capacity to offer Individual Service Funds (ISFs) and this may require care organisations to diversify in offering greater management and administrative support to the individual receiving their care services.

Such demands from the local market could also encourage more collaborative working between organisations to offer the customer a more holistic service. From October 2014 those who had the opportunity for a Personal Health Budget if eligible for Continuing Care had the right to "choose" one thereby placing a need for support services within the marketplace. This change will lead to a wider recognition of entitlement and the level of support available to patients, service users and carers. The balance of power will be shifted towards individual choice, control and person-centred services.

### **Development of high quality homecare capacity to meet demographic growth pressures in the over 65 population**

It is the council's intention to re tender the Personal Care and Support Services Framework for adults and children with generic care at home needs during 2017/2018. The new proposed framework will focus on generic care for all ages and will be needs not service led.

### **Supporting people with dementia to retain their independence for as long as possible and enjoy a good quality of life**

The growth in people experiencing dementia presents probably the greatest challenge for health and social care services. Supporting people in the familiar settings of their own homes can reduce the numbers prematurely entering long term care. Providers can play an important role working alongside health professionals to ensure the early identification of dementia, and the provision of appropriate support to delay and minimise the impact of this condition. For people in the later stages of dementia, registered care settings play an important role in supporting people to live well and with dignity.

### **Promoting preventative services including assistive technology**

We will encourage providers to embed assistive technology into their service offer.

### **Older People's Day Services**

The use of day care by our service users has been reducing in the last four years with only 70 accessing day service facilities in 2016 across three sites. We want to work with providers to develop new and innovative day opportunity models across both rural, urban and hard to reach areas.

### **Capacity within the nursing sector**

We will work on the development of capacity within the nursing sector, particularly for people with dementia and/or nursing needs.

## Adults Over The Age of 18 and Under The Age of 65

### **Background**

There are increasing numbers of adults over the age of 18 and under 65 who need social care support. The significant advances in neonatal care have resulted in growing numbers of young people with very complex needs surviving into adulthood. The life expectancy of adults with learning disabilities has increased significantly and many are developing age related conditions such as dementia.

### **People at risk of admission to a psychiatric hospital**

We will work with partners to deliver the model of service set out in “Building the Right Support” for people with a learning disability and/or autism who are at risk of requiring hospital admission to psychiatric hospital.

### **Personalisation**

Personalisation is about how people experience the support they receive on a day to day basis and the relationships they have with the people providing this support, We will work with providers to ensure that people have the information to make informed choices when arranging and purchasing services for themselves and, wherever possible, to have control over how those services are provided.

### **Transition from children's to adult services**

To support a smooth transition from children’s to adult services, the council is developing an all age approach to the way it commissions and structures services for people with disabilities and complex needs. The development of the 0-25 service is the first step in achieving our intention.

### **Access to universal services**

Further implementation of access to universal services for all service users will be developed including but not limited to housing, benefits advice, leisure opportunities.

### **Co-production**

The voice of all people with a learning disability will be supported in the planning and monitoring of services, through further development of co produced models of service based on evidence to deliver the statutory responsibilities of the council.

### **Respite care**

We will redefine the capacity of the respite care market in Peterborough for people with learning disabilities.

### **Framework contract**

We will develop a new Framework Contract for suppliers to deliver core services in people’s homes, as well as more specialist support for people with complex and challenging needs.

### **Getting into work**

We will extend access to work opportunities for people with disabilities based on evidence of effective models through partnership with the Department for Work and Pensions and the Clinical Commissioning Group.

## **Advocacy**

The Commissioning Team have recommissioned its advocacy services during 2016/2017 to support people who cannot represent themselves and need support to access the services that they are entitled to receive.

## **Day opportunities**

We will develop a range of day opportunities for those with disabilities to refocus on supporting people under retirement age to take up employment, training and volunteering.

## **Mental Health**

Our commissioning intentions for people with mental health issues are summarised as follows:

- **New service specification**  
A new service specification for those with Mental Health has been developed which combines Wellbeing and Recovery alongside Employment support and is to be market tested. The new specification supports working age adults so that they have strong employment, community and progression focus and deliver high quality support outcomes and good value for money.
  
- **Accommodation Strategy**  
The Adult Social Care Accommodation Strategy sets out to develop a clear pathway to access appropriate housing for people who experience mental ill health. The key priorities for Peterborough, as set out in that document, are to develop supported housing, alternative to hospital admission and crisis care using a pathway approach in partnership with the Clinical Commissioning Group and Cambridgeshire and Peterborough NHS Foundation Trust.  
We will reduce our investment in registered accommodation and through working with partners promote the development of more supported living accommodation. The council will work with specialist providers to ensure cost effective support packages are available for people with specialist needs.
  
- **Joint Commissioning**  
We will establish a joint commissioning function between the council and the Clinical Commissioning Group for all planning and monitoring of services, joining, where possible, with Cambridgeshire County Council. The Partnership with the Clinical Commissioning Group and Department for Work and Pensions will be developed to ensure people are ready for work and supported to obtain work. This will involve a review of current funding by the council for support into employment.
  
- **Access to mainstream services**  
We will ensure people with mental health issues have access to mainstream services including health and social care, education, employment, social and sports/leisure, that enable them to lead a good and meaningful everyday life.

## Adults with a Learning Disability or Autism

### **Communication**

All written communication will be in a format that is understandable for a person with a learning disability and/or autism spectrum condition wherever possible and practicable. We will reduce our investment in registered accommodation and through working with partners promote the development of more supported living accommodation. The council will work with specialist providers to ensure cost effective support packages are available and meet the needs and aspirations of people with specialist needs.

### **Supporting Adults with Autism Spectrum Condition**

We will ensure service providers have the skills and experience to work with service users with autism, particularly those with behaviours that challenge. Providers are encouraged to develop their service offer to meet current and future need.

### **Expanding employment opportunities**

All people with a learning disability and/or autism spectrum condition to be supported to experience work related activities. We need providers to develop social enterprises that deliver products and services with a community/social purpose and offer employment opportunities to adults with learning disabilities.

### **Assistive Technology**

Assistive technology has a key role to play in supporting independence. Advances have enabled us to replace some invasive and costly monitoring services (i.e. night time support) with equipment and assistive technology, and we will be looking to accelerate this going forward.

### **Direct Payments**

We will increase the uptake of Direct Payments and related support options including the Personal Assistant market for adults with a learning disability or autistic spectrum condition.

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## Appendix 2

### Housing Related Support Grants 2017-18

Contract Name (Grant Agreement)	Axiom Housing Association	Cross Keys Homes	Genesis Housing Association	Peterborough Womens Aid	Home Group (Stonham)	Cambridgeshire and Peterborough NACRO	Peterborough and Fenland MIND	NACRO
	Short Term Supported Accommodation: Fair View Court New Haven Peterborough Foyer plus 3 drop-in services at same locations	Short Term Supported Accommodation: Temporary Hostel Provision	Short Term Supported Accommodation: Mayors Walk (Houses and Move-on Flats)	Short Term Supported Accommodation: Womens Refuge	Short Term Supported Accommodation: Eastlands Hostel	Short Term Supported Accommodation: Time Stop The Cresset	Short Term Floating Support: MIND ACE FS	Short Term Floating Support: NACRO (Storm) FS
Contract Value	£530,000.04	£99,109.08	£58,066.56	£60,205.68	£73,375.20	£250,059.48	£21,333.60	£35,200.32
Current Contract Provider	Axiom Housing Association	Cross Keys Homes	Genesis Housing Association	Peterborough Womens Aid	Home Group (Stonham)	Cambridgeshire and Peterborough NACRO	Peterborough and Fenland MIND	NACRO
Client Group	Supported Accommodation for Single Homeless with Support, Young People at Risk and Generic Support	Supported Accommodation for Homeless Families with Support Needs	Supported Accommodation for Single Homeless with Support	Supported Accommodation for Women Escaping Domestic Violence or at Risk of Domestic Violence	Supported Accommodation for People with diagnosed Mental Health Problems	Supported Accommodation for Young People at Risk and Single Homeless with Support	Floating Support for People with Mental Health Problems and Support for chronically excluded	Floating Support for Offenders or People at Risk of Offending and associated complex needs (substance use/alcohol)
Number of people supported under contract	Capacity of Accommodation: 97	Capacity of Accommodation: 75	Capacity of Accommodation: 24	Capacity of Accommodation: 8	Capacity of Accommodation: 14	Capacity of Accommodation: 104	Capacity of Floating Support: 22	Capacity of Floating Support: 18

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2015/16

# Local Account for Peterborough Adult Social Care



# Local Account 2015-16

Welcome to the 2015/16 Local Account self assessment for Peterborough City Council Adult Social Care. The Local Account is a report about the performance of the department and the council's commitment to being open and transparent about our performance. Therefore, each section within this document has been 'RAG' rated with Red representing areas we have real challenges, Amber representing where we need to further improve and Green representing where we are doing well.



## **Councillor Wayne Fitzgerald, Cabinet Member for Adult Social Care**

At the last election the council returned to a majority leadership, and I retained my position as Cabinet Member. I have now held this leadership role for five years which has consolidated my understanding of both the local and national agenda for Adult Social Care. I am also pleased to report that the council now has a shared Chief Executive with Cambridgeshire County Council, which will support closer collaboration across the Cambridgeshire and Peterborough Health and Social Care System.

## **Wendi Ogle-Welbourn, Corporate Director: People and Communities**



The Director of People and Communities is responsible for Adult and Children Social Care Services, also housing, community safety and cohesion. These people services were brought together eighteen months ago and it has enabled us to provide a wider range of services to our residents.

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# Our approach to sector led improvement across the region

The council's provision of Adult Social Care is not inspected in the same way as Children's Social Care. In order to ensure continual challenge and improvement in what we do, we have a regional Sector Led Improvement Programme.

The programme includes the following elements.

1. Peer challenge by the Local Government Association. Each local council will have one of these independent reviews every three years. Peterborough had a Peer Review of Adult Safeguarding from 27 to 30 September 2016. The council was pleased with the feedback from the review and has developed an action plan in response that is being implemented to ensure continuous improvement.
2. Mutual support - each council is twinned with another in the region to maximise the opportunities for working together. Peterborough City Council is twinned with Southend-on-Sea Borough Council.
3. Regional Improvement Networks. The region has networks which work together to deliver particularly challenging areas of transformation. Peterborough is actively involved in networks focusing on integration with health, delayed transfers of care, safeguarding adults, contracts and procurement, commissioning, performance and intelligence and workforce development.
4. Regional Performance Dashboards. The council compares its performance with the other councils in the region. This Local Account provides a summary of how we compare on the national Adult Social Care Outcome Framework metrics.
5. Annual Self Assessment. Every July the council reports on its progress using the regional Self Assessment Tool. In this Local Account we provide a summary of our self assessment.

# Key Priorities and Best Practice

Examples of our most significant achievements within Adult Social Care, in the last year are listed below:

## **Reablement**

Further investment has been made in the Reablement Service, which has resulted in the service being able to support people with more complex needs to avoid unnecessary hospital admissions or to ensure timely hospital discharge. A standard, integrated Falls Prevention service across health and social care has been implemented which includes the identification of people at risk of falls. There has been a continued focus on the use of assistive technology, both in care homes and at home, which has contributed to a reduction in the need for long term care and support.

During the last 12 months 807 people used the Reablement Service and 75% of these people were supported to achieve their goals and as a result of the support provided had reduced or no further care and support needs.

## **Partnership working with health**

The council has worked closely with health partners to create a shared response to the pressures being faced by hospital and community health services. Adult Social Care have supported Peterborough & Stamford Hospitals NHS Foundation Trust to address capacity issues during the year by ensuring people are discharged from hospital at the earliest opportunity. We have also improved how we work with Cambridgeshire County Council to make better use of our shared resources. This has included developing information flows for people moving between health and social care services.

## **Community capacity and prevention**

The council and health partners appreciate the valuable role that community and voluntary sector organisations can play in people's lives. We have established health and wellbeing networks in the city and are working towards aligning information, advice and directories of services to help our staff, other professionals and the people living in Peterborough to know what the local community has to offer. We have particularly looked at the services which could be developed to support carers and older people living on their own.

The top three risks that the council has identified are as follows:

### **Market capacity**

At times we struggle with availability of care provision, particularly for people with who require specialist dementia care and nursing care within care homes and specialist care packages for people in their own homes. We have developed a Market Position Statement to support care providers in identifying where these gaps are so that they can work with us to develop their services in response to this.

A new Quality Improvement Team has been established to support the independent sector to improve capacity and quality, particularly in areas such as workforce development.

### **Health**

There are ongoing challenges around health care commissioning and provision. The council and Adult Social Care continue to transform services by designing services which benefit from integration between health and social care. These include a single contact point for health and social care referrals and multi-disciplinary teams for people with complex and long term health and social care needs. It is important for us to improve services for local people by providing person centred care and address the significant financial challenges for health and social care.

### **Demand management**

Managing demand for care and support as the population ages is a key risk for the council, along with healthy life expectancy. In Peterborough average healthy life expectancy is 59 for a woman and 61 for a man, which means that most people will have a long term condition by the age of 61.

A system wide approach is being taken and we are working with community and voluntary sector providers to ensure care and support needs are met. This is working towards improving our Adult Social Care Outcome Framework (ASCOF) measure on service users having us much social contact as they would like.

We are also developing a Home Services Delivery Model whereby a range of services designed to support people in their homes are being brought together. This includes reablement, housing adaptations, care and repair and assistive technology. This enables a 'one stop shop' that will enable a comprehensive package of support to be provided.

# Summary of the self assessment

<b>IT Systems and Performance Management</b>	
<b>Safeguarding Reviews</b>	
<b>Unexpected Events</b>	
<b>Assessments and Reviews</b>	
<b>Better Care Fund Plans</b>	
<b>Market Shaping and Sustainability</b>	
<b>Partnerships</b>	
<b>Care Act Compliance</b>	
<b>Finance/Use of Resources</b>	
<b>Workforce</b>	
<b>Culture and Challenge</b>	

# Highlights of the self assessment

The following is a summary, by section, of the improvement work we have undertaken during 2015/16 and outlines our plans for 2016/17.

## IT Systems and Performance Management



### Actions Taken During 2015/16

#### Quality Assurance

During the year the council strengthened the quality assurance team for Adults and Children's Social Care and is carrying out more outcomes based audits on care and support and safeguarding.

#### Regional Intelligence Group

The council has an experienced performance lead who chairs the ADASS Regional Intelligence Group and the council develops and supports the regional performance dashboard.

### Plans for 2016/17

#### IT Systems

The future provision of social care systems is currently being undertaken, including consideration of requirements around health system integration and mobile working. We are also looking at improving our reporting tools in order to provide reports to a detailed level as close to real time as possible.



### Actions Taken During 2015/16

#### **Safeguarding Boards**

The council has improved its safeguarding processes by aligning support for the Adults and Children's Safeguarding Boards with one independent chair and a single Board Manager. This has enabled the sharing of resources and improved sharing of resources, such as training, across adults and children

#### **Independent Sector Care Providers**

We have invested in improving our relationship with providers through a Provider Forum and by offering support to develop the role of Registered Managers in the city.

#### **Care Home Educators**

The council and the Clinical Commissioning Group established the role of Care Home Educator during 2015/16 to work with care homes to address the key reasons for hospital admissions. This included providing training to staff and also being available to give advice to home managers. This has resulted in less emergency hospital admissions.

### Plans for 2016/17

#### **Quality Improvement Team**

The council is establishing a Quality Improvement Team to co-ordinate provider monitoring and to support improvement. The team focus on using qualitative information from a range of partners and sources to identify gaps in the market and improve services.

#### **Development of multi agency policies and procedures**

During 2016/17 the Safeguarding Adults Board will be developing and signing off multi agency safeguarding policies and procedures.

## Assessments and Reviews



### Actions Taken During 2015/16

During 2015/16 we fully reviewed care and support planning procedures and processes in line with implementation of the Care Act. We have clear performance metrics relating to the revised processes, including monitoring of outcomes and planned and unplanned reviews.

### Plans for 2016/17

We will continue to monitor and audit the outcomes of care and support plans for individuals. We will strive to improve the range of support options available through our work with care providers and the voluntary sector.

## Better Care Fund Planning



### Actions Taken During 2015/16

The Better Care Fund (BCF) is a programme spanning both the NHS and local government. The BCF provides money to protect adult social care services (in recognition of grant reductions) and money to invest in services to support the most vulnerable people in our society, placing them at the centre of their care and support, and providing them with fully integrated health and social care. This has resulted in an improved experience and better quality of life. In Peterborough plans have been developed jointly with Cambridgeshire County Council, due to the overlaps in health provision.

We continue to work towards delivering the key targets around reductions in emergency admissions to hospital and delayed transfers of care. However, these targets continue to be very challenging in the current health environment. This is a national challenge.

## Plans for 2016/17

Work is in progress to fully meet the requirements of the Better Care Fund relating to Seven Day Working, Data Sharing and Joint Assessments in Health and Social Care.

### Market Shaping and Sustainability of the Market



## Actions Taken During 2015/16

The council successfully re-tendered the support to people living in six Extra Care housing schemes in the city.

## Plans for 2016/17

### Market Capacity

The council has concerns around market capacity and capability in a number of areas including general nursing care, specialist dementia care, advocacy and home care. Tender processes are being developed for advocacy and home care and options are being actively explored to expand the capacity for general nursing care and specialist dementia care across the city.

### Hospital Activity Tracking

Alongside Health colleagues, we are implementing SHREWD (Single Health Resilience Early Warning Database), a real time activity tracking system that connects into the hospital's patient admin system and systems of other health providers to track patient flows and system pressures. The council now feeds in daily activities including numbers of patients referred for discharge planning, numbers undergoing assessment, numbers awaiting reablement, numbers awaiting home care and numbers awaiting residential care. This will help us to better manage hospital discharges and to monitor bed vacancy data supplied by care providers in the city.

## **Market Position Statement**

The Market Position Statement is the first step towards developing a working relationship with the local provider marketplace to ensure better and more effective outcomes for the people of Peterborough. The Statement is a tool for providers of health and social care services in Peterborough to help them understand the current and future needs of service users and our local communities. It translates key local, regional and national strategic directives into needs to enable organisations to forward plan their services, giving focus to the areas of greater need and priority. The information shared will assist care and support service providers to effectively plan their provision and identify opportunities for business development in Peterborough based on predicted demand for services.

**Partnerships (Health, Housing, Children, Public Health, Voluntary Sector)**



## **Actions Taken During 2015/16**

### **New joined-up Directorate**

People with care and support needs often have other areas of their lives affected such as housing, concerns about safety and long term health conditions. A single People and Communities Directorate has been created in the council, bringing together Adult Social Care, Children's Social Care, Community Safety, Public Health Delivery and Housing. By working closer together we can make best use of the resources we have available and reduce the number of people that customers need to engage with to receive the services they need.

### **Registered Managers Network**

Launched in April 2016 by Sharon Allen the CEO of Skills For Care, the network is a dedicated forum for CQC registered managers to network, hear keynote speeches from a range of professionals, identify best practice, innovation and training needs. The network is being facilitated by an independently funded organisation to support the development of the network over the coming year. Attendance is good and growing, and meetings held bi-monthly.

All information relating to the network can be found on the dedicated website <http://www.peterboroughregisteredmanagers.co.uk>

### **Children and Young Adults with Disabilities**

The development of the 0 to 25 Service brought together the Children with Disabilities Team and the Transitions Team to identify and plan for the needs of young people moving into adulthood at the earliest opportunity. The service has worked with Carers Trust to adopt the Young Carers Needs Assessment to avoid duplication and to ensure early identification of support.

### **Plans for 2016/17**

#### **Hospital Discharge**

It is recognised that social care discharge pathways are working well and health partners are looking to the council to lead on the development of integrated pathways to address some residual health based delays.

#### **Co-production**

We are working with the voluntary sector to support establishment of co-production networks and experts by experience. This includes development of five new partnership boards:

#### **Peterborough Strategic Partnership Boards**

There are five strategic partnership boards, the terms of reference and membership have recently been reviewed and refreshed. The boards are as follows:

- The Carers Strategic Partnership Board
- Older People Strategic Partnership Board
- Mental Health Strategic Partnership Board
- Learning Disability Strategic Partnership Board
- Autism Strategic Partnership Board

There are plans in development for a Disability and Impairment Strategic Partnership Board to be launched in the New Year.

The role of each of the boards is to enable service development and improvement, ensure that all stakeholders (including service users) are included in designing, developing and commissioning of service provision now and in the future. The voice of service users, their families and carers is paramount and only by working together can we ensure continuous improvement in service commissioning and delivery and service user experience.

## Care Act Compliance



The Care Act 2014 modernised the law recognising the rights of people to make their own decisions about their care and support. It introduced new rights for carers, changes to safeguarding procedures and a statutory duty to provide information, advice and guidance.

## Actions Taken During 2015/16

### Safeguarding

Safeguarding procedures have been reviewed and a Multi agency Safeguarding Hub (MASH) has been implemented. The MASH includes staff from the Police, Health, Adult Social Care, Children's Social Care and domestic abuse workers working together. This is a joint arrangement with Cambridgeshire Local Authority.

### Information, Advice and Guidance

The range and accessibility of public facing social care information has been much enhanced including a suite of 40 Adult Social Care [Factsheets](#).

### Social Care in Peterborough Prison

There is a newly developed assessment and care and support planning service into the prison, which has received positive feedback from the prison.

## Plans for 2016/17

### Information, Advice and Guidance

Information, advice and guidance for the public continues to be a key focus in the council's wider customer experience programme.

The need to develop universal and preventative services is recognised and there are pilot community and third sector projects under way to look at tackling loneliness and isolation, in older people and carers.

## **Finance/Use of Resources**



### **Actions Taken During 2015/16**

Budget reductions and efficiencies over the past few years have proved very challenging, but have also supported innovation and transformation. Adult Social Care remained within budget during 2015/16, despite challenging savings targets. There are financial challenges around the council's ability to pay the required level of fees to care homes, particularly in light of recent changes to the National Living Wage. In addition the demand for complex support packages for the over 85s has increased and is putting pressure on the budget and available support services.

### **Plans for 2016/17**

To protect the quality and availability of services over the coming years there is a need for further innovation and integration of services. We have been very successful in driving down costs and transforming the way we deliver services; however as is the case nationally we are now experiencing diminishing returns and to remain within budget will be a challenge.

## **Staff Training/Workforce**



### **Actions Taken During 2015/16**

The Workforce Development Team have been successful in an application to be endorsed as a centre of excellence through Skills for Care. The team already hold Recognised Provider status with Skills for Care, which demonstrates that they deliver good quality learning and development, had a positive impact on learners and those using social care services, and have good processes and practices in place.

Building on this a provider with Centre of Excellence status demonstrates exemplary learning and development provision with innovation and continual development.

## Plans for 2016/17

Recruitment and retention in the independent sector remains a significant concern. The council is working in collaboration with care providers to support quality improvement and address issues around recruitment, particularly in relation to the role of Registered Managers.

<http://www.peterboroughregisteredmanagers.co.uk>

## Culture and Challenge



## Actions Taken During 2015/16

### Focus Groups

Thematic focus groups have been held with councillors around Systems Transformation, Falls Prevention and Dementia. This has helped us to consider how we share key messages with ward members and people in the city who they represent.

### Parish Councils/Community Groups

We continue to promote wellbeing and develop our preventative services and have worked closely with Parish Councils and local community groups to understand the issues and ensure availability of appropriate services.

## Plans for 2016/17

### The Armed Forces Covenant

Health Scrutiny Committee and Cabinet have received reports on social care charging following changes brought in by the Care Act 2014 and The Armed Forces Covenant. The Armed Forces Covenant is a promise from the nation that those who serve or have served, and their families, are treated fairly.

### **Customer Feedback**

To ensure that customer feedback is systematically collected, reported on and used to inform commissioning and service development and delivery, a new role of Customer Feedback Manager is planned for 2016/17.

### **Co-production**

Building on the experience of co-production with parent carers in the development of the Local Offer, co-production will be further enhanced within Adult Social Care services during 2106/17.

### **Local Government Association Peer Review**

A Peer Review of Adult Safeguarding is planned for 2016/17 focussing on:

- Delivery of impact and outcomes from frontline staff
- The quality of strategic leadership and governance
- The robustness and effectiveness of commissioning and quality assurance/improvement mechanisms

## Key Performance Metrics – Adult Social Care Outcomes Framework (ASCOF)

The Adult Social Care Outcomes Framework (ASCOF) includes a range of performance measures. Shown below are the year on year results and the national and regional averages for 2015/16. These are also shown graphically.

No	Indicator Description	2013/14	2014/15	2015/16	England 2015/16	Eastern Region 2015/16
1A	Social care related quality of life score	18.9	19	19.1	19.1	19
1B	Proportion of people who use services who have control over their daily life	76	78.4	76.5	76.6	77.4
1C1	Proportion of service users accessing long-term support at year end who were receiving self directed support	53.2	98.6	98.6	84.9	87.9
1C2	Proportion of service users accessing long-term support at year end who were receiving direct payments	12.4	25.4	25.4	28.1	29.3
1E	Proportion of adults with a learning disability in paid employment	8.4	8.5	10	6.2	7.5
1F	Proportion of working age adults receiving secondary mental health services who are recorded as being employed	4.3	6.2	6.2	5.5	4.7
1G	Proportion of working age adults with a learning who are living on their own or with their family	72.3	81.1	84.2	75.4	74
1H	Proportion of working age adults receiving secondary mental health services living independently (with or without support)	16.7	32.4	52.1	58.6	44.1
1I1	Proportion of service users, who had as much social contact as they would like	42.4	42	41.8	45.4	44.8
2A1	Permanent admissions into residential and nursing care, per 100,000 population (18-64)	18.1	20.7	4.2	13.3	15.8

No	Indicator Description	2013/14	2014/15	2015/16	England 2015/16	Eastern Region 2015/16
2A2	Permanent admissions into residential/nursing care, per 100,000 population (65+)	578	484.2	394.4	628.2	570.3
2B1	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services	73.8	70.8	88.3	82.7	82.6
2B2	Proportion of older people (65 and over) discharged from hospital with a clear intention that they will move on/back to their own home	1.7	1.7	2.1	2.9	2.6
2C1	Average number of delayed transfers of care per 100,000 population	13.6	14	10.1	12.1	11.6
2C2	Average number of delayed transfers of care that are attributable to adult social care, per 100,000 population	2.8	1	0.7	4.7	3.5
2D	Outcomes from reablement for new and existing clients	65	72.2	74.9	75.8	81.5
3A	Percentage of adults using services who are satisfied with the care and support they receive	65	59.2	64.4	64.4	64.5
3D1	Proportion of people find it "very easy" or "fairly easy" to find information about services	74.9	74.2	72.8	73.5	72.7
4A	Proportion of people who use services who feel safe	63.9	64.5	65	69.2	68.7
4B	Proportion of people who use services who say that the services they receive have made them feel safe and secure	83.6	89.1	88.3	85.4	82.4

## ASCOF Social Care Related Quality of Life Score

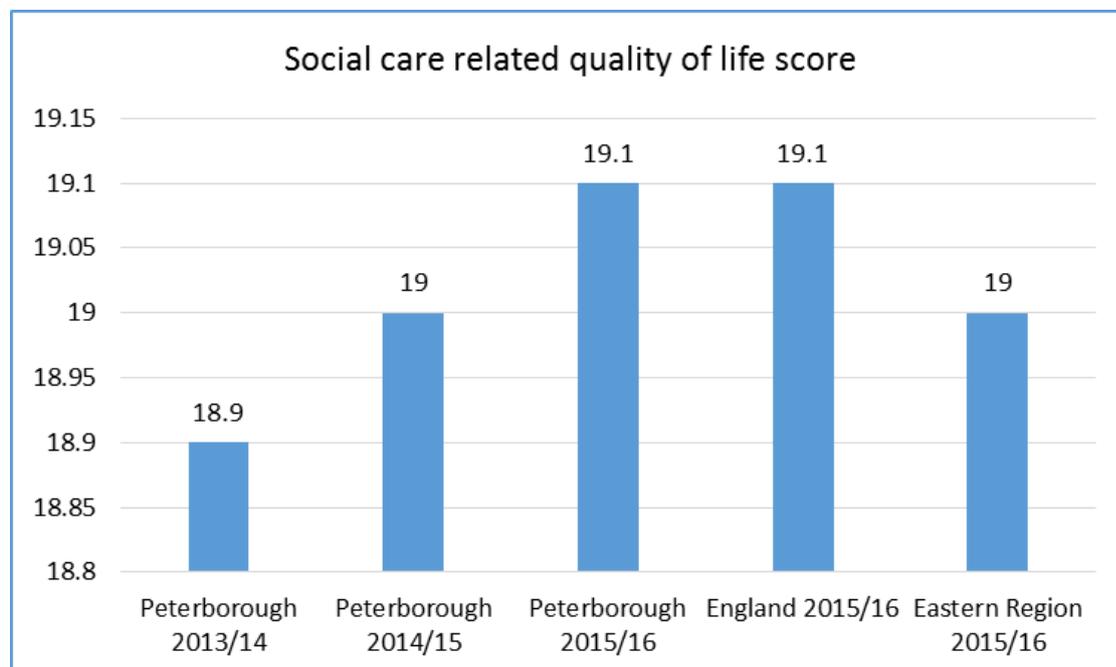
The ASCOF quality of life score for PCC in 2015/16 was **19.1**. Our score is the same as the England average and higher than the Eastern Region average of 19.0.

This indicator looks at a combination of different aspects of people’s lives from the Adult Social Care User Survey and calculates an overall score.

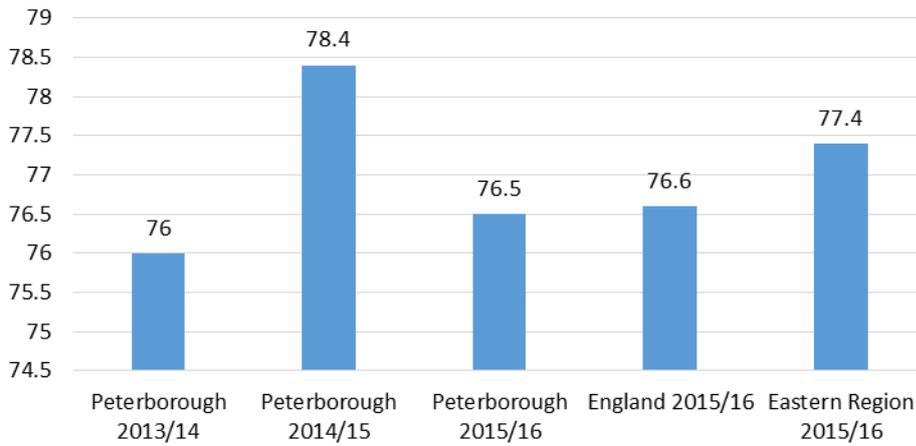
It includes nutrition, personal care, safety, social contact, how people are helped, control over daily life and whether people can spend time doing what they want to do

ASCOF Social Care Related Quality of Life Indicator		
Year	Peterborough	England
2015/16	<b>19.1</b>	19.1
2014/15	19.0	19.1
2013/14	18.9	19.0
2012/13	19.0	18.8
2011/12	18.8	18.7

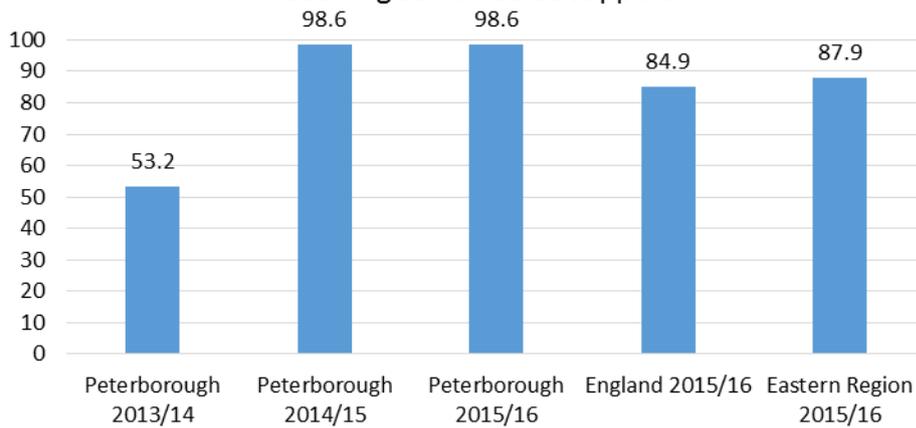
Our highest score to date!



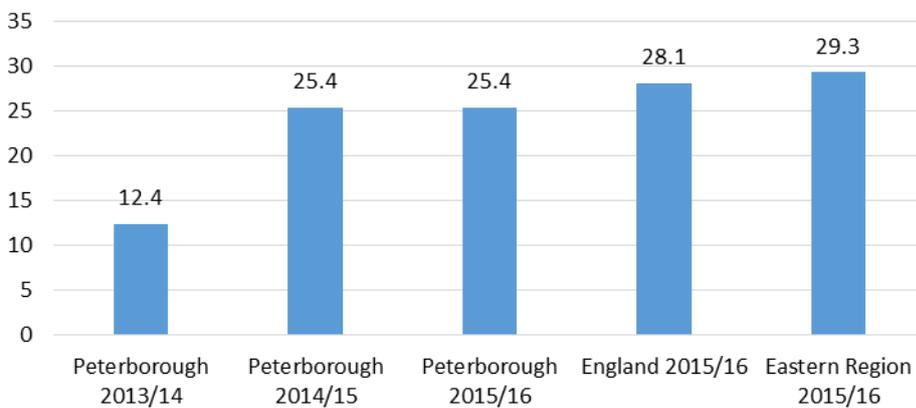
Proportion of respondents who felt they had control over their daily life

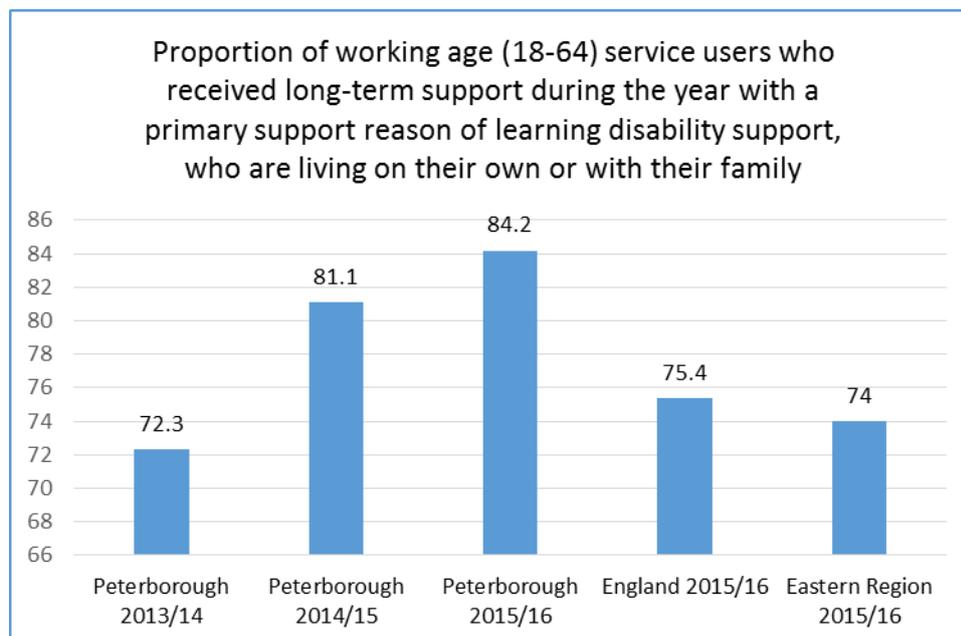
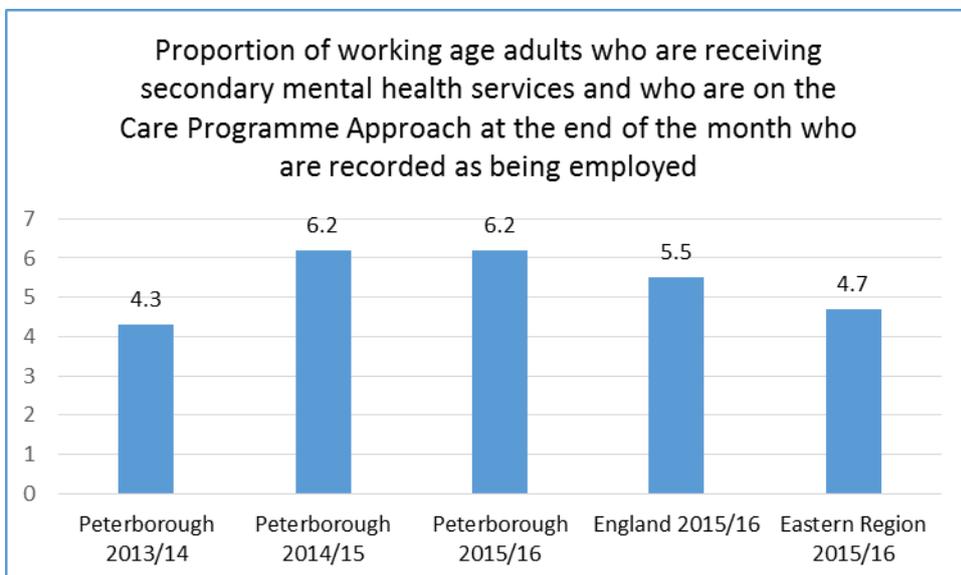
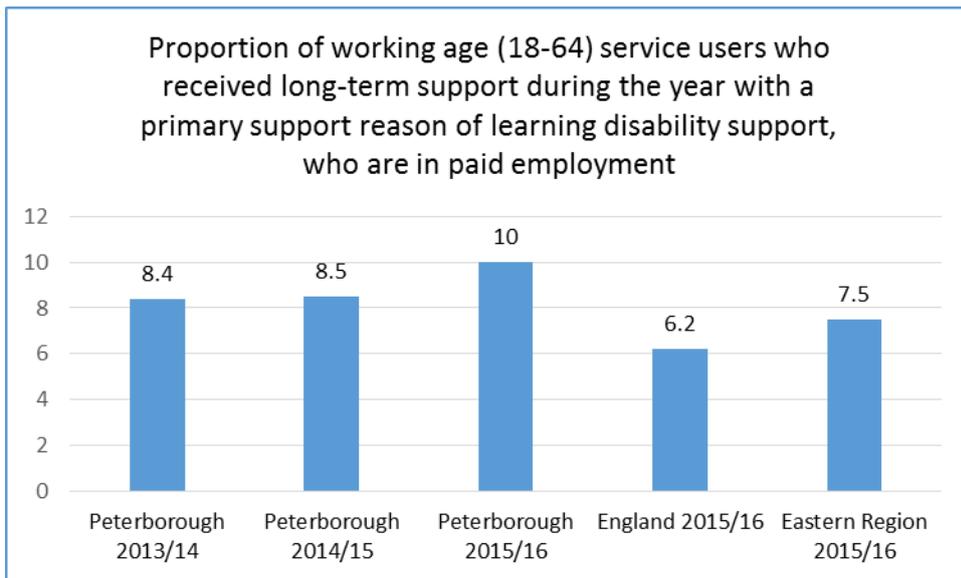


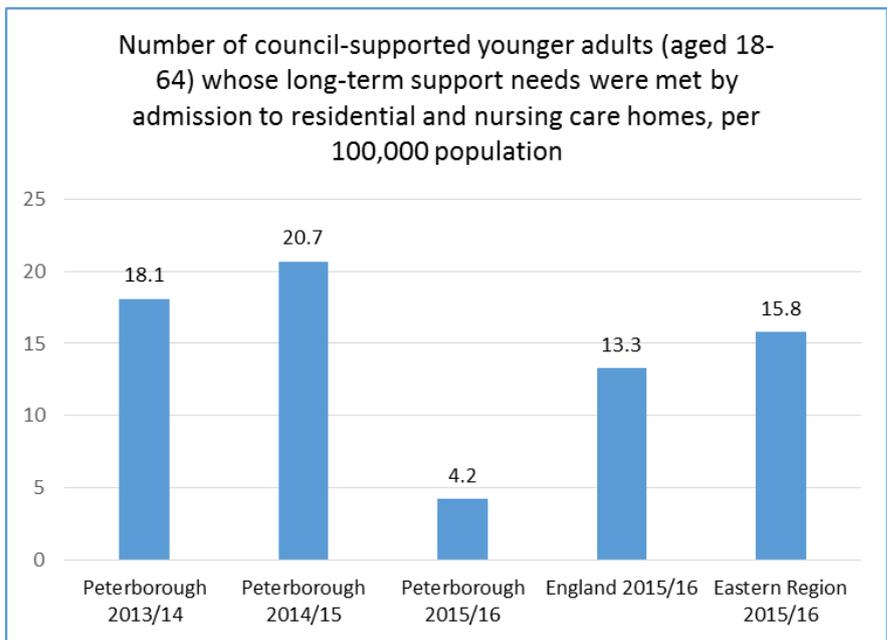
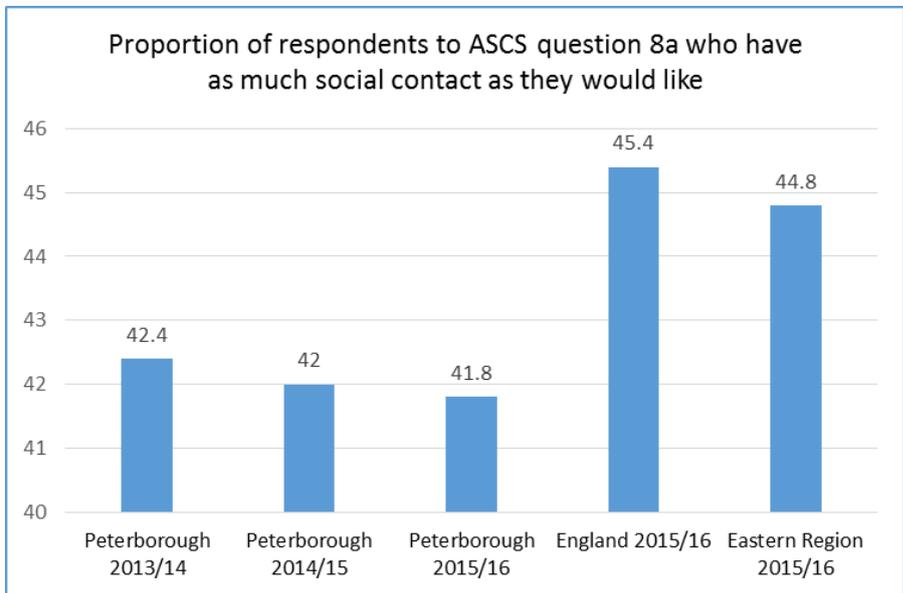
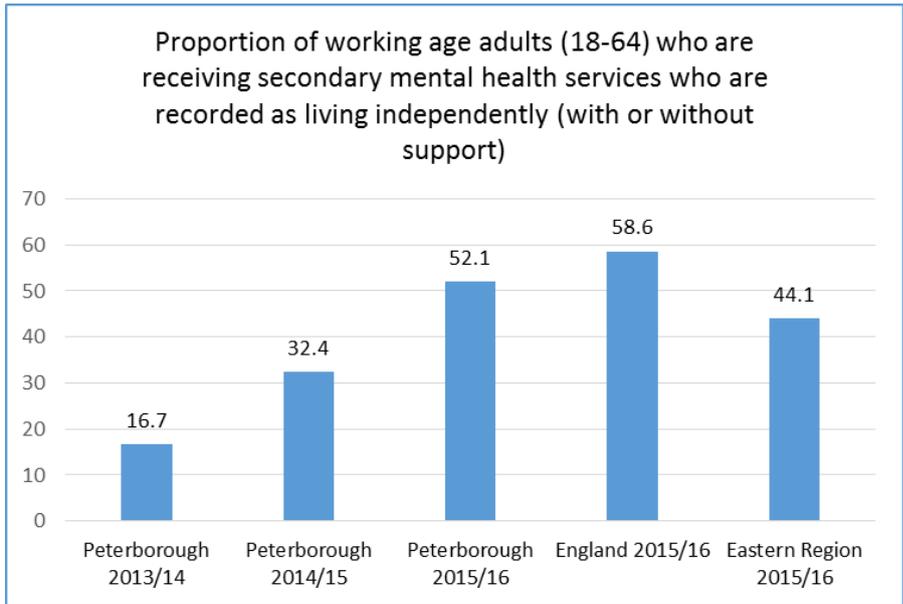
Proportion of service users accessing long-term community support at year-end 31 March who were receiving self-directed support



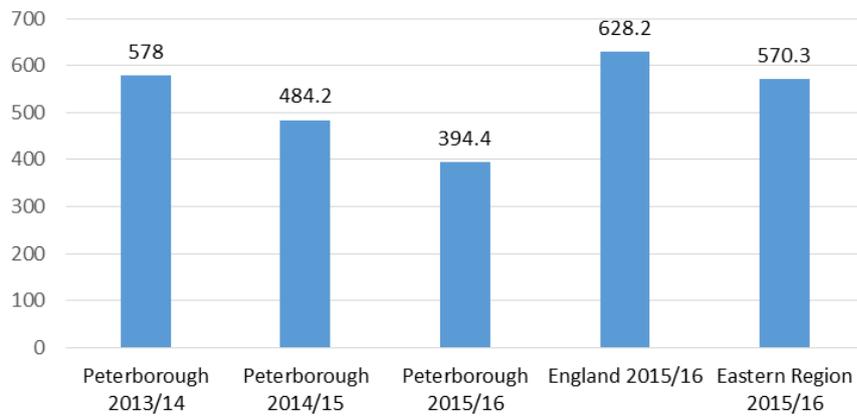
Proportion of service users accessing long-term support at the year-end 31 March who were receiving direct payments



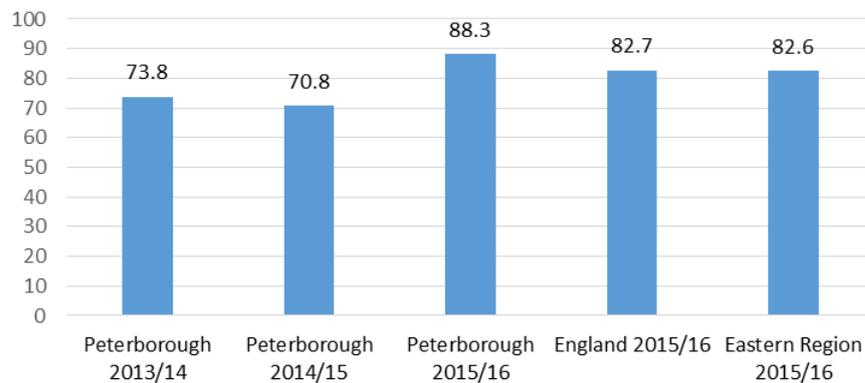




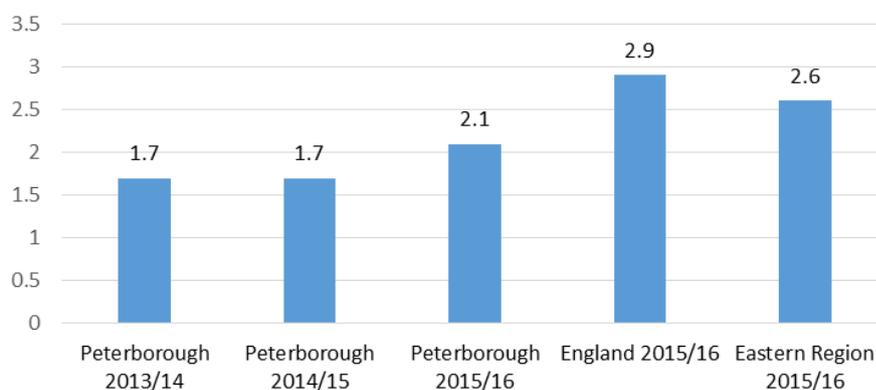
Number of council-supported older adults (aged 65 and over) whose long-term support needs were met by admission to residential and nursing care homes, per 100,000 population



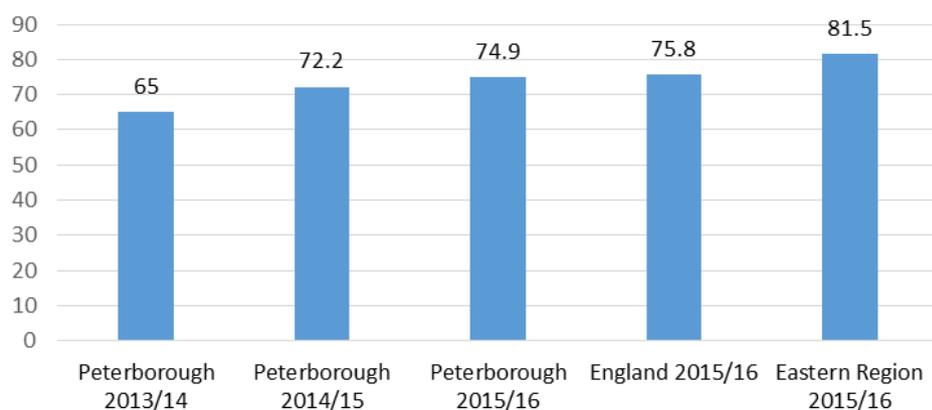
Proportion of older people (aged 65 and over) discharged from acute or community hospitals who are at home or in extra care housing or an adult placement scheme setting 91 days after the date of their discharge from hospital



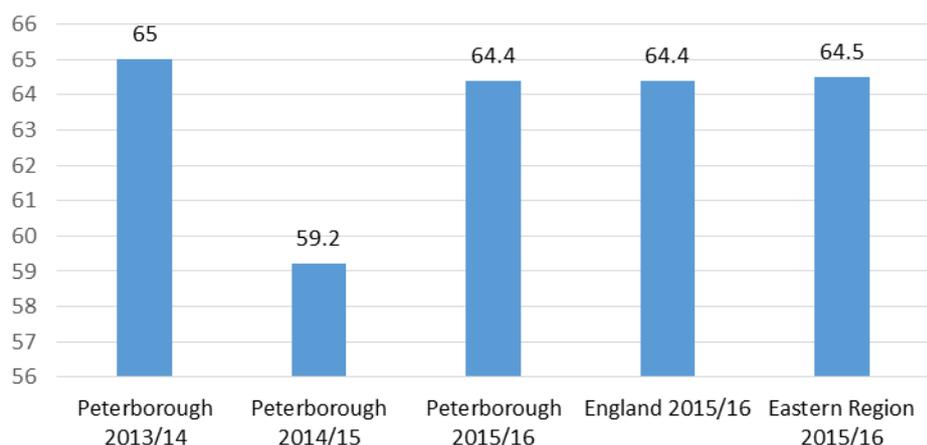
Proportion of older people (aged 65 and over) discharged from acute or community hospitals with a clear intention that they will move on/back to their own home



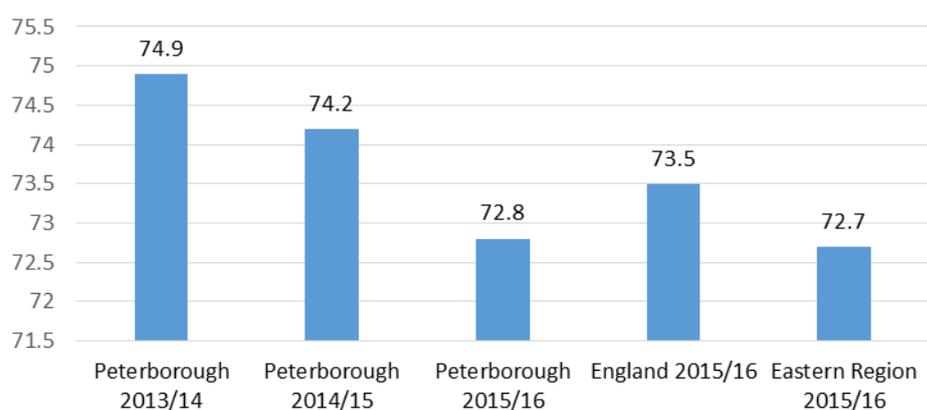
Proportion of new service users that received a short term service during the year where the sequel to service was either no ongoing support or support of a lower level

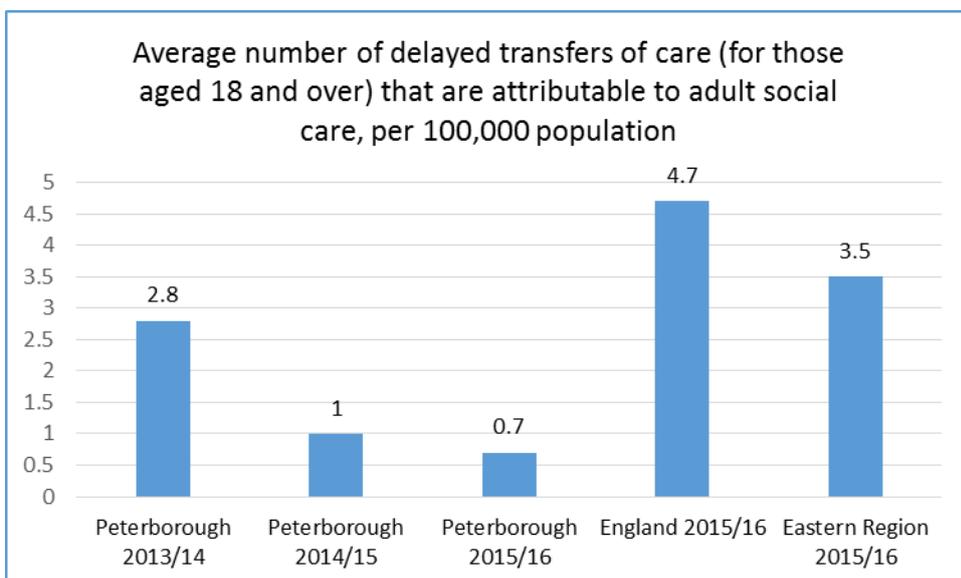
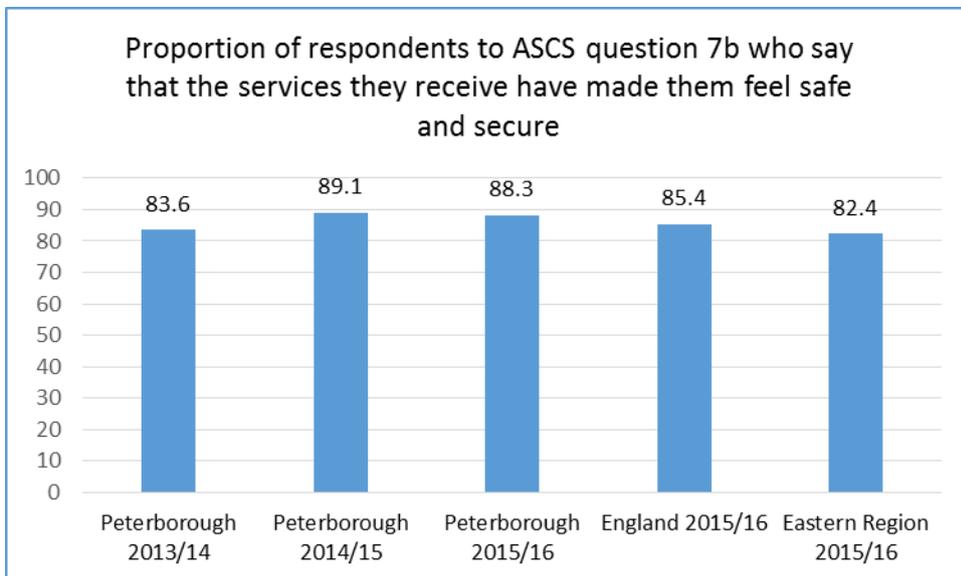
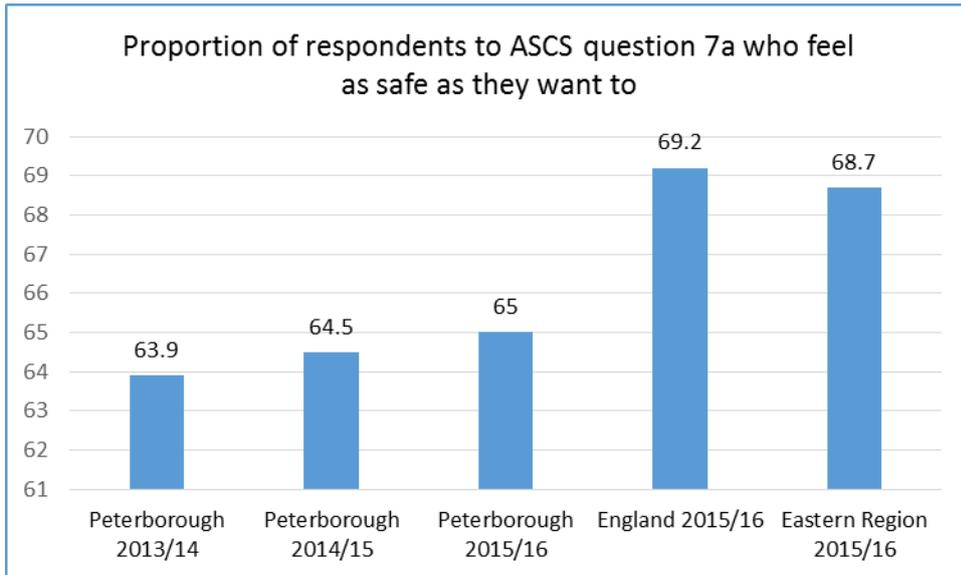


Proportion of respondents to ASCS question 1 who said they were satisfied with their care and support



Proportion of respondents who answered ASCS question 12 who find it "very easy" or "fairly easy" to find information about services





## Tell us what you think

Adult Social Care is always keen to hear what local people think about the services we deliver.

If you have a comment or suggestion please do contact us.

Contact Details:

Freepost RTCH-TLLZ-JGEC  
The Customer Feedback Manager  
Adult Social Care  
Peterborough Town Hall  
Bridge Street  
Peterborough  
PE1 1HF

Telephone: 01733 747474  
Email: [ASCInfo@peterborough.gov.uk](mailto:ASCInfo@peterborough.gov.uk)  
Twitter @PeterboroughCC  
Facebook Peterborough City Council

To make a complaint about Adult Social Care, you can either telephone the complaints team on 01733 296331 or write to the address below:

The Central Complaints Office  
Customer Services Centre  
Bayard Place  
Broadway  
Peterborough  
PE1 1FZ  
[ASCcomplaints@peterborough.gov.uk](mailto:ASCcomplaints@peterborough.gov.uk)

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Appendix 4 - Reablement Survey Results

	<b>Question</b>	<b>Response option(s) measured</b>	<b>Q1 15/16</b>	<b>Q2 15/16</b>	<b>Q3 15/16</b>	<b>Q4 15/16</b>
A1	Did you feel you had enough information about the Reablement Service prior to you being seen by them?	Yes	70.4% (19 out of 27)	83.8% (31 out of 37)	72.4% (21 out of 29)	60.6% (20 out of 33)
A2	When you were admitted to the service did the staff talk to you about how long you would be expected to remain in the service?	Yes	92.6% (25 out of 27)	86.5% (32 out of 37)	86.2% (25 out of 29)	81.8% (27 out of 33)
A3	Did you feel you were involved in planning your support?	Yes	88.9% (24 out of 27)	97.3% (36 out of 37)	75.9% (22 out of 29)	81.8% (27 out of 33)
A4	Did you feel you were involved in identifying your goals or aims?	Yes	85.2% (23 out of 27)	97.3% (36 out of 37)	89.7% (26 out of 29)	87.5% (28 out of 32)
A5	By working towards your Reablement goals, do you feel better able to manage your everyday activities?	Yes	81.5% (22 out of 27)	90.6% (29 out of 32)	92.9% (26 out of 28)	87.1% (27 out of 31)
A7	Were you kept informed by the service about any changes in you care? eg. your visit will be late?	Yes	95.5% (21 out of 22)	91.7% (22 out of 24)	89.5% (17 out of 19)	92% (23 out of 25)

	<b>Question</b>	<b>Response option(s) measured</b>	<b>Q1 15/16</b>	<b>Q2 15/16</b>	<b>Q3 15/16</b>	<b>Q4 15/16</b>
B1	Did staff treat you with dignity and respect?	Yes	100% (27 out of 27)	100% (33 out of 33)	100% (29 out of 29)	100% (32 out of 32)
B2	Do you feel the staff were competent to meet your needs?	Yes	96.3% (26 out of 27)	97.0% (32 out of 33)	100% (29 out of 29)	93.8% (30 out of 32)
C1	Did you feel you were encouraged to prepare your own light snacks and drinks?	Yes	95.7% (22 out of 23)	82.6% (19 out of 23)	95% (19 out of 20)	91.7% (22 out of 24)
C2	Did you feel you were encouraged to wash and dress yourself?	Yes	96.3% (26 out of 27)	96.3% (26 out of 27)	92.3% (24 out of 26)	96.4% (27 out of 28)
D1	How do you feel about the care you received when you were with the service?	Excellent/ Good	92.6% (25 out of 27)	97% (32 out of 33)	89.7% (26 out of 29)	90.6% (29 out of 32)
D2	Were you aware of how to report any concerns/complaints in relation to any aspect of the care you received from the Reablement Service?	Yes	85.2% (23 out of 27)	90.6% (29 out of 32)	79.3% (23 out of 29)	71% (22 out of 31)

<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>21 JUNE 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director, Adult Services and Communities	
Cabinet Member(s) responsible:	Cabinet Member for Integrated Adult Social Care and Health Cabinet Member for Communities Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer(s):	<b>Hayley Thornhill / Ian Phillips, People and Communities Policy Unit – Adults and Communities</b>	Tel. 863887/863849

**ADULTS AND COMMUNITIES PERFORMANCE REPORT FRAMEWORK**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> People and Communities Policy Unit	<b>Deadline date:</b> n/a
It is recommended that Adults and Communities Scrutiny Committee review and agree the draft performance framework and dashboard.	

**1. ORIGIN OF REPORT**

1.1 The Committee has requested Officers to produce a dashboard of key performance data covering the range of services that the Committee is responsible for scrutinising.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The dashboard will pull together performance indicators from across Adult Social Care, Safer Peterborough Partnership, Housing Services and Youth Offending Services to enable the Committee to form a judgement on how services are delivering and to call for detailed reports where they wish to scrutinise a subject area in more detail.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1, Functions determined by Council, 1. Adult Social Care.

2.3 The performance dashboard links in with strategic priority three, Safeguarding Vulnerable Children and Adults

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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**4. BACKGROUND AND KEY ISSUES**

4.1 The performance dashboard will be updated prior to each Committee meeting with the latest data across the service areas. The dashboard will be accompanied with a brief analysis to draw attention to any significant changes in performance.

4.2 At the agenda setting meeting ahead of each Scrutiny Committee, Group Representatives will review the performance dashboard and call for reports for further information to be considered at a future Scrutiny Committee.

4.3 A draft performance dashboard is attached outlining the key performance indicators that it is recommended officers will report on. Performance indicators selected are those which are already reported to other Boards and Committees (such as the Safer Peterborough Partnership). Other indicators will be selected where performance is rated at Amber and deteriorating. All Red rated indicators will also be automatically included.

## **5. CONSULTATION**

5.1 N/A

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 By having access to detailed performance issues affecting services, Members will develop a greater understanding of risks and pressures facing the council. This will enable Members to more effectively challenge and support and lead to in-depth scrutiny on key issues.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The performance dashboard will provide Members with the information that they need in order to undertake more informed scrutiny of services.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 None

## **9. IMPLICATIONS**

### **9.1 Financial Implications**

None.

### **9.2 Legal Implications**

None

### **9.3 Equalities Implications**

None

### **9.4 Rural Implications**

None

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Draft Performance dashboard

<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7
<b>21 JUNE 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director, Adults and Communities		
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities		
Contact Officer(s):	Ch Insp Rob Hill	Tel. 07815 694397	

**PROPOSAL FOR A CROSS-PARTY TASK AND FINISH GROUP TO REVIEW COMMUNITY INVOLVEMENT IN NEIGHBOURHOOD ISSUES**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM: Adrian Chapman</b>	<b>Deadline date: N/A</b>
It is recommended that the Adults and Communities Scrutiny Committee agree to form a time limited, cross-party Task and Finish group as set out in this report.	

**1. ORIGIN OF REPORT**

1.1 This report follows an all-councillor briefing session during which information relating to demand for police and council services to tackle crime, ASB and neighbourhood issues was shared.

**2. PURPOSE AND REASON FOR REPORT**

2.1 During the all-councillor briefing it was recognised that more could be done to engage communities to help public services address some of the issues within our neighbourhoods. This paper sets out a proposal to form a time limited cross party Task and Finish group to investigate how this might be achieved and what practical ideas could be put in place to make a positive difference, building on the Council's People and Communities Strategy (attached at appendix 1).

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1: Functions determined by Council, 1. Adult Social Care

2.3 Clean, safe and vibrant neighbourhoods contribute to the overall wellbeing of residents and the success of a community. This report therefore supports all of the council's corporate priorities, most notably to keep communities safe, cohesive and healthy.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 At a recent all-councillor briefing session, information about the demand for police and council services to tackle crime, anti-social behaviour (ASB) and neighbourhood issues was discussed. During the discussions, it was recognised that there could be potential to work more effectively with Empower and support residents, communities, community groups and voluntary

organisations to support the work of the public sector to both address neighbourhood issues and prevent them from recurring. The types of issues that were referenced included littering, fly tipping, speeding, verge parking and low level ASB, all of which negatively affect communities.

4.2 As the Council's People and Community Strategy points out, the way the Council and other public sector organisations deliver their services is changing. This is for a number of reasons, but principally this is down to two main factors: rising demand for services and less resource. In order to meet these challenges, communities need to be supported to help address issues within their own neighbourhoods. Empowering communities with the knowledge, skills and tools to help themselves rather than relying wholly on public services may lead to better outcomes for communities and reduce the cost to the public sector.

4.3 It is recommended that a cross party Task and Finish group is formed to investigate opportunities for greater collaboration between the public sector and communities, and to recommend ideas and initiatives that could be implemented, using the framework of the People and Communities Strategy as the backdrop to the work.

4.4 A draft terms of reference for the Task and Finish group is set out in Appendix 2.

## **5. CONSULTATION**

5.1 The idea to form a cross party Task and Finish group originated from the discussions held at the all-councillor briefing session.

5.2 It is suggested that, as part of the Task and Finish group's work, further consultation takes place with communities in Peterborough and other towns and cities where there are already successful collaborations, as well as with key public and voluntary sector contacts to ensure the widest and most appropriate range of issues are included in the scope.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 It is anticipated that, if agreed, the Task and Finish group will identify opportunities for achieving successful collaboration between communities and public sector agencies to tackle neighbourhood issues.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The recommendation to form a cross party Task and Finish group originated from a recent all-councillor briefing session.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **9.1 Financial Implications**

9.1 Not known.

### **9.2 Legal Implications**

Not known.

### **9.3 Equalities Implications**

Not known.

### **9.4 Rural Implications**

Not known, although it is anticipated that the Task and Finish group will consider *all* communities within the Peterborough City Council boundary.

**10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

**11. APPENDICES**

11.1 Appendix 1: People and Communities Strategy  
Appendix 2: Draft Terms of Reference

## Appendix 2

### Scrutiny Task and Finish Group to Review Community Involvement in Neighbourhood Issues

#### DRAFT Terms of Reference

##### Membership

To be confirmed.

##### Advisers

Adrian Chapman, Service Director, Adults and Communities

Chief Inspector Rob Hill, Head of Prevention and Enforcement Service

Cate Harding, Programme Manager

##### Purpose

To make recommendations to the Adults and Communities Scrutiny Committee to harness the capacity within communities to work with and support public sector agencies to tackle neighbourhood issues, including environmental crime and anti social behaviour, in order to improve the quality of life of our residents.

##### Scope

1. To review the People and Communities Strategy to identify opportunities for the public, voluntary and community based organisations to play a role in tackling neighbourhood issues.
2. To review all available data and information relating to neighbourhood issues, and agree what issues are specifically in-scope for this work.
3. To review all existing services and interventions in place that tackle neighbourhood issues.
4. To review all existing or previous initiatives that have connected communities with the public sector to tackle neighbourhood issues.
5. To identify and review other areas of the UK or beyond where there have been successful collaborations between communities and public sector agencies to tackle neighbourhood issues.
6. To understand the skills and support that communities will need to help tackle neighbourhood issues, and to consider how and from where skills and support can be provided.
7. To identify and meet with expert witnesses to help inform discussions and recommendations.

##### Reporting

The Task and Finish group will report to the Adults and Communities Scrutiny Committee.

# People & Communities' Strategy

Placing communities at the heart of what we do





## 1. Introduction - Why do we need a People and Communities Strategy?

Peterborough is one of the fastest growing cities in the country bringing new housing, jobs and opportunities for the people who live here and attracting new residents from across the UK and beyond. As our city flourishes and the needs and demands of our communities change and grow, we will adapt and respond to these by providing high quality and cost effective services.

The way we have previously delivered services, coupled with financial pressures, means that we can no longer meet the increasing demand placed upon the city council. Historically, councils (and other public sector services) have delivered a universal service to all of our residents. Whilst this approach is effective to meet some of our residents' needs, it can be expensive, inefficient and lack the flexibility to respond to the different requirements that diverse communities face. If we are to meet the present and future needs of our city, then we must explore ways of doing things differently.

The council has always worked with communities to understand their needs and jointly develop solutions. In many cases, individuals and communities play a vital role in helping to deliver local services.

### What is a community?

We know that communities come in many different shapes and sizes and can be defined in multiple ways; by geography, ethnicity, gender, age, faith and so on. We use the word 'community' to mean a social group of any size that shares common values. As a result, Peterborough has multiple, complex and cross cutting communities, each with their own needs and issues that require different models of support. A key function of the council in the future will be to facilitate and enable organisations to deliver the right services and support to a diverse range of communities.

There is a great deal of expertise and knowledge within our communities and a willingness to help people through sharing learning and support in the city. We will build on this to ensure individuals and community organisations have the skills, information and support to deliver more services and help people in their local communities.

One of the key ways in which community organisations can help is in providing early help to individuals in need. By getting the right support early, it can help to prevent or delay problems from escalating. This could include preventing people from becoming homeless, stopping people getting into debt by providing basic money management, or delaying the onset of more serious health conditions.

This document sets out the framework of how the council will transform the way in which we deliver our services and the role that community and other partner organisations will have in meeting the needs of our residents. More detailed strategies will be developed that will demonstrate how the building blocks (see section 6) of the framework will be delivered.

This transformation will increasingly need to focus on enabling communities and individuals to better support themselves. This means moving away from models of service delivery that treat the public as passive recipients of services to a model based on reciprocal arrangements thereby supporting the best possible long term outcomes for individuals through:

- preventing or delaying access to high cost specialist services
- building a strong community infrastructure
- building more confident communities.



### CASE STUDY

How communities are already delivering services in Peterborough  
**Hampton Parish Council's Lengthsman Service**

**Hampton is an area of Peterborough that has undergone massive growth over the last 10 years; more than 4000 homes have been now built, with more planned.**

Residents of Hampton reported an increasing amount of litter in the area, the issue was raised at the Hampton Parish Council meeting. It was decided that the Parish Council would use funds raised through the precept to employ a Lengthsman to clear rubbish from the area. The Parish Council negotiated with the company that provide litter clearing services for the local authority and subsequently employed an additional worker to cover the Hampton area.

The service has been well received by local residents with people living in the area benefiting from a cleaner and tidier neighbourhood.

This is an example of how a programme of participatory budgeting is underway to understand how existing and established community groups can take on or enhance a service to improve their community.

## Early help and prevention

Our partners can help us to focus more on prevention and early intervention which can help to reduce the impact of problems escalating and reduces the cost to the council and public sector. We know that many people won't ask for help until a problem has become unmanageable. We need to make it easier for people to find the support they need earlier and encourage people to support themselves, so that more serious issues can be avoided.

As set out in the council's health and wellbeing strategy, access to the right information at the right time can help people to better manage health conditions and prevent longer term health issues from developing. Better information, advice and support can help to reduce health inequalities and therefore manage demand on our health services. The strategy will support and complement the ambitions of the Better Care Fund to achieve an integrated health and social care system that everyone can benefit from.

### CASE STUDY Early help and prevention Connecting Families

**In Peterborough we believe in working with families and communities to provide children and young people with firm foundations in life so they can be happy and healthy, build resilience, achieve their aspirations and simply 'be their best'.**

We always aim to provide help for children and families early in life in the development of a problem.

The Connecting Families programme is directed at families with multiple and complex needs across at least two categories, which include, for example, involvement in crime or anti-social behaviour, domestic abuse and children who are not attending school regularly.

We are identifying families with these types of problems at an early stage, before the issues become entrenched. The programme helps participants to find work, manage relationships and improve their parenting skills and money management. The programme aims to tackle the root causes of the problem, not just the symptoms, so families can be happy and healthy and thereby reducing the demand placed upon the council.



## 2. Our Vision

Our vision is to ensure that people in Peterborough can live in a strong and vibrant community that works in partnership with the council to:

- protect the most vulnerable people and communities
- maximise the health and wellbeing opportunities for individuals
- provide the right level of information and support to individuals so they can make informed choices on the services they need
- redesign services with community organisations to be more responsive and better meet the needs of individuals.

We will deliver this vision through the following priorities:

- **Equipping people and communities with the information, tools and capacity to manage demand on public services** - Our aim is to enable communities to identify who might need support and where they can go locally to find help, for example through local networks and community organisations who

can provide information and services. Through working with community organisations we can identify vulnerable people and ensure that they receive the right services at the right time.

- **Developing an effective and robust voluntary, community and faith sector that can support people and communities to manage their needs** - we already work with a whole range of organisations such as housing providers, charities and faith groups to deliver services and provide essential support. We want to do more to support the sector by ensuring that local organisations have the skills, capacity and access to funding.
- **System leadership is central to our overall vision** - the council, the voluntary, community and faith sectors and other partners will take collective responsibility for leading, coordinating and delivering sustainable improvement.

If we are to be successful at delivering this strategy, then the council needs to work with other organisations, including the police, health organisations, businesses and the civil sector. This will allow us to improve delivery of services and better support individuals and communities to help themselves.



### 3. Why things need to change

#### Rising demand for services

Peterborough is one of the fastest growing cities in the country with an estimated population of 188,000. By 2021, it is estimated that the population will have grown to 220,700 with higher numbers across all age ranges but particularly in both school age residents and those over 55 years old leading to increasing demand for services.

We know that many people who need to use the council services, also need support from a range of different organisations often at the same time, for example between care settings, hospital and their own homes. We need to work more effectively between these different organisations to share information and design joint outcomes that ensure collectively we deliver the right services, at the right time, in the right place.

#### Less money in the public sector

Since 2010, the size of the public sector has been shrinking both locally and nationally as funding provided by government is reduced. Much of the budget and control once held by government has been devolved to local organisations such as schools and doctors. Local communities have formed social enterprises that are starting to deliver services that were once delivered by the local or national government. Across the country, communities are now running former public buildings that deliver services.

We remain within an extremely challenging financial climate which has seen funding to the council cut by £44m in the five years leading up to 2015/16. To continue to meet our high standards we need to deliver our services in new ways such as promoting the use of technology, encouraging self-service and collaborative working with our partners and the community, to both save money and develop joint solutions to multi-agency problems.

#### New legal duties for local authorities

Legislation changes such as the Care Act and the Special Education Needs and Disability (SEND) reforms have placed significant new duties on all local authorities.

The Care Act sets out a range of additional statutory duties relating to the prevention agenda. It is critical that the care and support system works proactively to promote wellbeing and independence, rather than simply waiting until people reach crisis point. The Care Act places a duty to provide or arrange services that can prevent or delay the need for care and/or support for adults and carers. Our approach will be focused in the following areas:

**Prevent:** Through providing services, facilities or resources that helps an individual avoid developing needs for care and support.

**Reduce:** Through more targeted interventions aimed at individuals who have an increased risk of developing needs. This might also include undertaking screening for triggers, for instance to identify individuals at risk of developing specific health conditions or experiencing certain events (such as strokes, or falls).

**Delay:** Through interventions aimed at minimising the effect of established or complex health conditions (including progressive conditions, such as dementia) and supporting people to regain skills. We will aim to maximise independence for those already with such needs, for example, interventions such as rehabilitation/re-ablement services, e.g. community equipment services.

#### Delivering targeted services not universal support through a commissioning council

Our overriding objective remains that the most vulnerable people in our community are supported. In the past, we have achieved this by directly delivering services to a large number of people with varying needs, ensuring that everyone had an equal access to support and



CASE  
STUDY

How communities are already delivering services in Peterborough  
**Paston Farm Community Centre**

The Paston Farm Centre was historically used for youth provision in the city, but fell out of use following a reduction in funding in 2013. The local authority worked with a group of local organisations and residents, called the Paston Community Foundation, which included The Voyager Academy, Age UK, Families First, Cross Keys Homes and Sustrans to secure the future of this community asset.

The community asset transfer took place in 2015 and Paston Farm Community Centre is now operating as a successful social enterprise and run entirely by the community. There are a number of services now on offer including a thriving community café, adventure playground, a boxing club, as well as offering a traditional community centre place to hire for social events.

Community asset transfer encourages the involvement of local people in shaping and regenerating their communities and, as evidenced here, can promote economic regeneration through the development of community enterprise.

help. We will continue to ensure that we reach the people that need us most, whilst helping people with less serious needs to find the support they need via alternative means. This could be through our website, local charities or community organisations.

We are a commissioning led council, which means that we will deliver better outcomes for our customers through identifying the most efficient, effective and economic models of service delivery. This may mean the council continues to deliver services on its own or in partnership with other local councils. It may also mean that services in future are delivered directly through other agencies and organisations, or as a partnership between the council and other organisations. There is no one size fits all approach and the

right commissioning solution will be developed for each individual service. This will provide us with a range of different abilities, skills and knowledge to enable targeted services to be delivered in the right place at the right time to the right people.

This approach offers significant benefits to local residents and businesses alike. Services will be delivered in more efficient ways, stimulating local enterprise by creating new markets in the provision of local services, and an increased emphasis on the scrutiny of those services. Our strategy places people, families and communities at the heart of what we do, through developing resilience, taking personal responsibility and accessing help and support that is appropriate.



## 4. Rethinking our services

These challenges mean we need to think differently about how we deliver our services. In future, the council will have fewer direct services available and these will be targeted at the people most in need. This means that we need to find different ways of reaching people with less urgent needs so that they can still receive support.

Our approach to service delivery will see the council undertake a comprehensive review of all of its functions and services. We will explore options for alternative models of delivery and commission the most cost effective and efficient provider for each service. This may mean that the council continues to deliver a service, or that it is delivered by a private organisation, charity/not for profit organisation, or by a community group.

Whilst the council will be doing less in terms of direct delivery, we will be doing more to ensure that communities are better equipped to help themselves. We will work with community organisations (including Parish Councils) to build their capacity, skills and knowledge so that they can help support people earlier and prevent problems from getting worse.

### Shared outcomes across the public sector

The public sector both locally and nationally is undergoing rapid and radical change. Whilst public sector organisations have always sought to work in partnership, there have remained barriers between organisations that have inhibited the effectiveness of joint delivery. This might include sharing of data and intelligence, cultural, structural or resources implications. The result of this has meant that in many cases, public sector organisations are spending money on the same individuals or families to tackle problems. For example the council spends 60 per cent of its funding on just 5-10 per cent of the population with other organisations similarly spending a disproportionate amount.

The reduction of funding across all parts of the public sector has meant that organisations need to work more openly across boundaries having shared delivery, outcomes and funding.

Over the last 18 months, the council has taken a proactive approach to this and has developed a stronger relationship with Cambridgeshire Constabulary, which has seen police and council staff share office space at Bayard Place.

This has led to much closer working between the organisations with shared resources, intelligence and a joined up approach to tackling operational issues. Following the success of this approach, we are expanding this model to work across other partners in the city and county.

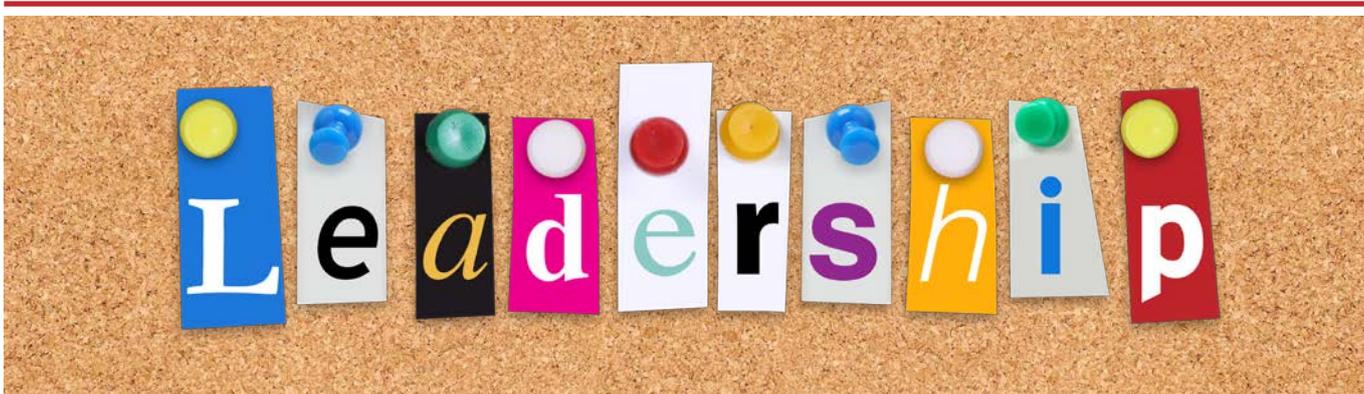
### Managing demand through digital transformation

We are embarking on an ambitious transformation programme that will ensure that customers have greater choice and control of how they engage with council services. We are redesigning the way we deliver our services to the people we serve to always put them first in everything we do.

Our vision is to deliver needs led, easy to access customer services however people choose to contact us. We will put them at the heart of what we do, to ensure that we continue to deliver the right services, by the right people, at the right time, in the right place and at the right cost.

This transformation programme will help us to deliver our core values to all of our customers whether they are residents, businesses or visitors to our city.

This involves undertaking a comprehensive redesign of the way in which we communicate. The emphasis will be on improving the way in which customers can access information about their needs and the way they can access support. Investment in this approach will manage demand and reduce cost, whilst also providing an improved service. This will lead to easier to access services for our customers ensuring that they can find the information that they require, without the need to always speak to a council officer.



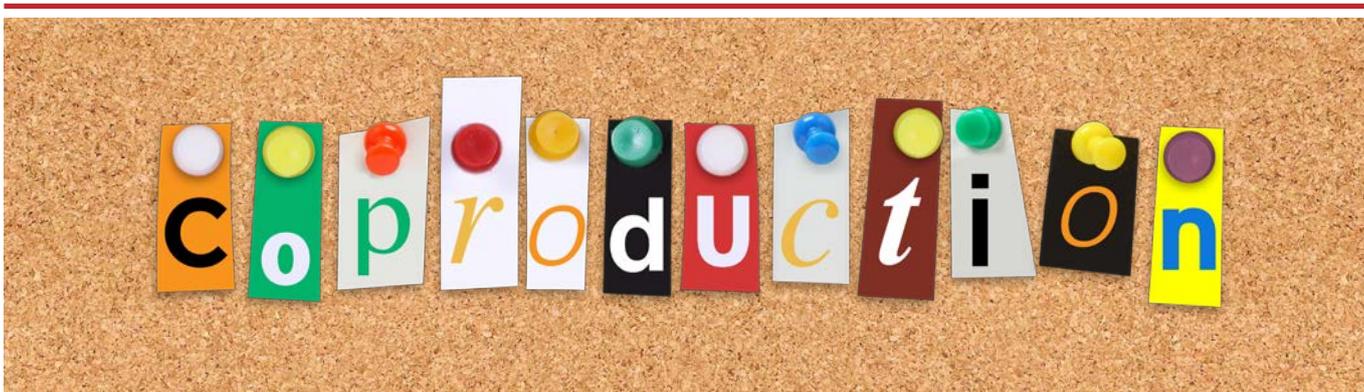
## 5. The role of councillors

Our councillors have a proactive role to play as community leaders within their communities creating better engagement between public sector, voluntary sector and community leaders. Councillors are intrinsically linked within their communities and are often the first point of contact for individuals, groups and local organisations.

Councillors facilitate the flow of information and intelligence

between local communities and the council, both in identifying issues and opportunities, and in providing the intelligence local communities need in order to have the right support and help to meet their needs.

Councillors have a critical role in identifying key people within communities that can identify creative solutions, build local partnerships and enhance community based provision.



## 6. Co-production of services

We believe that the voice and experience of service users, residents and business are essential in designing how our services should look in future. This isn't simply about consulting people affected by change, but involving people from the start of any review to jointly work towards service redesign. This is known as co-production. Whilst there are different models of co-production across the country, the principles we will follow are:

- Equal partners – all partners (including the council) are equal with no group or person being more important than any other
- Inclusive partners – we work with individuals and organisations to ensure that a diverse range of backgrounds and needs are represented for example, disability, ethnicity or older people
- Trusting partners – we will be open and honest in all of our dealings and deliver on our promises



CASE  
STUDY

Co-production of services  
Local Offer

From September 2014, in accordance with the Children and Families Act, all local authorities must publish and review information about services available for children and young people with special educational needs and disabilities (SEND), who are aged from 0 to 25 years.

The aim is to improve the Special Educational Needs system, enhance the quality of life for families living in the local area and ensure the best outcome for children and young people.

It is essential for parents, children and young people to be involved in developing this local offer, so the council has been working in close partnership with Family Voice (Peterborough's Parent Carer Forum) and with a wide range of parents and carers.

Families and young people have been involved in the development work. There are parent representatives on the Local Offer task and wider consultation with parents/carers has also taken place. Parents' involvement has ensured that the information we publish is as clear and as jargon free as possible, concise but with sufficient detail to be able to see what services are on offer and available in both web based and paper form.



## 7. Empowering our communities to help us to deliver services – our building blocks

We recognise that our People and Communities Strategy sets out a different way of working, one that some of our communities will not be used to.

Whilst there is undoubtedly an abundance of skill and competence that exists within the communities of Peterborough, we recognise that the council may need to offer support to communities in delivering the intentions of the strategy. This will require a changing role for the council as it moves from

traditional service delivery to an enabling role in support of communities, groups and other organisations.

The building blocks outlined below, detail what needs to be in place to ensure our communities can support and deliver our vision. We have set out both the role for the council and the role for communities in achieving some of these aims, these form the basis of the building blocks from which more detailed delivery plans will be developed.

### Building Block 1: Communities understanding their needs and where to find help or information

We acknowledge that there is a great deal of expertise and knowledge within our communities. Our experience of working with established groups such as Parish Councils, community and resident associations evidences this and we will build on these relations to deliver the vision of the People and Communities Strategy. To complement these relations, we hope also to build on the links and intelligence via our Community Connectors to reach communities that are not so well engaged.

Role of communities	Role of the council	Possible actions
<p>Communities understand and are receptive to the new ways of working and understand the significance of their role.</p> <p>Community networks to undertake community needs assessments in line with their work focus.</p> <p>Community networks to adopt the appreciative enquiry approach to understanding positive pathways for individuals and navigate to appropriate places of support.</p>	<p>We will develop a single view database of citywide and localised resources.</p> <p>We will develop navigation processes for information and guidance to enable self-help.</p>	<p>Undertake assessment of social networks across all areas of the city.</p> <p>Have a single point of information to ensure community networks are aware of information and how to access.</p> <p>Establish static and mobile community hubs where self-serving information can be easily accessed, navigation support provided and support to self-serve.</p>

### How will we deliver this building block and by when?

Much of the work required to fulfil the delivery of this (and other) building blocks will be developed via the Customer Experience Programme's Investing In Communities (IIC) project team. The team has been established and will work throughout 2016 to support and engage community organisations to pilot and subsequently roll out the actions above.

The IIC project team will commission the mapping of all existing groups in Peterborough and canvass each to clarify their role, scope and ability for expansion. All of this information will be collated in a publicly accessible database. This will be the first practical exercise for the group which should commence in February 2016.

Underpinning all of the work within the Customer Experience Programme will be on-going clear communications to the wider community of Peterborough. These communications will reflect the key messages contained within this strategy and provide suggestions for how the community can respond and how they can find more help, information and advice.

## Building Block 2: Empowering our communities to meet their own needs

We are currently in the process of developing an operational plan that offers the opportunity of training to enable current service users, family members, parish councils, voluntary sector and the wider community to self-help and serve others.

We are already engaging with many existing and newly formed groups with the transfer of community assets to community management as well as working with local interest groups to form new community councils in the urban areas of the city.

Increasingly, and predominantly amongst community groups, we are collaboratively exploring how services could be delivered more effectively at a local level, including youth work, running of local amenities such as community centres and maintenance of local landscaping. The learning from our work with Parish Councils will be shared with other parishes and interested groups to demonstrate ways in which this work can be taken forwards.

These initiatives must be driven by communities and supported by the council to enable and support delivery.

Role of communities	Role of the council	Possible actions
<p><b>Create focused community led groups to work with the council and its partners.</b></p> <p>Develop business plans that demonstrate how community led groups can take on the running of a service if budgets are devolved to a local level.</p>	<p><b>To encourage and support communities to work collaboratively with the Council and partners.</b></p> <p>We aim to have a better understanding of what services can be delivered by the community and voluntary groups.</p> <p>We wish to determine the best vehicle for delivering these services or a combination of services.</p> <p>We aim to have a full understanding of the need, develop and enable any volunteering services required.</p> <p>We are committed to enabling access to digital technology to support and enable self-help</p> <p><b>We aim to deliver training (including ICT) to the community to develop their capabilities .</b></p> <ul style="list-style-type: none"> <li>We will determine clear pathways and models for devolving budgets, responsibilities and decision making to the community where a community wishes to take this on.</li> <li>We will establish a transparent and equitable governance framework for the commissioning of initiatives with the voluntary and community sector</li> </ul>	<p><b>Support local interest groups to develop community councils / community interest companies.</b></p> <p><b>Create action plans with identified groups that will work in partnership with services to enable the community to take ownership of their own environment, to support themselves to create resilient communities</b></p> <ul style="list-style-type: none"> <li>Self-serve</li> <li>Devolved services</li> <li>Community asset transfers</li> <li>Time banking.</li> </ul>

### How will we deliver this building block and by when?

We will support existing and emerging community groups or individuals who wish to explore the delivery of services through three clear pathways:

- Enterprise pathways – Clear Journey of support for voluntary sector organisations, community groups or parishes to develop their governance, business plans, operational procedures, procurement procedures and quality oversight
- Service enablement theme pathways – Upskilling support for appropriate groups to deliver specific pieces of work around a theme or in an area that may need more quality oversight
- Volunteer pathways – Clear co-ordinated pathway of support for volunteers to help them gain the skills and abilities they need as well as signpost them to appropriate supported volunteer opportunities within the themes

By working in this way together with communities we are also building new safe, strong cohesive communities. This also includes the supporting and empowering of young people to participate and even establish groups to contribute to the places they live as outlined in Building Block 8 of the People and Community Strategy.

**Building Block 3:****Voluntary, community and faith sectors have access to funding, skills and capacity to support communities**

It is acknowledged that the existing funding arrangements with voluntary, community and faith sectors across the city are in part based on historic rolling arrangements, which may not continue to meet the needs of the communities within the city. Therefore it is proposed that a new approach to commissioning with these sectors will be undertaken with the intention of creating a single point of funding. Funds based on evidenced need and contributes to the visions of the voluntary, community and faith sectors as well as the local authority.

This approach, referred to as an innovation partnership, will be the first of its kind, yet to be undertaken by any other local authority. The premise of the approach is to create an equal footing on which funding decisions are made and to have an entirely transparent approach to the distribution of funding, based on evidenced need which contributes to the overarching vision of the partners.

Additionally, there will be work undertaken to establish some enterprise pathways for groups who want to become established organisations in the city. This will enable groups to access funding outside of the council to support their ongoing work and to identify new projects.

Role of communities	Role of the council	Possible actions
<p>To act as sector representatives on the innovation partnership to help identify trends and problems within their areas and seek to offer innovative solutions to resolving the identified problems.</p> <p>There will also be a role for decision making, and that is to collectively decide the most appropriate areas for funding based on the options which are presented to the innovation partnership.</p> <p>Identify funding opportunities from alternative streams to support ongoing and new projects.</p>	<p>To establish and host an innovation partnership to support the appropriate commissioning/funding of services with the voluntary, community and faith sectors.</p> <p>To map existing services against demand to ensure provision meets needs and identify any gaps for development.</p> <p>To commission an enterprise pathway for new organisations to become established in the city.</p>	<p>To co-produce a service specification and scoping document for the innovation partnership and enterprise pathway.</p> <p>Appoint an independent chair of the innovation partnership.</p> <p>To invite representatives to sit on the board of the innovation partnership.</p>

**How will we deliver this building block and by when?**

The innovation partnership is expected to be established by December 2016. The partnership will start to commission contracts and services from April 2017.

## Building Block 4: Developing a sense of 'place'

A sense of place is a unique collection of qualities and characteristics – visual, cultural, social, and environmental – that provide meaning to a location. Sense of place is what makes one city or neighbourhood different from another, but sense of place is also what makes our physical and social surroundings worth caring about. Peterborough has a proud and long history and whilst the city has undergone rapid change in the last few decades, it is important to acknowledge the heritage that has played a vital role in shaping Peterborough today.

Not all areas of the city benefit from having recognised community led groups or social networks that could develop or co-ordinate activities or initiatives to benefit an area and so we are committed to supporting the development of such groups. Some areas across the city are currently developing neighbourhood plans and the parish liaison forum have recently co-produced a rural vision for Peterborough.

Role of communities	Role of the council	Possible actions
<p>Establish focus groups to plan, organise and run local celebration events.</p> <p>Mapping of the attributes that they feel reflect a model community.</p> <p>Identify problem solving activities that bring people together in a common cause leading to achievement of well-being.</p> <p>Identify community capacity in an area e.g. a retired carpenter who may be willing to train younger members of the community, some unused land that could be used for a communal facility, unemployed youth who can provide energy and enthusiasm, trustworthy community members willing to put in time and efforts to design a community project.</p>	<p>The council will support local groups to enable their ideas and signpost to where community groups can find further information and advice.</p> <p>Support Parish Councils and other groups (where requested) to develop neighbourhood plans.</p>	<p>Assess the customs, spiritual/religious beliefs, way of life, and social organisation of a particular neighbourhood or group.</p> <p>Understand how people interact with their environment.</p> <p>Establish networks are will enable regular:</p> <ul style="list-style-type: none"> <li>• Community newsletters</li> <li>• Community projects (outside clean-up)</li> <li>• Annual celebrations</li> <li>• Special fun days</li> </ul>

### How will we deliver this building block and by when?

Please refer to Building block 1 for how these objectives will be met.

## Building Block 5: Developing and supporting volunteers

Volunteering can be an incredibly rewarding experience for many people. It can help people with their personal or social development, learn new skills either as a route to employment or just for their own fulfilment. Volunteering can make people feel a part of the community and helps to develop civic pride and can be way of helping to deal with isolation and loneliness. Many other people undertake informal volunteering every day, such as helping a neighbour, friend or their community.

For organisations, volunteering can increase the skill levels amongst the work force and introduce new ideas, experiences and perspectives. Volunteers should be able to access flexible volunteering opportunities that consider individuals' diverse needs and overcome barriers to getting involved.

For people who are seeking work, volunteering can be highly beneficial in developing a routine helping to deal with barriers to work such as anxiety or depression. Job seekers can gain new skills, confidence and experience through volunteering which can help lead to employment.

Peterborough has a rich history of volunteering in the city and has hundreds of organisations who rely on the skill, dedication and experience that volunteers bring. Volunteers play an essential role in helping to shape and improve the communities in which we all live. Many services in the city could not be delivered if not for the time, passion and dedication that volunteers bring.

The council provides funding support to the voluntary sector through a range of commissioned services and grants.

Role of communities	Role of the council	Possible actions
<p>Volunteers come from a range of diverse communities and backgrounds and provide support, advice and assistance to individuals, families or community organisations.</p> <p>Communities understand and value the role that volunteers play. New volunteers find it easy to volunteer and feel supported in their roles.</p> <p>Vulnerable people are encouraged to volunteer to help foster their personal and social development.</p> <p>Voluntary, public and private organisations across the City are encouraged to develop their corporate social responsibility.</p>	<p>We want to promote more opportunities for people to volunteer, both within the council and across our partner organisations.</p> <p>We will recognise and celebrate the role that volunteers play in working with vulnerable people, looking after our parks and green spaces, supporting young people and schools or organising community events.</p> <p>We want volunteers to have a greater say and ownership to tackle the issues that matter most in their communities.</p>	<p>A citywide volunteering strategy is developed by the council and our partners, to provide a joined-up approach to volunteering.</p> <p>Facilitate volunteering opportunities across partner organisations.</p> <p>Explore developing a timebanking initiative that brings people together to help each other and 'deposit' their time.</p> <p>Explore ways of providing volunteer opportunities within the council to help people gain new skills and get back into employment.</p> <p>Recognise the contribution that volunteers make.</p> <p>Explore ways of engaging new volunteers from diverse communities.</p> <p>Explore the use of 'crowd sourcing' where an online volunteer community is created to share expertise and learn new skills.</p> <p>Volunteering opportunities can be matched to potential volunteers.</p>

### How will we deliver this building block and by when?

By the end of 2016, the council will aim to commission an organisation from the voluntary and community sector to lead volunteer co-ordination throughout the city. The council will co-produce a volunteering strategy with this organisation setting out how potential volunteers will be recruited, supported and provided with a broad range of opportunities that can match the skills, experience and needs of potential volunteers and organisations across the city.

Community engagement and consultation are key elements of understanding communities which can lead to greater public involvement and solutions to local challenges faced by society. Often community based solutions are not only cost effective to delivery, but can lead to a greater understanding of the root causes of issues and identify longer term prevention strategies.

In order to have effective community engagement, key contacts within communities need to be identified. The council has established multiple community links within each community that can reflect the different and unique segments based on different protected characteristics and other groups. A strong rapport with each community must be established so that mutual relationships based on trust and frank dialogue can be established. We will ensure that we communicate with communities and that all messages are targeted in an appropriate medium to suit the audience.

It is absolutely essential to involve the community contact with wider developments taking place across the council and public sector. Providing the opportunity for all communities to have their say and engage with formal and informal consultations ensures that community voices are heard and local people have the chance to be involved in decision making.

In order to maintain effective relationships, it is crucial that any hurdles encountered are discussed with a view to find solutions together.

The overall ethos of community engagement and consultation is there is no hard to reach group but it is our approach which needs to be critically re- examined to ensure that one size does not fit all.

Role of communities	Role of the council	Possible actions
To form community groups or support existing community networking with a view to reflect their needs.	To establish effective links with key community contacts.	Developing contacts and relationships with community via community connectors and all available service providers.
To work together with service providers and other partners to find solutions for the challenges faced by society.	To provide networking advice with the voluntary and community sector organisations as well as other established community groups.	Identify funding sources, frameworks and support under which the right service can be provided by the right group at the right time.
To take up an active role of a critical friend to advise the Council and other service providers in order to provide cost effective services to the community.	To provide support and signposting to investment into infrastructure so community networks can be empowered to serve community needs effectively.	Enhance existing frameworks such as Cohesion and Diversity Forum, Disability Forum and other similar structures where multiple service providers and community groups can come together to discuss the best solutions for community needs and build community confidence that these networks are able to influence and shape policies.
	To provide a framework and levelled platform to community groups to voice their opinions including both positive and negative feedback.	

How will we deliver this building block and by when?

This building block is being led by the community cohesion team and its outcomes are a key part of their role. The team works closely with the community connectors to develop strong relationships with community organisations and activists. Developing and maintaining effective community relationships is an ongoing function of the team.

This work is done through sharing essential information about council and partner activities as well as understanding community needs. The community cohesion team and connectors provide a focal point for the role and its progress is monitored through Safer Peterborough Partnership and the Cohesion and Diversity Forum.

## Building Block 7: Empowering communities to bid and run services

The local authority alone cannot make an area a great place to live – the local people do. Until now, however, many people have found that their views and ideas have been overlooked. They have had limited opportunity to get involved and tackle problems in the way they want and yet volunteers and community groups can often carry out some of the most innovative and effective work in communities.

The Localism Act passes significant new rights direct to communities and individuals, making it easier for them to get things done and achieve their ambitions for the place where they live.

For example, localism allows community groups (including parish councils) to have the right to express an interest in taking over the running of a local authority service. The local authority must consider and respond to this challenge; and where it accepts it, run a procurement exercise for the service in which the challenging organisation can bid. This makes it easier for local groups with good ideas to get directly involved.

Role of communities	Role of the council	Possible actions
<p><b>Community groups to register all assets of community value</b></p> <p>Community groups to explore the possibilities of taking on the management of community assets.</p> <p>Community groups to explore the possibilities of taking on the delivery of services in their area.</p> <p>Community groups to consider working together to maximise social enterprising opportunities.</p>	<p><b>We have a register of assets of community value available on our website together with instructions for how to nominate assets.</b></p> <p>We will provide technical support and advice to support community groups to develop their Neighbourhood Plans. Seven areas across Peterborough have been designated as neighbourhood areas.</p> <p>We adopted a Community Asset Transfer Strategy (CAT) in 2013 to ensure local groups have the opportunity to bid to manage local facilities and for how services can be devolved to community groups or parish councils.</p> <p>We adopted a new Parish Charter in November 2015 in recognition of the role parish councils play in their area and how relations can be strengthened.</p>	<p><b>Enhanced register reflecting all assets of value across the city.</b></p> <p>Neighbourhood plans are adopted.</p> <p>Principles of the CAT strategy utilised throughout the review of community facilities and more buildings transferred to community led management</p> <p>Establishment of social enterprises across the city.</p> <p>Pathways in place to respond to local requests to enable quick and effective delivery of services at a local level.</p>

### How will we deliver this building block and by when?

The pathways outlined above (and as described in Building Block 2) will be developed throughout 2016. We will continue to work with Community organisations to support their development of their neighbourhood plans and expect to see these adopted from late 2016 onwards.

## Building Block 8: Developing young people

Supporting Young People to feel part of the place that they live, co-design their environment/services and understand their rights and responsibilities is crucial to the development of Peterborough's People and Communities Strategy. When young people feel disenfranchised, isolated and uninvolved there are clear examples of the consequences that can occur. In 2011 riots broke out in London and across the country which led the Prime Minister to blame a 'moral collapse' and 'broken society'. This was in part, due to the opportunistic nature of the actions of predominantly younger adults and the clear demonstration that they did not feel connected to their environment.

Although this is an extreme example, it is clear that a robust building block around young people and citizenship through the People and Communities Strategy will help to create more cohesive, productive, healthier and happier lives for all concerned. It should be noted that the onus will also be on adults to think differently and challenge their own perceptions of young people and the way that their communities are shaped. Young people's citizenship cuts across many actions within the other building blocks.

Role of communities	Role of the council	Possible actions
<p>Young people will be thought of positively as an asset to be invested in, not a problem to be solved. Young people will be empowered to participate in focus groups, consultation and mapping.</p> <p>Young people will be empowered to be involved in problem solving as active citizens and will be involved in higher level decision making.</p> <p>Volunteering opportunities will be created specifically for young people to enable social action to be undertaken for the good of communities.</p> <p>Young people will be encouraged to develop skills that will help them to develop and meet their full potential.</p> <p>Young people will be enabled to meet others from different backgrounds, faiths, ages and abilities to build tolerance, respect and understanding.</p>	<p>To support and empower communities to understand the contribution that young people can make to the places that they live.</p> <p>To support and empower communities to develop the skills and abilities to engage and interact with young people in a meaningful and proactive way.</p> <p>To support and enable communities to develop suitable volunteering opportunities and social action projects.</p> <p>To advertise and communicate volunteering opportunities for young people across the city.</p> <p>To ensure that Peterborough can offer national and local programmes that support the development of young people's citizenship.</p> <p>The local authority will set the standards and tone for involvement and engagement of young people, leading the development and co-ordination of the sector to ensure that opportunities are provided across the city.</p> <p>We will empower young people to develop their place in society,</p> <p>We will work with young people (particularly from deprived backgrounds) to raise their aspirations around developing a healthy lifestyle.</p>	<p>Develop youth work training and information on the website for community groups.</p> <p>Develop an enablement pathway for youth work and citizenship which includes support, advice and guidance for community groups to deliver their own youth engagement.</p> <p>Create better links with Peterborough Council for Voluntary Services and investigate national volunteering schemes for young people that can be published on a volunteering hub for young people.</p> <p>Continue to expand the Duke of Edinburgh, National Citizens Service, Prince's Trust and other youth work opportunities for young people.</p> <p>Continue to develop the quality assurance, training outcomes framework for the sector across the city and support community deliverers to be linked up through digital forums and social media.</p>

### How will we deliver this building block and by when?

Much of the work required to fulfil the delivery of this building block will be developed via the Customer Experience Programme's community investment stream with all of the actions in this building block delivered by January 2017. A number of actions, such as the creation of a youth enablement role, will be delivered by April 2016.

## Building Block 9: Prevention and early intervention

Prevention and early intervention is completely dependent upon having a clear understanding of need including the challenges and problems that individual families face, and once we understand that, ensuring that right support is provided. Our focus is:

- One assessment that gathers all the information about the family in one place
- One lead professional who is the first point of contact for the family
- One action plan that the family and partners co-produce to plot and measure progress and impact

Peterborough has for the last five years been developing a model of empowerment for early help which is based upon partner organisations across the city taking on the role of lead professional. These Lead Professionals are trained and supported by a small core team of council staff and this model provides us with a workforce of between 300 to 350 staff.

Role of communities	Role of the council	Possible actions
<p>Families are supported to engage and use self-help options for accessing support and information.</p> <p>Partners, which includes charities and faith organisations actively engage in the early help process and actively promote it to continue to embed the empowerment model.</p> <p>Community based support groups such as Parents United, Second Generation (grandparents as parents) and Family Voice engage in providing support to families and maintain an open dialogue with the authority in terms of demand management.</p> <p>Charitable organisations such as Adfam and Relate continue to work closely with all partner organisations to maintain and increase, where relevant, use of and promotion of their services to families.</p> <p>Families supported through early help are encouraged and supported to engage with volunteering opportunities to help other families in similar situations.</p> <p>Communities continue to develop additional self-help groups as demand dictates.</p> <p>Community groups make reasonable adjustments to accommodate the needs of children and adults with disabilities.</p>	<p>Develop the concept of one front door from the perspective of the family / service user preventing recurring requests for support.</p> <p>Support Lead Professionals to support families through a solution-focussed approach.</p> <p>Gather information from the family and Lead Professional once and share this effectively.</p> <p>Work pro-actively with local charities and faith organisations to enhance provision and fill gaps.</p> <p>Ensure a differential support package is available to those families with greatest need through the continued use of multi-agency panel processes.</p> <p>To support professional and community groups and volunteers to have an awareness of disabilities and make reasonable adjustments to services.</p>	<p>Contribute to the development of an enhanced self-help information service for families.</p> <p>Contribute to the development of a specialist advice and information service as part of the new front door to provide specialist support to partners.</p> <p>Commission services where evidence demonstrates there is a need for it and it has a positive impact.</p> <p>Invest the Payment by Results revenue in preventative work as far as possible.</p> <p>Continue to train partners in the use of assessment tools to help empower families to make positive changes to their lives e.g. Outcome Star.</p> <p>Pilot a volunteering programme of family support as a planned exit strategy to help remove the dependency.</p>

### How will we deliver this building block and by when?

A number of the actions highlighted in this Building Block are already underway and are linked to the Customer Experience Programme, for example families' ability to access information and support from a self-help information service, the majority of these will be delivered in 2016. In addition:

- Work is underway to establish Information Sharing Agreements (ISAs) with partner agencies and organisations to ensure appropriate information can be shared and families only need to tell their story once. Timeframe for having ISAs in place is April 2016.
- Piloting of a volunteer programme to support families who have been supported by a period of high level family support to then be supported by a volunteer, until they are confident and strong enough to manage without support. Six Month pilot commencing January 2016.

## Building Block 10: Health and social care services

Peterborough has increasing numbers of people with one or more complex health condition often due to improvements in health care and increasing life expectancy. We want everyone to play an active part in their community, with those who require care and support able to receive this as close to home as possible.

Health and social care partners have agreed the following objectives to be achieved by 2019.

- Access to services will be less complex, with the provision of web based information and guidance allowing self-access;
- People will only tell their story once as assessment functions are joined up and Information is shared across health and social care;
- Citizens will have greater choice and control over their lives and greater support in self-care;
- People will have greater self-awareness of how to improve their own health and wellbeing through prevention of illness and healthy lifestyles;
- Local communities and individuals will be healthier, live longer and more independently;
- Hospitals and long term care will be last resorts and used only when there is an absolute need that cannot be met outside of these environments; and
- Organisations will be joined up and will work together to share resources and learning.
- Improved engagement with the voluntary sector and the community to support prevention at every level.

The focus is to make an individual's journey through the health and social care systems as simple as possible and based on creating and/or maintaining independence.

The individual's perspective will become the key organising principle of our service delivery – they will receive the care that they need, at the right time and driven by their needs.

One of the key features of our community approach is the creation of multi-disciplinary neighbourhood teams aligned to GP practices and their local populations. The integrated neighbourhood team approach would include an expectation of multidisciplinary working between individual staff or practitioners from a range of organisations, working on the model of the 'team around the person' which can be formally escalated to a multidisciplinary team linked to a GP practice if needed.

High risk would result in frequent, regular proactive integrated neighbourhood team approach whereas low risk would require a lower level intervention that would be taking place in the community and involve a range of partners in the voluntary and statutory sector.

Role of communities	Role of the council	Possible actions
<p>Support for campaigns promoting health and wellbeing including falls prevention, promoting physical activity and mental health awareness and physical and emotional wellbeing.</p> <p>Co-ordination of community activities to reduce the risk of social isolation for vulnerable people.</p> <p>The provision of accessible services within communities will support people to retain or regain the skills and confidence to remain living in their communities for as long as possible and maintain their independence.</p> <p>Ensuring clear and effective links are established with economic growth and development programmes to ensure that factors that have a positive impact on healthy ageing and prevention of acute need are integrated into long-term plans for new communities.</p>	<p>Establishment of integrated health and social care neighbourhood teams.</p> <p>Establishing a network of approved personal assistants to provide a local care and support offer over which individuals have choice and control.</p> <p>Commissioning of appropriate and adequate care and support services to meet the needs of local populations.</p> <p>Developing the local market to deliver innovative and responsive solutions to care and support needs.</p>	<p>Creation of reliable and accessible information and self-service resources to include an e-marketplace, underpinned by quality criteria.</p> <p>To build upon the personal assistant register to expand capacity and availability to all communities.</p> <p>Establishing of neighbourhood teams (MDT) of health and social care professionals</p> <p>Expansion of the availability of assistive technology, telecare and telehealth services to support independence within communities.</p> <p>Expansion of re-ablement services to support people to return to their communities following ill health.</p> <p>Expansion of community based support services for carers.</p> <p>Expansion of employment opportunities, including volunteering for adults with care and support needs.</p>

### How will we deliver this building block and by when?

The ability to access information and support from a self-help information service will be dependent on the development of the information hub as part of the Customer Experience Programme.

To deliver the key prevention priorities that have been identified and agreed by health ageing and prevention better care fund work stream. The priority areas are falls prevention, managing continence, reduce social isolation and improving nutrition in the older frail population. The development of the well-being service commissioned by the local authority, will support delivery of the initiatives in 2016.



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**PETERBOROUGH**  
  
CITY COUNCIL

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 8
<b>21 JUNE 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director for Adults and Communities	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Ch Insp Rob Hill, Prevention and Enforcement Service Manager Hayley Thornhill, Senior Policy Manager	Tel. 07801 741796 864112

**SAFER PETERBOROUGH PARTNERSHIP PLAN 2017 - 2020**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Safer Peterborough Partnership	<b>Deadline date:</b> None
<p>It is recommended that the Adults and Communities Scrutiny Committee scrutinise the amended version of the Plan and agree or amend the suggested priorities and the approach taken, and to recommend the Plan to Cabinet for approval.</p>	

**1. ORIGIN OF REPORT**

1.1 The production of a Community Safety Plan is a statutory requirement for upper tier councils, and as such Peterborough City Council is required to produce a plan for approval by Full Council.

**2. PURPOSE AND REASON FOR REPORT**

2.1 To allow the Committee, in their role as the Crime and Disorder Scrutiny Committee, to scrutinise the amended draft Safer Peterborough Partnership Plan 2017 - 2020 which sets out the priorities for the Safer Peterborough Partnership (SPP) for the next three years. The plan was brought before the Committee in March 2017, where the Committee requested a number of amendments. These amendments have since been made and the Committee are asked to scrutinise the updated plan.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1: Functions determined by Council, 1. Adult Social Care.

2.3 This report links into the following corporate priorities:  
 - Keeping our communities safe, cohesive and healthy, *and*  
 - Safeguarding children and vulnerable adults.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>YES</b>	If yes, date for Cabinet meeting	10 July
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## **4. BACKGROUND AND KEY ISSUES**

- 4.1 Peterborough's statutory community safety partnership, the Safer Peterborough Partnership, brings together the responsible authorities as set down in the Crime and Disorder Act 1998, as amended by the Police and Justice Act 2006 for the purposes of tackling local community safety priorities.
- 4.2 There is a statutory duty to develop and implement a community safety plan which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the city.
- 4.3 Peterborough's draft plan defines the priorities for the Safer Peterborough Partnership over the next three years. The plan also identifies how the Partnership will respond to the impact of national policy changes and new and emerging risks.
- 4.4 The Safer Peterborough Partnership Plan 2017 - 2020 will be implemented once approved by Full Council and will be active for three years. The Plan and its priorities are reviewed annually to take account of changes in crime and disorder, the changing nature of local priorities, available resources and changes within communities.
- 4.5 This is the second iteration of the Plan, the first was reviewed by the Committee in March 2017 and has been updated to include the feedback from the Committee. There are a number of changes to the document which show how the strategic priorities were chosen and how the lower level crime and disorder issues will be managed by the Prevention and Enforcement Service.

Other changes include:

- 4.6
- The operational Prevention and Enforcement Service targets which show how the Prevention and Enforcement Service have prioritised lower level crime and disorder, which the Committee felt was missing from the Plan. This is included in Appendix B.
  - The Questionnaire which was used for the public consultation. This is included in Appendix C.
  - Inclusion of the Safer Peterborough Partnership Needs Assessment which shows the evidence base for how the recommended priorities were arrived at. This is included in Appendix D.

## **5. CONSULTATION**

- 5.1 Consultation with the public on the priorities in the plan is a statutory requirement. The Safer Peterborough Partnership Public Consultation Survey has been developed to ask people who live, work or have some other connection with the city to tell us what they think the priorities for Safer Peterborough should be and their perceptions of crime and disorder more generally. This consultation closed on the 31st January 2017 and the findings of the survey have been analysed, the findings of which are set out in the plan.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 Following consideration of the Community Safety Plan by the Adults and Communities Scrutiny Committee, the Plan will need to be approved by Cabinet and Full Council before it is implemented by the Safer Peterborough Partnership.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 The Community Safety Plan ensures that the Partnership continues to meet its statutory obligations under the Crime and Disorder Act 1998.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 No alternative options were considered as the completion of a community safety plan is required by every Community Safety Partnership by statute.

## **9. IMPLICATIONS**

### **9.1 Financial Implications**

None.

### **9.2 Legal Implications**

The Safer Peterborough Partnership has a statutory duty to develop and implement a Partnership Plan, which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the City. The Community Safety Plan ensures that the Partnership continues to meet its statutory obligations under the Crime and Disorder Act 1998, as amended by the Police and Justice Act 2006

### **9.3 Equalities Implications**

None

### **9.4 Rural Implications**

None

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

- 11.1 Appendix A - Draft Safer Peterborough Partnership Plan 2017 – 2020
- Appendix B - Operational PES Priorities
- Appendix C - Public Consultation Survey
- Appendix D - Safer Peterborough Partnership Needs Assessment

## Safer Peterborough Partnership Plan 2017 - 2020

### Introduction

*Chair of the Safer Peterborough Partnership, Claire Higgins*

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I am delighted to introduce the Safer Peterborough Partnership Community Safety Plan 2017 - 2020. Our plan sets out how the Safer Peterborough Partnership will tackle crime and disorder over the course of the next three years.

Peterborough published its first Crime and Disorder Reduction Strategy over 15 years ago. During that time we have achieved significant reductions in crime, anti-social behaviour and improvements in those problems that negatively impact on the quality of life of people living and working in the city.

Over the last three years, we have focussed on reducing the numbers of people who become victims of crime, safeguarding those who do become victims and bringing more offenders to justice. We are incredibly proud of what we have achieved as a partnership, however we know that there is more to do. For example, we know that, in some areas of the city, there is a negative perception of how crime and disorder is dealt with. We also know that some people are worried about visiting some areas of the city both in the daytime and late at night.

The foundations on which this plan are built are to ensure that Peterborough's communities and neighbourhoods are safe places to live, visit and work. The challenge facing the city is how to deliver this ambitious vision during a period of ever reducing public sector resources, against a backdrop of a growing and increasingly complex population.

Our plan outlines how we will work together to continue to reduce crime, tackle quality of life issues and address issues which have the most significant risk of harm to the city. We will work together, using real life examples and realistic interventions, to build on the successes of previous years. We will continue to forge constructive partnerships; no one agency can influence change alone and, as a partnership, we will support and challenge what each other does to ensure we protect the vulnerable and our wider communities, to make Peterborough a safer place for everyone.

I hope you enjoy reading it.

## About this Plan

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The Safer Peterborough Partnership has a statutory duty to develop and implement a Partnership Plan, which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the city.

This Plan defines the priorities for the Safer Peterborough Partnership over the next three years. The Plan also identifies how the Partnership will respond to the impact of national policy changes and new and emerging risks.

The Safer Peterborough Partnership Plan 2017 - 2020 will be implemented on <date> and will be active for three years. The Plan and its priorities are reviewed annually to take account of changes in crime and disorder, the changing nature of local priorities, available resources and changes within communities.

## Our Partnership

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The Safer Peterborough Partnership is a multi-agency strategic group set up following the Crime and Disorder Act 1998. The partnership approach is built on the premise that no single agency can deal with, or be responsible for dealing with, complex community safety issues and that these issues can be addressed more effectively and efficiently through working in partnership.

The Safer Peterborough Partnership is made up of a number of responsible authorities who work together to deliver the partnership priorities. These organisations include:

- Peterborough City Council
- Cambridgeshire Constabulary
- Cambridgeshire Fire and Rescue Service
- Cambridgeshire and Peterborough Clinical Commissioning Group
- National Probation Service
- Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company

The Partnership is also supported by key local agencies from both the public and voluntary sectors. Registered Social Landlords have a key role to play in addressing crime and disorder and they are represented by Cross Keys Homes.

The Safer Peterborough Partnership co-ordinates the work of all the partners across the city by:

- Undertaking an annual strategic assessment to identify community safety priorities across Peterborough and set priorities;
- Developing a three year Partnership Plan, refreshed annually, to co-ordinate activity to address community safety priorities across Peterborough;
- Monitoring delivery against our objectives and performance through targeting resources to deliver efficient and effective outcomes for everyone who lives, visits and works in the city

One key area of focus for the Partnership over the coming 12 months, will be to improve integrated working across partnerships by continuing to strengthen our relationships with other local partnerships, such as the Health and Wellbeing Board, the Safeguarding Boards and the new county partnership board focussing on domestic abuse, sexual health and substance misuse. We will engage with these partnerships to explore options for co-delivery of key areas of work which impact on community safety.

We will also seek to improve working across geographical boundaries by forging relationships with community safety partnerships and other organisations working in Cambridgeshire and beyond.

## Our Approach

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### The Safer Peterborough Partnership Strategic Assessment

Every year, Safer Peterborough completes an assessment of community safety in Peterborough, called the Strategic Assessment. The strategic assessment is designed to enable the Partnership to be more responsive to communities by developing a better understanding of local crime and disorder issues. The findings from this assessment, together with findings from the public consultation, are used to identify Peterborough's community safety priorities.

The Strategic Assessment has been developed using data, analysis and professional expertise across a broad range of community safety themes. The Cambridgeshire Constabulary Strategic Assessment, which uses a risk based approach to identify priorities, was also used to inform this document.

Each theme was researched and analysed using data taken from police and partner systems, online resources such as the Census and information from theme leads and practitioners from across the partnership. This has allowed for an assessment of all issues and puts more emphasis on the risk of harm, rather than volume of incidence, in understanding the level of threat and risk of particular issues.

This Strategic Assessment includes an analysis of the partnership's current priorities, together with analysis on new and emerging trends which the partnership may wish to consider prioritising.

### The Prioritisation Process

In times of reducing resources and increasing challenges, we are making a commitment to prioritise a small number of strategic themes which our assessment process has identified as having the highest risk of harm to communities in Peterborough. This plan therefore does not seek to address every community safety issue that can occur in the city.

There are a number of other crime and disorder types which we assess as having a lower level of risk which do not generally require a focused partnership approach to address. We will continue to work proactively in these areas to ensure that we meet our statutory responsibilities, monitor performance and where required provide a partnership response to tackle entrenched or escalating issues.

The Prevention and Enforcement Service will take a lead on these lower level crime and disorder issues which includes, but is not limited to, anti-social behaviour, enviro-crime, arson, rogue landlords and unauthorised traveller encampments. The Prevention and Enforcement Service's operational plan outlines how these issues will be tackled and prioritised over the coming 12 months.

We will use our existing robust performance management framework to monitor crime and disorder trends, ensuring that we are able to respond to areas of emerging risk where appropriate.

Other priority areas that influence the Plan, but are not led by the Safer Peterborough Partnership, include the Cambridgeshire and Peterborough Road Safety Partnership Plan, Safeguarding Children and Adults Board and the Cambridgeshire Domestic Abuse, Substance Misuse and Sexual Violence Board. We will strengthen our relationships with these partnerships to improve integrated working.

This plan will outline:

- Our successes in reducing crime and anti-social behaviour over the past three years.

- Our priorities for the next three years – based on what you told us and our detailed assessment of crime and antisocial behaviour in Peterborough.
- Where we will focus our efforts as a partnership over the next three years.

Local delivery of our priorities is key to the success of this strategy. We know that the neighbourhoods making up the city face different challenges and have different strengths. That is why the community safety priorities will be integrated into existing local delivery plans. By doing this we will 'join up' our resources and efforts at a local level, ensuring that we are focused on the most important issues in that area.

## Consultation and Engagement

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Central to planning community safety activity in Peterborough is how we engage and listen to the concerns of our communities. The Safer Peterborough Partnership Public Consultation Survey has been developed to ask people who live, work or have some other connection with the City, to tell us what they think the priorities for Safer Peterborough should be and their perceptions of crime and disorder more generally.

This year 149 people responded to our survey which was open between 1st December 2016 and 31st January 2017. The demographic profile of the respondents was as follows:

- 55.7% were female, 41.6% male, and 2.7% did not say.
- 87.2% of respondents were British or English, and 8.1% did not disclose their nationality. 4.7% of respondents were non-British nationals.
- The most represented ethnicity was White (85.9%), followed by Black/African/Caribbean/Black British (3.4%), Mixed/multiple ethnic groups (3.4%), and Asian or Asian British (2%). 5.4% left this question blank.
- The survey was answered mostly by people from older age categories, with 71.1% of respondents over 45: 25.5% of respondents were aged 65 and over, 23.5% were 55-54 and 22.1% were 35-44. 2% were aged 18-24, 10.1% aged 25-34 and 14.8% aged 35-44.
- 10.1% of respondents stated they have a disability.

The key findings from this year's survey are:

- Respondents were able to pick from a list of 14 community safety concerns, the top issue that most respondents were concerned about in Peterborough is environmental crime (fly-tipping, fly-posting, graffiti). 78.5% of respondents stated they were either concerned or very concerned about this issue. Anti-social behaviour (75.2%), road safety issues (such as speeding, mini-motorbikes, drink driving – 71.8%) and alcohol and drug misuse (71.1%) also ranked highest among people's concerns.
- Arson ranked lowest in people concerns, with only 32.2% of respondents stating they were either concerned or very concerned about this issue. Cold calling (at the door and by phone – 51.7%), begging (57%) and violent crime (57.7%) also ranked lowest in people's concerns.
- 53.7% of respondents indicated that they are concerned or very concerned about being a victim of crime. 32.9% stated that they were not concerned or not very concerned.
- People are consistently more concerned about going out in the City Centre than their local area, both day and night.
- More than half of respondents indicated that they thought people from different backgrounds got on together in their neighbourhood.

The survey findings have been considered as part of the priority setting process for Safer Peterborough, issues identified by the survey such as alcohol and drug misuse, violent crime and becoming a victim of crime are key issues already identified by Safer Peterborough and are priorities within this Plan. Fortunately, the lives of most people living and working in Peterborough are not affected by the issues that present the greatest risk of serious harm, and the survey has mostly highlighted low level nuisance as top concerns. The majority of these low level issues fall within the remit of the Prevention and Enforcement Service and some of the other key partners who form part of Safer Peterborough such as Registered Social Landlords, and are prioritised by these teams.

## Building on Success

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Since the first Safer Peterborough Partnership Plan in 2008, by working together, we have reduced crime by 21% over an eight year period, with the total number of crimes falling from 22,021 in 2008 to 17,322 in 2016, which is in line with national trends.

Below are some examples of how we have worked in partnership to reduce offending and protect victims and communities from harm over the last 12 months.

- **Total crime continues to reduce** over the longer term, however whilst the Police are increasingly dealing with a lower volume of crime, it is often much more complex in nature and impacts on the most vulnerable in our communities, taking longer to resolve. Short term increases in both violent and sexual offences can be attributed to the renewed focus on the quality of crime recording by the police, rather than reflecting changing levels of criminal activity. This has led to improved compliance with the National Crime Recording Standard, leading to the recording of a greater proportion of crimes that come to the attention of the police.
- We have seen the **number of offenders diminish** significantly, particularly over the last three years, for both adult and young offenders. Linked to this, the number of first time entrants into the criminal justice system continues to decrease. However, re-offending is increasing and the percentage of offenders that re-offend in Peterborough is higher than the England and Wales average rates.
- Our Integrated Offender Management Scheme, which targets a cohort of offenders identified as being the most prolific and at high risk of re-offending, has seen **significant and sustained reductions in crime** for those offenders who form part of the scheme.
- The **Prevention and Enforcement Service** was established in 2016, the team is one of the first in the country to bring together Council, Police and Fire Service staff into one integrated, centrally managed team. The service undertakes a range of prevention and enforcement activities including civil enforcement of parking issues, enforcement against environmental crime, housing enforcement anti-social behaviour, fire safety and road safety. In addition to this, the service also includes police officers and PCSOs who work across the city.
- The numbers of people killed or seriously injured on our roads **continues to reduce year on year**, and at a higher rate than the national average.
- There has been a **continued reduction in anti-social behaviour** over the last year, with 353 fewer incidents recorded than the previous 12 months. We have been using the new anti-social behaviour powers that are available to us and this year and have issued a number of criminal behaviour orders to perpetrators of anti-social behaviour. This has resulted in significant reductions in anti-social behaviour in a number of communities across the city where families were being targeted.
- We continue to **respond quickly and effectively to unauthorised traveller encampments**. Between April and December 2016, the Partnership have dealt with 53 unauthorised encampments on local authority land. We have robustly enforced all available legislation to resolve these issues on 30 occasions. The Prevention and Enforcement Service have worked closely with businesses who have had unauthorised encampments on their land by providing support and guidance on

evictions. We have also sought to install defence measures at various locations across the city, in an attempt to prevent further unauthorised encampments.

- We have undertaken *widespread training on the Prevent programme* which supports staff to identify individuals who may be at risk of radicalisation and gives information on where to report any concerns. There has been widespread training across the City Council and the Police and almost all educational establishments in the city have had some kind of Prevent training.
- *Restorative justice is being used in Peterborough to help tackle conflict* in the city and provides an opportunity for victims to have their say. For the victim, restorative justice can help to provide a sense of closure, enabling them to move on. For the offender, restorative justice provides an opportunity for them to face the consequences of their actions and recognise the impact it has had upon others. Emphasis has been placed on restorative justice being 'victim-led' and it being available to victims at every stage of their journey. From April to December 2016, there were over 1,800 restorative reparations in Peterborough, which include face to face conferences, community resolutions and letters of apology from the offender to the victim.
- The Partnership and licensed premises take part in the NightSafe Pubwatch scheme where information is freely shared in relation to problematic offenders who are known to cause trouble in the night time economy and exclusions are enforced. Currently 118 individuals are excluded from NightSafe registered premises in Peterborough. Exclusions are pro-actively enforced and have been highly effective in preventing and deterring alcohol related harm. Whether it's a formal warning letter or absolute exclusion, *at least 98% of those excluded do not come to the Police's attention again.*
- An *alcohol diversion scheme* has been developed in conjunction with drug and alcohol treatment provider, Aspire. Following an alcohol related arrest, a conditional caution is put in place whereby the offender is offered one to one support, medical prescribing, and detoxification as well as structured group work, structured and peer led activities and counselling.

# The Community Safety Landscape in Peterborough

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## **Changing Population**

The population of Peterborough is projected to increase by 9% over the next 10 years and the 65+ age group is projected to grow by 10.9% by 2021. Whilst England has experienced a 7% increase in 0-14 year age group, Peterborough has seen a 22% increase in this category. The 15-29 age group in the city has experienced a 6% increase with the city as a whole experiencing a much faster than average growth of the 45+ age groups.

As well as greater volume, the changing demographics will pose new challenges. Older people represent a significant proportion of vulnerable people in society and ageing population may lead to an increase in vulnerable adult related crime such as adult abuse, fraud, rogue trading and distraction burglary. Older people also commit crime – whilst still low overall, the percentage of older people committing crime has increased over recent years with the most common crime type violence against the person (domestic assaults).

The increased level of inward migration to Peterborough over the last 10 years, has resulted in a cultural change in the city. Outside the White British population, 'Asian or Asian British' and 'White Other' populations form the largest communities (12% and 11% respectively). Peterborough has the second highest proportion of the population who cannot speak English or cannot speak English well of local authorities in the East of England (4.86% of the population).

## **Selective Licensing**

The Housing Act 2004 has given local authorities the power to introduce selective licensing of privately rented properties to improve conditions for tenants and the local community, if there is a high level of privately rented housing stock in the area and one or more criteria are met.

In 2016, a selective licensing scheme began in Peterborough within 22 Lower Super Output Areas (geographical areas with an average of 1,500 residents) in the Central, North, East, Park, Fletton, Bretton North, Stanground Central, Walton and Orton Longueville areas. The scheme is proposed to cover the potential 22,000 properties in the areas, representing 4.8% of the city's geographic area and will initially last for five years. Through Selective Licensing, the quality, management and safety of all private rented properties in the designated areas of the city will improve.

## **Police and Crime Commissioner**

In 2016 a new Police and Crime Commissioner was elected for Cambridgeshire and Peterborough. A new Police and Crime Plan has been published in draft for the period 2017-20, setting out the Commissioner's vision for policing and community safety across Cambridgeshire. The Commissioner's priorities are:

- Victims and witnesses are placed at the heart of the criminal justice system and have access to clear pathways of support
- Offenders are brought to justice and are less likely to reoffend
- Communities have confidence in how we respond to their needs
- We deliver improved outcomes and savings through innovation and collaboration.

These priorities have been reflected in this plan, the links between the two plans are outlined in Appendix 2.

## **Prevention and Enforcement Service**

The Prevention and Enforcement Service (PES) came into effect on the 1 April 2016 and builds upon the work of the Safer Peterborough Partnership (SPP) in tackling crime, community safety and quality of life issues. The PES brings together officers from a range of public sector organisations into a single service led by a joint management structure.

The PES is hosted by Peterborough City Council and is made up of staff and resources from the Council, Police, Fire and Rescue Service and Prison.

The PES is a Community Safety Accredited Scheme which will allow all front officers to access to a range of powers to tackle anti-social behaviour and quality of life issues such as:

- Issuing fixed penalty notices for fly-posting, graffiti, dog fouling, littering, etc;
- Powers to deal with begging;
- Powers to stop cycles; and
- Powers to remove abandoned vehicles.

This builds on the powers the council and the police already have in tackling quality of life issues across the city but provides a single joined up service that can jointly address routine and priority issues affecting Peterborough.

## **Devolution**

Council and Local Enterprise Partnership leaders across Cambridgeshire and Peterborough have approved a devolution to deal that will deliver £770 million of new funding for local infrastructure projects and to build housing.

The devolution deal includes significant benefits for the communities of Cambridgeshire and Peterborough including:

- Investment in a Peterborough University with degree-awarding powers.
- Devolved skills and apprenticeship budget – to give more opportunities to young people.
- Working with Government to secure a Peterborough Enterprise Zone – attracting investment from business leading to more and better quality jobs for residents.
- Working with Government on the continued regeneration of Peterborough City Centre.

## **Changes to Policing**

The Crime and Policing Bill, which is likely to receive Royal Assent in 2017, aims to build on the police reform carried out through the introduction of Police and Crime Commissioners, the strengthening of the Independent Police Complaints Commission and establishment of the College of Policing.

The Bill comprises nine parts, one of the key areas for consideration is the Emergency Services Collaboration which introduces a new duty on the police, fire and rescue and ambulance emergency services to collaborate, where doing so would improve efficiency or effectiveness. It also enables Police and Crime Commissioners to take on the functions and duties of Fire and Rescue Authorities and to delegate police and fire to a single Chief Officer for police and fire.

## PRIORITIES FOR 2017 - 2020

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The approach agreed by the Safer Peterborough Partnership for this plan is to adopt a small number of priorities which our assessment process has identified as having a high risk of harm to communities in Peterborough. This section covers in more detail how we will work together to tackle these issues, support victims and reduce offending.

The Safer Peterborough Partnership has established four priorities which have been identified as key delivery areas and which the Partnership places high importance on providing effective, innovative and improving services. The priorities are:

- Offender Management
- Domestic Abuse and Sexual Violence
- Building Resilient Communities

In addition, the Partnership has identified two further areas which are recognised as significant cross-cutting themes across the partnership landscape. These cross-cutting issues already feature in thematic plans and the Partnership recognise that a more collective approach will have a more significant impact and bring about lasting change. The cross cutting themes are:

- Substance Misuse
- Mental Health

The section below describes how the Safer Peterborough Partnership will tackle these priority areas over the coming three years, it also describes how each theme will be performance managed to ensure the Partnership can accurately measure progress.

## **PRIORITY 1: OFFENDER MANAGEMENT**

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### **Key Outcome**

To reduce the number of offenders in Peterborough and the number of offences they commit, with a specific focus on those most prolific offenders and young offenders.

### **Why is it a priority?**

Offenders are amongst the most socially excluded in society and often have complex and deep-rooted health and social problems, such as substance misuse, mental health, homelessness and financial problems. Understanding and addressing these underlying issues in a co-ordinated way plays a key role in reducing crime and breaking the cycle of offending behaviour from one generation to the next.

Offender management has undergone a significant transition under the Government's Transforming Rehabilitation programme, with delivery of Probation services now split between the public and private sector. The public sector National Probation Service is tasked with protecting the public from high risk offenders and manages the majority of sexual offenders and those sentenced to twelve months or more in custody for the most serious violent offences. BeNCH Community Rehabilitation Company (CRC) manages the majority of the community sentences and short sentence prisoners. Domestic violence perpetrators, women, young adults and prolific acquisitive crime features heavily in their caseload, meaning the CRC manages the cases with a great deal of dynamic risk. A more integrated working model with the new Community Rehabilitation Company and the National Probation Service is developing and this will be a key area of work for the partnership over the coming 12 months.

Information on re-offending in Peterborough shows that re-offending is increasing and the percentage of offenders that re-offend in Peterborough is higher than the England and Wales average rates. However, whilst re-offending rates are increasing, the actual number of re-offenders is reducing, indicating that this smaller group of offenders are more prolific.

For young people, identifying problems early is key as they are statistically more likely than adults to re-offend. There are also changes being proposed in the way that the youth justice system operates, the local impact of this is as yet unknown but the recent review by Government recommends that education is put at the heart of the youth justice system. Offenders would be supported in smaller, local secure schools where they can benefit from the skills needed to get on in life after release.

### **What we plan to do**

The Partnership will formulate and implement a strategy to reduce re-offending by adult and young offenders. The strategy will ensure that re-offending is considered in all contexts and will be closely linked to our strategies on substance misuse, homelessness, mental health and domestic abuse.

The Youth Offending Service will work with partners to identify those young people who are committing the most offences, and engage them in effective activity and rehabilitation to reduce their re-offending. There are a number of areas for development over the coming 12 months, including:

- Developing and extending early help services - the service continues to make an offer to young people either to prevent them becoming involved in offending or to keep them out of the criminal justice system if they have committed a low level offence for the first time. Over the next 12 months we will be developing a more integrated approach to working with adolescents and a targeted youth support service is now being developed in the city.
- Working with victims and Restorative Justice - there has been some very positive work undertaken in developing both service links to and support for victims of crime and Restorative Justice. We

will continue to develop more restorative approaches over the next 12 months.

- Developing a systemic approach to working with families - the Youth Offending Service have always maintained a good level of engagement with young people and their families, however we want to expand the degree of parental involvement in both planning and delivery.
- Improving the service response to recidivism, particularly higher risk young people - we will put in place extra additional training and support to improve rates of recidivism.
- Tackling resettlement issues, particularly those linked to education, training or employment - a system of early planning in cases where custody has been given to ensure more effective resettlement outcomes is now fully in place.
- The Integrated Offender Management programme continues to support some of the most problematic offenders in Peterborough. The scheme allows local and partner agencies to come together to ensure that the offenders, whose crimes cause most damage and harm locally, are managed in a co-ordinated way. Over the next 12 months, we will consider expanding the remit of the scheme beyond serious acquisitive crime offenders. Proposals being considered by the group include adopting offenders on a risk based approach, which means more offenders will benefit from the success of the management of the scheme, leading to reductions in offending.

In addition to our established multi-agency work with partners in areas such as IOM and safeguarding, and support for initiatives such as Conditional Cautions, BeNCH CRC has commissioned the services of specialist agencies including Ormiston Families, St Giles Trust and the Dawn Project to support resettlement and rehabilitation of service users in custodial and community settings.

Priorities for the year ahead include:

- Supporting a more joined-up approach to improving resettlement opportunities for short sentence prisoners, with particular focus on the issues of homelessness and unemployment. We will continue to develop our Through the Gate services to ensure those leaving custody have the right level of support and reoffending is minimised.
- Development of a strategy for better understanding and addressing the distinct needs of our young adult service users.
- Continuing to expand our Rehabilitation Activity Requirement (RAR) provision in conjunction with our operational delivery partners; whose offer includes a suite of programmes and structured support and community integration that can be used to deliver a holistic approach to rehabilitation, tailored to the needs of individual service users. Our focus for the coming year is to work with partners to promote the use of Restorative Justice as a key element of our RAR delivery model.

### How we will measure success

Reducing the number of people who become victims of crime
Reduce the number of first time entrants into the criminal justice system
Increase the number of offenders participating in restorative interventions
Reduction in the number of proven offences for offenders managed through the Integrated Offender Management programme

## **PRIORITY 2: DOMESTIC ABUSE AND SEXUAL VIOLENCE**

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### **Key Outcome**

To prevent domestic abuse and sexual violence and reduce the associated harm, ensuring all victims of domestic abuse and sexual violence have access to the right help and support and that services are available to address their needs.

### **Why is it a priority?**

Demand on domestic abuse and sexual violence services continues to rise, particularly as vulnerable families struggle to cope with the financial and emotional pressures of unemployment, reduced household income and increased financial hardship.

There is still an unknown volume of hidden, unreported domestic abuse. Nationally it is estimated that only 16% of domestic abuse is reported to the Police, we know that awareness of domestic abuse reporting for the public needs to be improved, particularly amongst minority ethnic groups and male victims.

Although there are positive developments at a national and local level with regards to the successful prosecution of more domestic abuse and sexual violence offenders, the rate of attrition between the volume of incidents reported to the police and the volume of cases being brought before the courts by the CPS is of concern.

The government's programme of welfare reform is having an impact on families' budgets and this could be inadvertently causing financial abuse. Universal Credit, when fully introduced to include families in November 2017, is currently planned to be paid monthly and as a single payment to the 'head of the household'. This could lead to an increased need to bargain and negotiate within the household, decreasing one partner's financial autonomy and independence.

### **What we plan to do**

Domestic abuse and sexual violence services in Peterborough are well established and are currently delivered by Specialist Abuse Services Peterborough, a service commissioned by Peterborough City Council. An action plan is monitored and delivered through the Domestic Abuse and Sexual Violence Strategic Board which reports to the Safer Peterborough Partnership.

There are a number of priorities which include:

- Intervening earlier to prevent domestic abuse and sexual violence from happening and challenging the attitudes and behaviours which foster it and intervene as early as possible to prevent it.
- Providing support to victims and their families where violence occurs.
- Taking action to reduce the risk to victims of these crimes and to ensure that perpetrators are brought to justice.

Over the next 12 months we will prioritise a number of areas of work in support of these priorities.

- We will ensure that domestic abuse and sexual violence services are able to respond to increasing demand for services.
- We will support in the development of a countywide partnership response to reduce the harm, risks and costs of domestic abuse, child abuse (including child sexual exploitation), serious sexual offences, trafficking and modern day slavery' which keeps victims safe from future victimisation.

- Enhance community engagement and awareness of domestic abuse and sexual violence support services to include the lesbian, gay, bi-sexual and transgender community with the aim of increasing the number of victims accessing support and reporting incidents to the Police.
- Develop a local offer to meet the needs of children and young people who are, or at risk of becoming, perpetrators and/or victims of domestic abuse and sexual violence, to improve specialist support services.
- There is a need to work towards increasing referrals from mental health care settings, ensuring all mental health professionals are providing their service users with the opportunity to access domestic abuse and sexual violence support services.
- Review and monitor the implementation of the recommendations from Domestic Homicide Reviews and hold partners to account for their actions.

### **How we will measure success**

Performance indicators for this area of work will be developed in line with the countywide partnership focusing on domestic abuse and sexual violence, once this Board is established from April 2017. We will ensure we monitor performance data in line with the guidance from the National Institute of Clinical Excellence, taking into account the national focus on Violence Against Women and Girls.

## **PRIORITY 3: BUILDING COMMUNITY RESILIENCE**

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### **Key Outcome**

To strengthen the resilience of our communities by ensuring that those who commit hate crime and other acts which break down the fabric of our communities, do not succeed.

### **Why is it a priority?**

Communities cohesion builds strong and safe communities. In its simplest form, community cohesion is about people from different backgrounds getting on with each other, people contributing to how their community runs and people in the community having a sense of belonging.

Peterborough continues to benefit from its reputation as a tolerant and welcoming place, but tensions can develop in communities that undergo rapid demographic change and these must be effectively managed. The current economic and political climate has the potential to exacerbate community tensions, drive up hate crime and raise the level of fear in our communities. Nationally, support for extreme right wing views is becoming more visible and acceptable, particularly around emotive issues such as the EU refugee crisis, Brexit and fears about ISIS. Online and remote radicalisation makes those in more isolated communities vulnerable, with limited access to alternative narratives.

Issues such as hate crime and extremism can undermine a community's resilience, whilst both these issues have been assessed as a comparatively low risk and threat to our communities, since Brexit we know that the risk has increased. Hate crime and extremism are separate but linked issues in terms of identifying and responding effectively to vulnerability, discrimination and radicalisation in our communities. We recognise that crime motivated by hostility, or a particular prejudice towards an individual's personal characteristic or perceived characteristic, is particularly corrosive in relation to victims and communities. This type of act can leave people feeling vulnerable and can impact negatively on many aspects of their lives, including their self-confidence and health, as well as contributing to feelings of isolation.

The UK faces a severe and continuing threat from terrorism, however there is no intelligence to suggest an attack in Cambridgeshire is imminent and the risk of radicalisation is assessed as low within the city. The Safer Peterborough Partnership works with partners across Cambridgeshire to review the Counter Terrorism Local Plan and ensure that all identified risks are addressed.

### **What we plan to do**

#### Tackling Extremism

Prevent is one of the four strands of CONTEST, the UK strategy for countering terrorism. It is aimed at working closely with individuals who are likely to adopt extremist views, and work in partnership with other agencies and our communities to identify individuals who may need our support.

The Safer Peterborough Partnership, along with other key partners, will develop an annual counter terrorism local plan to mitigate identified risks around terrorism and radicalisation. We are also able to provide intervention and support for those who are identified at risk of radicalisation and extremism.

A process called 'Channel' has been developed to support people at risk of being drawn towards terrorism and violent extremism. Peterborough City Council, Cambridgeshire Police and other partners, including Probation, health agencies, community organisations and individuals within local communities work together to support vulnerable individuals who are prone to radicalisation. A range of options are available including mentoring, welfare support and access to key services. The Partnership will continue to support this process ensuring that people who are risk of radicalisation are appropriately referred to Channel.

## Hate Crime

We will work together to strengthen the resilience of our communities, we recognise that community cohesion is driven by people making an effort to support one another in their communities and neighbourhoods. Hate crime poses a direct threat to achieving this and we will continue to ensure that we make it clear to perpetrators that their behaviour is unacceptable and will not be tolerated. There are a number of key priorities in our hate crime strategy which we will focus on over the next 12 months, these include:

- Increasing the confidence of hate crime victims to report hate incidents to the police and third parties.
- Work with community and voluntary organisations to develop more effective approaches to understanding, preventing and tackling hate crimes and incidents in our communities.
- Taking effective action against perpetrators, challenging the attitudes of offenders in relation to hate crime and engaging more perpetrators in reparation type activities.

### **How we will measure success**

Increasing the number of hate crimes and hate incidents reported
Increasing the proportion of Police detections for hate crime offences
Increase the number of hate incidents reported to third party reporting centres, including through the online portal, True Vision

## CROSS CUTTING THEME 1: SUBSTANCE MISUSE

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### **Key Outcome**

To reduce the number of people who experience crime and anti-social behaviour as a result of alcohol and drug misuse, whilst providing effective treatment and rehabilitation to those who have alcohol and drug problems.

### **Why is it a priority?**

Some people experience multiple problems which have a cumulative impact on their ability to make positive life choices and avoid criminal, anti-social behaviour or other behaviour that has a negative impact on others. The themes of domestic abuse, mental health and drug and alcohol problems in particular are recurrent themes and we can establish that substance use is a common feature in criminality and family breakdown. This in turn can lead to inter-generational cycles of behaviours such as abuse, drug use and offending.

Substance misuse impacts across many areas of community safety and drug dependency remains a significant contributory factor to a number of crime and disorder types. Drug misuse and crimes such as burglary and robbery are closely linked and anti-social behaviour can also be related to alcohol and drug misuse. We know that violent crime such as assault and domestic violence and abuse often involve alcohol. A recent night time economy review has shown that between January to August 2016 at least 56% of city centre violent crime is attributable to alcohol.

### **What we plan to do**

We will continue to provide services for people who want help to stop their misuse of alcohol and drugs, and to divert into treatment programmes those who commit crime to support their alcohol and drug misuse. We will take strong enforcement action against alcohol and drug-related crime, and work together to tackle the things that can cause alcohol and drug misuse.

The long term objectives of our substance misuse intervention system partnership are to:

- Increase the number of people free from drug and alcohol dependence (and substitute medication) and in sustained recovery.
- Improve the health and wellbeing of people with substance misuse issues.
- Reduce harm experienced by individuals, families and the community arising from problematic substance misuse.
- Reduce crime experienced by individuals, families and the community associated with problematic substance misuse.
- Prevent future demand on health, criminal justice and treatment services.

We have a detailed substance misuse action plan which reflects the three key themes underpinning our approach to tackling substance misuse, each section of the action plan contains detailed actions and dates for completion. There are a number of areas of focus over the coming 12 months which include:

- Develop public awareness campaigns to promote awareness of alcohol and drug related harm.
- Support the development of substance misuse education, awareness and access to help in schools.
- Develop targeted awareness raising with higher risk groups and communities.
- Develop awareness and skills regarding the use of new psychoactive substances.
- Develop work with individuals resistant to engagement in treatment services.

- Ensure effective and appropriate care for substance misusers who suffer with mental health problems.
- Ensure there are effective pathways in the criminal justice system for people misusing substances.
- Improve the use of information gathered for patients with assault related injuries in Peterborough City Hospital's Emergency Department, to improve the safety of licensed premises and to safeguard staff and customers.

**How we will measure success**

Increase the number of people successfully completing drug and alcohol treatment programmes, whilst reducing the proportion who re-present to services
Reduce the number of alcohol-related admissions to hospital
Reduce alcohol and drug related crime

## CROSS CUTTING THEME 2: MENTAL HEALTH

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### **Key Outcome**

To identify the challenges and the impact of mental health on the successful delivery of community safety.

### **Why is it a priority?**

Mental health is a theme impacting all areas of delivery across the Safer Peterborough Partnership. The impact of mental health on community safety is recognised as important but has been difficult to impact upon, made more complex because data is not always routinely collected and accessible.

Mental ill health is the largest cause of disability in the UK, representing 23% of the burden of illness. At least one in four people will experience a mental health problem at some point in their life and one in six adults has a mental health problem at any one time.

The information drawn from a recent Joint Strategic Needs Assessment on Mental Health suggests that Peterborough faces potential challenges with promoting mental health and preventing mental illness. Many of the recognised risk factors for poor mental health are found at a higher rate in the Peterborough Unitary Authority area compared with England, East of England and Cambridgeshire. These risk factors include higher rates of socio-economic deprivation, children in care, violent crime, some types of drug misuse, homelessness, relationship breakdown, lone parent households and household overcrowding compared with East of England and most England averages.

High levels of crime, undermine mental wellbeing. Violent crime is linked to mental health problems including depression, anxiety and post-traumatic stress disorder, suicide, and misuse of drugs and alcohol. A strong negative relationship has been found between rates of violent crime in an area and the mental wellbeing of residents living there.

### **What we plan to do**

The Peterborough Health and Wellbeing Board is responsible for promoting integrated working to support health and wellbeing in Peterborough, including mental health, and will take the lead in this area of work.

The focus of Safer Peterborough's work around mental health will be on identifying and understanding how mental health impacts on community safety. This will include mapping mental health provision and pathways in the context of community safety. Once this is understood, the Partnership will identify how they can work with the Peterborough Health and Wellbeing Board to reduce the impact of mental health on community safety, both in terms of offenders' mental health and understanding more about how we can ensure people with mental health problems are less likely to become victims of crime.

## GETTING INVOLVED

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The Safer Peterborough Partnership are committed to reducing crime and improving quality of life and every agency involved in the Partnership wants to make Peterborough a safer place. However, we cannot do this alone. We know that people working together in their communities are helping to prevent crime and many of the achievements set out in this strategy have happened because local people have been actively engaged in tackling crime and disorder.

There are lots of ways you can get involved to make Peterborough safer and below is some information about how you can get involved.

### **Neighbourhood Watch**

Neighbourhood Watch is about local communities working together and with the police to help make their neighbourhood safer. Neighbourhood Watch schemes can help reduce crime in local areas, so they are a great way to help you protect yourself, your family and friends and home. Visit the website [Neighbourhood Watch](#).

### **Salvation Army's Good Neighbour Scheme**

Today, older people live longer and are also encouraged to live independently in their own homes. The Salvation Army's Good Neighbour Scheme volunteers support the elderly to live life in all its fullness by promoting independent living, tackling isolation, promoting a healthier lifestyle, giving a voice in things that affect them and helping to build confidence. To volunteer, visit the website [here](#).

### **Victim Support Volunteers**

The Police have new team of Police Support Volunteers, the volunteers are fully trained and focus on crime prevention, examples of the work they conduct includes house to house enquiries, CCTV collection, victim support visits, and offering crime prevention advice. For more information, contact [kerry.grice@cambs.pnn.police.uk](mailto:kerry.grice@cambs.pnn.police.uk).

### **Victims' Hub**

If you or someone you know has been affected by crime, the Victim and Witness Hub can give you the support needed to enable you to cope and recover from your experiences. Victim and Witness Hub Community Volunteers provide emotional support for victims of crime. To find out more, visit the [website](#).

### **Police Cadets**

Cambridgeshire Constabulary runs a Volunteer Police Cadet scheme which aims to strengthen the voice of younger people in policing as well as steering those at risk of criminality away from a life of crime. The scheme encourages a spirit of adventure and good citizenship and can count towards formal qualifications and evidencing voluntary work for the Princes Trust/Duke of Edinburgh Award schemes. Find out more information [here](#).

### **Do-It**

For information on other volunteering opportunities, visit the Do-It website [here](#)

## Appendix 1 - Link to the Cambridgeshire Police and Crime Commissioner's Plan

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The table below shows how the Safer Peterborough Partnership Plan reflects the priorities of the Police and Crime Commissioner.

Police and Crime Plan 2017-2020	How are the PCP priorities reflected in the Safer Peterborough Partnership Plan 2017-2020
<p><b>Victims – safeguarding the vulnerable</b>  <u>Aim:</u> deliver a victim first approach  <u>Shared Outcomes:</u> victims and witnesses are placed at the heart of the criminal justice system and have access to clear pathways of support</p>	<p>Safeguarding the vulnerable is a theme running through the SPP Plan. Reducing the number of people who become victims of crime is a key priority, the SPP have also prioritised a number of high risk victim groups including <b>domestic abuse, sexual violence and hate crime</b> victims.</p>
<p><b>Offenders – attacking criminality</b>  <u>Aim:</u> reduce re-offending  <u>Shared Outcomes:</u> offenders are brought to justice and are less likely to reoffend</p>	<p><b>Offender management</b> is a priority in the SPP plan and bringing more offenders to justice, using traditional and restorative solutions are priorities within the plan. Reducing re-offending is a key area of focus.</p>
<p><b>Communities – preventing crime, reassuring the public</b>  <u>Aim:</u> support safer and stronger communities  <u>Shared Outcomes:</u> communities have confidence in how we respond to their needs</p>	<p><b>Building Resilient Communities</b> is a priority in the SPP Plan, our focus is on reducing hate crime and tackling violent extremism which can undermine the fabric of our communities.</p>
<p><b>Transformation – achieving best use of resources</b>  <u>Aim:</u> ensure value for money for tax payers now and in the future  <u>Shared Outcomes:</u> we deliver improves outcomes and savings through innovation and collaboration</p>	<p>Collaboration between agencies is at the heart of the SPP plan, the priorities are owned by a variety of partners where we co-deliver key areas of work which impact on community safety.</p>

## Appendix B - Operational Prevention and Enforcement Service Priorities

<b>PES Outcome 1 - Improve local confidence levels</b>	<b>Measure</b>
	The Police are dealing with things that matter in my community
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	The Police and Council Working Together - Police and Council are dealing with ASB and crime issues that matter in this area
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	Have you seen a change in the service provided by the Police in the last 6 months?
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
<b>PES Outcome 2 - Reduce overall crime levels</b>	<b>Measure</b>
	Number of offences in the All Crime category
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
<b>PES Outcome 3 - Ensure the PES team are dealing with incidents effectively and efficiently</b>	<b>Measure</b>
	Number of appointments on PES queue - % of which booked
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>

<b>PES Outcome 4 - To ensure all victims of hate crimes are satisfied with the service provided to them</b>	<b>Measure</b>
	<b>Numbers of hate crimes and incidents reported</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	<b>Ease of Contact (Peterborough as a whole)</b>
	<b>Police Action (Peterborough as a whole)</b>
	<b>Follow Up (Peterborough as a whole)</b>
	<b>Treatment (Peterborough as a whole)</b>
<b>PES Outcome 5 - To reduce anti-social behaviour</b>	<b>Measure</b>
	<b>Number of complaints of ASB made to the police</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	<b>Number of GAP letters issued</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
<b>PES Outcome 6 - Reduce the number of deliberate and accidental fires</b>	<b>Measure</b>
	<b>Number of deliberate fires</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	<b>Number of accidental fires</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>

<b>PES Outcome 7 - To undertake enforcement activity against those who break the law</b>	<b>Measure</b>
	<b>Number of enforcement activities undertaken by the PES, including use of FPNs, PCNs, ASB legislation, dispersal orders</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
<b>PES Outcome 8 - To ensure private landlords provide good quality and safe housing</b>	<b>Measure</b>
	<b>Identifying and removing Cat 1 and Cat 2 hazards</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	<b>Number of licenses issued</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
	<i>Total</i>
	<b>Prosecutions and notices issued</b>
	<i>Central</i>
	<i>Northern</i>
	<i>Southern</i>
<i>Total</i>	
<b>PES Outcome 9 - To ensure where travellers move onto land in Peterborough, the Traveller Policy is followed, including health and welfare checks and the process for civil and/or Police enforcement activity is undertaken within set timescales</b>	<b>Narrative only</b>

## Appendix C - Public Consultation - Have your say on Peterborough's community safety priorities

The Safer Peterborough Partnership is a multi-agency strategic group with a duty to reduce crime, disorder, anti-social behaviour, substance misuse and reoffending.

The Community Safety Partnership is made up of the council; police; National Probation Service; Bedfordshire, Northamptonshire and Cambridgeshire Community Rehabilitation Company (CRC); Cambridgeshire Fire and Rescue Service and Cambridgeshire and Peterborough Clinical Commissioning Group; and other agencies with a vested interest in making the city safer.

We would like to understand what priorities you think should be set for the partnership and the city as a whole, as well as the most important issues for you in your local area.

To help with this, the Safer Peterborough Partnership have undertaken an assessment to understand which crime and disorder types are causing the most harm in the city and these areas will become priorities for the Partnership. The assessment helps us to understand not only what is happening and where, but what may be causing the problems and the best way to tackle them.

We would be very grateful if you could take a few moments to answer some questions to help us understand what concerns you the most and what areas you feel we should be focussing on. The strategic assessment and the findings of this public consultation will then used to produce the partnership's Community Safety Partnership Plan.

The closing date for the consultation is 31st January 2017.

1. Gender

M/F

2. Age

Under 18

18 – 24

25 – 34

35 – 44

45 – 54

55 – 64

65+

3. Disability - Y/N

4. Ethnicity

White

Mixed/multiple ethnic groups

Asian or Asian British

Black/African/Caribbean/Black British

Other ethnic group - please state

5. What nationality are you?

6. What is your postcode?

7. In what capacity are you responding to this consultation?

I live in Peterborough  
I work in Peterborough  
I study in Peterborough  
I have another connection to Peterborough

8. Please tell us how concerned you are about:

(Very concerned, concerned, not very concerned, not concerned)

Anti-social behaviour  
Alcohol and drug misuses  
Arson  
Begging  
Burglary  
Cold calling (at door and by phone)  
Child sexual exploitation  
Environmental crime (fly-tipping, fly-posting, graffiti)  
Fraud (including online)  
Hate Crime  
Motor vehicle crime  
Road safety issues (such as speeding, mini-motorbikes, drink driving)  
Robbery  
Violent crime  
Other (please specify)

9. How would you rate the level of anti-social behaviour in Peterborough?

(High, low, none)

10. Are you worried about being a victim of crime?

(Very concerned, concerned, not very concerned, not concerned)

11. Are you worried about your personal safety when going out in the city centre in the  
(a) day?

(b) evening?

(Very concerned, concerned, not very concerned, not concerned)

12. Are you worried about your personal safety when going out in your local area in the  
(a) day?

(b) evening?

(Very concerned, concerned, not very concerned, not concerned)

13. Overall, do you think people from different backgrounds get on together in your neighbourhood?

(Yes, No, Don't Know)

14. Please tell us any other comments you would like to make.

## Safer Peterborough Partnership Strategic Assessment 2016

### Introduction

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As part of the development of the Community Safety Partnership's statutory plan, they are required to set their priorities based upon the evidence presented in their local strategic assessment. To address the issues that really matter, it is important to understand not only what is happening and where, but what may be causing the problems and the best way to tackle them.

2016/17 is the last year of the Safer Peterborough Partnership (SPP) Plan, which will end 31 March 2017. This strategic assessment recommends the priorities for the next three year cycle – 2017-2020.

The strategic assessment is designed to enable the SPP to be more responsive to communities by developing a better understanding of local crime and disorder issues. With finite partnership resources, this assessment enables the SPP to prioritise appropriately and allocate resources in the most effective way, ensuring that the partnership embraces an intelligence led and responsive approach to business planning.

### Methodology

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The Strategic Assessment has been developed using data, analysis and professional expertise across a broad range of community safety themes. The Cambridgeshire Constabulary Strategic Assessment, which uses a risk based approach to identify priorities, was also used to inform this document.

Each theme has been researched and analysed using data taken from police and partner systems, online resources such as the Census and information from theme leads and practitioners from across the partnership. This has allowed for an assessment of all issues and puts more emphasis on the risk of harm, rather than volume of incidence, in understanding the level of threat and risk of particular issues.

This Strategic Assessment includes an analysis of the partnership's current priorities, together with analysis on new and emerging trends which the partnership may wish to consider prioritising.

## Recommendations

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Taking into consideration the evidence presented in this assessment, the Safer Peterborough Partnership should consider the adoption of the following priorities:

- ***Offender Management with a focus on Youth Offending, Integrated Offender Management and addressing the intelligence gap on Foreign National Offenders***
- ***Domestic Abuse and Sexual Violence***
- ***Hate Crime and Preventing Violent Extremism***

Key cross cutting issues for prioritisation are:

- ***Substance Misuse***
- ***Mental Health***

Once the review of governance arrangements for ***Child Sexual Exploitation and Missing*** is complete, the partnership should decide how it wishes to prioritise this area of work.

There are a number of other areas of work which the Partnership has a statutory responsibility but are considered as standard risk. It is important that the Partnership continues to work proactively in these areas, to ensure that we are continuing to meet our statutory responsibilities and should not be excluded from partnership response.

The Prevention and Enforcement Service is the delivery arm of the Safer Peterborough Partnership and will have the responsibility for prevention, investigation, enforcement of those lower level issues which impact on the quality of life of people living and working in Peterborough.

Trends around these lower level issues will continue to be monitored and can be escalated to the Partnership for multi-agency response. This approach allows the partnership to be dynamic and responsive, whilst retaining the strategic focus on those key issues that present the greatest risk of harm.

Therefore it is recommended that the following existing priorities are discharged and are dealt with as business as usual, delivered by the Prevention and Enforcement Service, in conjunction with other key partners:

- Serious Acquisitive Crime
- Anti-Social Behaviour
- Road Safety

## The Community Safety Landscape

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This section contains provides an overview of the people, place and organisational landscape that the partnership operates within.

### People and Place

#### Changing Population

The population of Peterborough is projected to increase by 9% over the next 10 years and the 65+ age group is projected to grow by 10.9% by 2021. Whilst England has experienced a 7% increase in 0-14 year age group, Peterborough has seen a 22% increase in this category. The 15-29 age group in the city has experienced a 6% increase with the city as a whole experiencing a much faster than average growth of the 45+ age groups<sup>1</sup>.

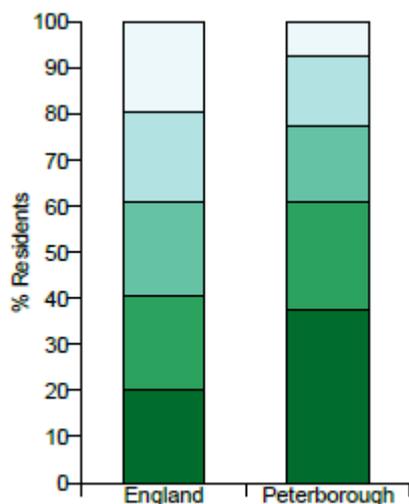
To house this rising population, the proposed new housing stock for Peterborough is planned to be 23,907 between 2015 -2036<sup>2</sup>. Of the proposed new stock it is estimated that 55% (620 homes per year) will required to be affordable housing.

As well as greater volume, the changing demographics will pose new challenges. Older people represent a significant proportion of vulnerable people in society and ageing population may lead to an increase in vulnerable adult related crime such as adult abuse, fraud, rogue trading and distraction burglary. Older people also commit crime – whilst still low overall, the percentage of older people committing crime has increased over recent years with the most common crime type violence against the person (domestic assaults)<sup>3</sup>.

The increased level of inward migration to Peterborough over the last 10 years, has resulted in a cultural change in the city. Outside the White British population, 'Asian or Asian British' and 'White Other' populations form the largest communities (12% and 11% respectively). Peterborough has the second highest proportion of the population who cannot speak English or cannot speak English well of local authorities in the East of England (4.86% of the population).

#### Deprivation

The graph below shows differences in deprivation in Peterborough based on a national comparison of the Index of Multiple Deprivation 2015, compared to the England average. The darkest coloured bars show the highest level of deprivation. The graph shows that Peterborough has a much higher percentage of people living in the most deprived areas than the national average.



<sup>1</sup> ONS mid-year population estimates 2015

<sup>2</sup> Peterborough Local Plan, Jan 2016

<sup>3</sup> Cambridgeshire Constabulary Strategic Assessment Update, October 2016

Whilst deprivation alone does not cause people to commit crimes, there are associations between social and economic disadvantage and rates of offending and anti-social behaviour.

The physical and social characteristics of neighbourhoods such as deprivation, housing density, vandalism, and vacant housing, also impact on fear of crime. These may portray a greater risk of crime therefore increasing fear<sup>4</sup>.

#### Selective Licensing

The Housing Act 2004 has given local authorities the power to introduce selective licensing of privately rented properties to improve conditions for tenants and the local community, if there is a high level of privately rented housing stock in the area and one or more of the following criteria are met:

- a) The area is suffering from low housing demand
- b) The area is experiencing a significant and persistent problem caused by anti-social behaviour
- c) The area is suffering from poor property conditions
- d) The area has high levels of migration
- e) The area has high levels of deprivation
- f) The area has high levels of crime

In 2016, a selective licensing scheme began in Peterborough within 22 Lower Super Output Areas (geographical areas with an average of 1,500 residents) in the Central, North, East, Park, Fletton, Bretton North, Stanground Central, Walton and Orton Longueville areas. The scheme is proposed to cover the potential 22,000 properties in the areas, representing 4.8% of the city's geographic area and will initially last for five years<sup>5</sup>. By introducing Selective Licensing, it is hoped that the quality, management and safety of all private rented properties in the designated areas will improve.

#### **Other Key Changes**

We find ourselves in the midst of widespread restructuring and change across the public sector, creating a fluid service picture. There is significant potential for more integrated working across agencies and across geographic borders and the increased reliance on strong and effective partnerships is likely to become more and more important.

#### Police and Crime Commissioner

In 2016 a new Police and Crime Commissioner was elected for Cambridgeshire and Peterborough. A new Police and Crime Plan has been published in draft for the period 2017-20, setting out the Commissioner's vision for policing and community safety across Cambridgeshire, the priorities are:

- Victims and witnesses are placed at the heart of the criminal justice system and have access to clear pathways of support
- Offenders are brought to justice and are less likely to reoffend
- Communities have confidence in how we respond to their needs
- We deliver improved outcomes and savings through innovation and collaboration.

#### Prevention and Enforcement Service

The Prevention and Enforcement Service (PES) came into effect on the 1 April 2016 and builds upon the work of the Safer Peterborough Partnership (SPP) in tackling crime, community safety and quality of life issues. The PES brings together officers from a range of public sector organisations into a single service led by a joint management structure.

Organisations that form the PES agree to work together in a collaborative, co-operative manner but retain their own statutory functions, responsibilities and internal governance.

The work of the PES are driven by the priorities set out in the SPP Plan, the PES should be seen as the operational arm of the SPP.

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<sup>4</sup> Estimating the costs of child poverty Author Donald Hirsch, JRF adviser October 2008 [www.jrf.org.uk](http://www.jrf.org.uk) Joseph Rowntree Foundation

<sup>5</sup> Diverse Ethnic Communities Joint Strategic Needs Assessment for Peterborough, 2016

The PES is hosted by Peterborough City Council and is made up of staff and resources from the Council, Police, Fire and Rescue Service and Prison.

The PES is a Community Safety Accredited Scheme which will allow all front officers to access to a range of powers to tackle anti-social behaviour and quality of life issues such as:

- Issuing fixed penalty notices for fly-posting, graffiti, dog fouling, littering, etc;
- Powers to deal with begging;
- Powers to stop cycles; and
- Powers to remove abandoned vehicles.

This builds on the powers the council and the police already have in tackling quality of life issues across the city but provides a single joined up service that can jointly address routine and priority issues affecting Peterborough.

#### Devolution

Building on the original government devolution deal, council and Local Enterprise Partnership leaders are now proposing a devolution deal for Cambridgeshire and Peterborough and have agreed to put it out to public consultation.

The proposal to Government to form a Combined Authority for Cambridgeshire and Peterborough is being submitted to Government, the bid to Government includes:

- Investment in a Peterborough University with degree-awarding powers.
- Devolved skills and apprenticeship budget – to give more opportunities to young people.
- Working with Government to secure a Peterborough Enterprise Zone – attracting investment from business leading to more and better quality jobs for residents.
- Working with Government on the continued regeneration of Peterborough City Centre.

#### Cambridgeshire Constabulary – HMIC

The Crime and Policing Bill, which is likely to receive Royal Assent by the end of 2016, aims to build on the police reform carried out through the introduction of Police and Crime Commissioners, the strengthening of the Independent Police Complaints Commission and establishment of the College of Policing.

The Bill comprises nine parts, one of the key areas for consideration is the Emergency Services Collaboration which introduces a new duty on the police, fire and rescue and ambulance emergency services to collaborate, where doing so would improve efficiency or effectiveness. It also enables Police and Crime Commissioners to take on the functions and duties of Fire and Rescue Authorities and to delegate police and fire to a single Chief Officer for police and fire.

A recent inspection by HMIC assessed Cambridgeshire Constabulary as requiring improvement in respect of the efficiency with which it keeps people safe and reduces crime. The inspection found that the force recognises the need to improve understanding of demand on services and is already taking appropriate action. The force is good at using resources to meet demand and works well with other forces and partner organisations to improve efficiency and make savings. However, overall the inspection found the force needs to do more to fully understand demand and to plan for demand in the future. The force is already taking the right steps to address these issues. In last year's efficiency inspection, Cambridgeshire Constabulary was judged to be good.

#### Crime and Incident Data

Police data remains the most consistent source of information in the community safety environment. A focus on the integrity of police data has been ongoing over recent years which has led to an increase across a whole range of crime types.

Nationally, the police recorded 4.6 million offences in the year ending June 2016, an increase of 7% compared with the five previous years. Of the 44 forces, 38 (which included Cambridgeshire) showed an obvious annual increase, which was largely driven by rises in recording of violence against the person and sexual offences. These increases need to be seen in the context of the renewed focus on the quality

of crime recording by the police which is thought to have led to improved compliance with the National Crime Recording Standard, leading to the recording of a greater proportion of crimes that come to the attention of the police. As a result, trends will not always reflect changing levels of criminal activity<sup>6</sup>.

Despite this, examining crime data is a crucial part of any Strategic Assessment and provides the Partnership with guidance when choosing their priorities and is included throughout this document.

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<sup>6</sup> Crime Survey for England and Wales, year ending June 2016

## Existing Priorities

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The Partnership identified a number of priorities in its Safer Peterborough Partnership Plan 2013-2016, an analysis of these priorities is below.

### Priority 1: Addressing victim based crime by reducing reoffending and protecting our residents and visitors from harm

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#### Victim Based Crime

##### **Scale of the Issue**

Victim based crime is a category of crime which includes offences where there is a specific, identifiable victim<sup>7</sup>. It therefore does not include offences 'against society' such as drug or public order offences.

Over the last 12 months<sup>8</sup>, there has been an increase in crime in Peterborough by 15.5% (n=2,492). This has largely been driven by increases in victim based crime but particularly violent crime, which has increased by 27.5% (n=1,015). Nationally violent crime has seen an annual rise of approximately 24%.

Police crime figures around violent crime are particularly hard to interpret. At first sight, they appear to show substantial and worrying increases in a wide range of violent crimes<sup>9</sup>.

However, process improvements in the wake of the renewed focus on the quality of crime recording and an increase in the proportion of violent crimes reported to the police are thought to be largely responsible for the apparent growth in violence. This is further endorsed by findings from the Crime Survey for England and Wales (CSEW), which shows no significant change in levels of violence compared with the previous survey year.

Theft offences have increased by 12.6% increase (n=946) over the last year, whilst an increasing trend, this increase is not as marked as that seen in violent offences. The increase has been mainly driven by an increase in vehicle crime offences, which has also been noted nationally. There were 520 more theft from vehicle offences than the previous 12 months. Interestingly, dwelling burglary, which has been a priority for the Partnership for a number of years, has reduced, with 105 less offences than the previous year.

When compared to a group of statistical neighbours, Peterborough continues to show much higher levels of victim based crime. It is currently placed 15<sup>th</sup> out of 15 statistically similar areas, recording 15.5 crimes per 1000 population, compared to the group average of 12.5 crimes per 1000 population<sup>10</sup>.

**Recommendation:** it is recommended that victim based crime is discharged as a priority as it is an extremely wide ranging crime type. The partnership is likely to have a more significant impact if it focuses on a cross-cutting theme such as offender management, success in this area will ultimately lead to reductions in victim based crime. Levels of victim based crime should however continue to be monitored through the bi-monthly performance reports scrutinised by the Safer Peterborough Partnership Board.

#### Offender Management

Offender management has undergone a significant transition under the Government's Transforming

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<sup>7</sup> Offences include All Violence against the person, All Sexual Offences, All Theft offences, All Robbery, All Criminal Damage and Arson

<sup>8</sup> 1<sup>st</sup> November 2015 to 31<sup>st</sup> October 2016

<sup>9</sup> Violent crime covers a range of offences from minor assaults, harassment and abuse that may not result in any physical harm to the victim, to incidents of wounding and murder.

<sup>10</sup> iQuanta data, August 2016

Rehabilitation programme, with delivery of Probation services now split between the public and private sector.

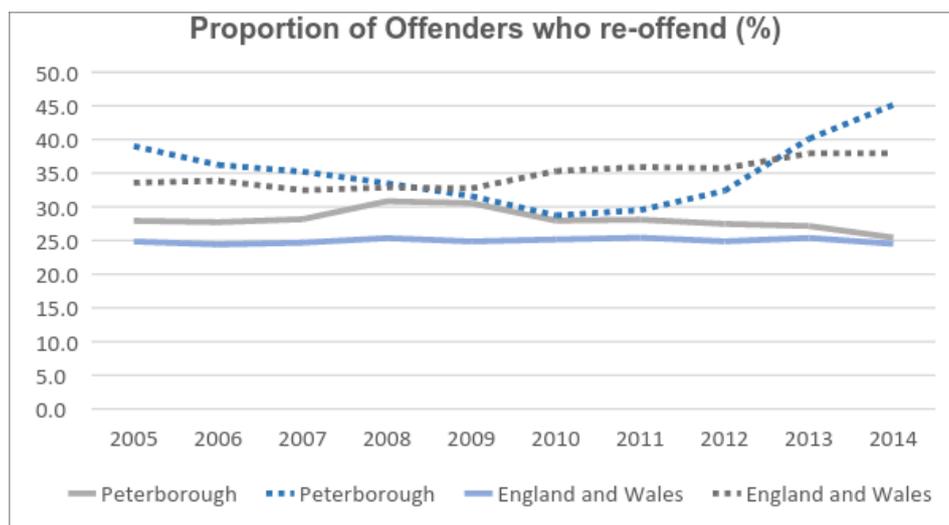
The BeNCH Community Rehabilitation Company (CRC) provides services aimed at rehabilitating medium to low risk offenders given community sentences by the Courts and short sentence prisoners. The new public sector National Probation Service is tasked with protecting the public from the most high risk offenders.

### Scale of the Issue

#### Re-Offending

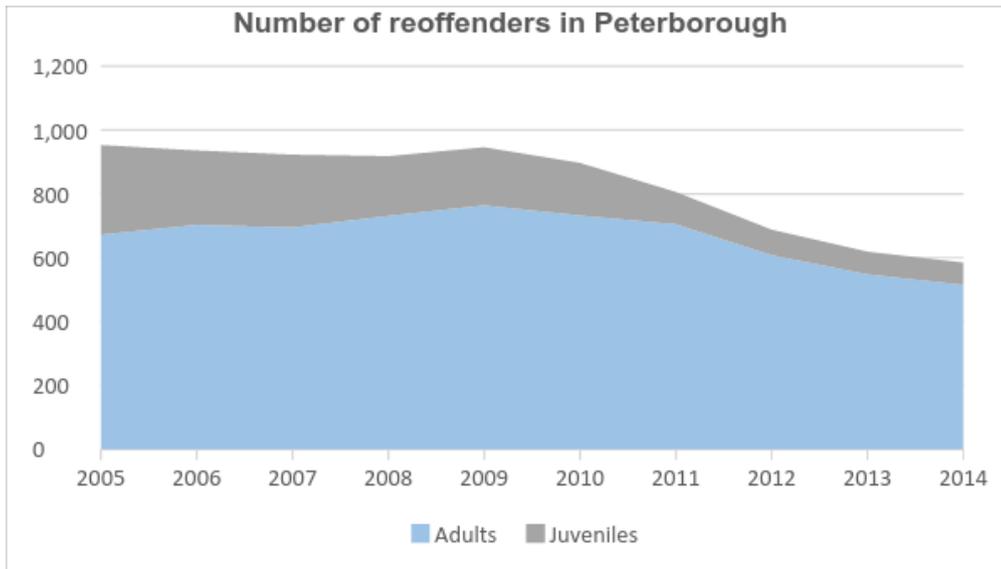
Offenders are amongst the most socially excluded in society and often have complex and deep-rooted health and social problems, such as substance misuse, mental health, homelessness and debt, family and financial problems. Understanding and addressing these underlying issues in a co-ordinated way plays a key role in reducing crime in the long term and breaking the cycle of offending behaviour from one generation to the next.

The most recent data on re-offending is supplied by the Ministry of Justice for the period January to December 2014<sup>11</sup>. The graph below shows Peterborough re-offending rates by adult (26%) and juvenile (45%), compared to the England and Wales average. The percentage of offenders that re-offend in Peterborough is higher than the England and Wales rates. Young people are more likely to re-offend than adults but youth re-offending accounts for only 11% of all re-offences committed.



Whilst reoffending rates are increasing, the numbers of reoffenders (both adult and juvenile) is reducing, as shown by the graph below.

<sup>11</sup> Proven Reoffending for adult and juvenile offenders who were released from custody, received a non-custodial conviction at court, or received a caution in the period January to December 2014



Offenders managed through Probation and the CRC

The first set of statistics based on proven reoffending for adult offenders being managed in the community by Community Rehabilitation Companies (CRCs), and by the National Probation Service (NPS), will be published in October 2017. This is the measure against which CRCs will be assessed for the payment by results element of the Transforming Rehabilitation reforms. To address this interim gap in knowledge, the Ministry of Justice has provided interim proven re-offending statistics until final results for these cohorts become available.

The data is only available at CRC level, which covers Bedfordshire, Cambridgeshire, Northamptonshire and Hertfordshire, this is illustrated in the table below.

	Number of offenders in the eligible cohort	Number of offenders in the measurable cohort	Number of reoffenders	Number of re-offences	Proportion of offenders who reoffend (%)	Average number of re-offences per re-offender
Bedfordshire, Northamptonshire, Cambridgeshire & Hertfordshire	1,315	1,269	406	1,649	32.0	4.06

The average scores show that, in all but two cases (London CRC and South Yorkshire CRC), each CRC is managing offenders that are less likely to re-offend compared to the baseline year of 2011.

BeNCH CRC are migrating from national case management systems, moving forward the new system will have predicted re-offending built in that can be used to track the impact of interventions.

Integrated Offender Management

The Integrated Offender Management (IOM) programme continues to support some of the most problematic offenders in Peterborough. The scheme allows local and partner agencies to come together to ensure that the offenders, whose crimes cause most damage and harm locally, are managed in a coordinated way.

Performance of the scheme is measured through a national Home Office system called ID-IOM. There have been significant issues with this system over the last 12 months around the integrity of the data and so performance reporting to the partnership has not been possible, however these issues have now been resolved.

The performance data for the last 12 months shows that of the 82 individuals who were assessed as part of the scheme, there was a reduction in the number of proven offences from 4.02 offences per offender

before they were adopted onto the scheme, to 0.88 offences per offender, following removal from the scheme. This has led to a reduction in the cost of crime linked to this offending cohort, from £976,956 to £132,323.

There is still more work to do to understand the integrity of the performance data but initial findings show the service is effective in reducing the offending of some of the most prolific acquisitive crime offenders.

### Young Offenders

Peterborough's Youth Offending Team is a multi-agency partnership with the Council, Police, Probation and health services in accordance with the Crime and Disorder Act 1988.

The aim of the team is to help prevent young people aged 10-17 from offending, by providing a number of statutory services to young offenders, families, courts, victims and the people of Peterborough.

The Partnership currently monitor the number of young people who are first time entrants into the criminal justice system. The table below shows the first time entrants (FTE) rate for Peterborough per 100,000 of the 10-17 population, together with the national and statistical neighbour average.

Year	Peterborough	Statistical Neighbour	England
2012/13	606	640	532
2013/14	361	543	431
2014/15	460	489	405

The number of first time entrants decreased by 8, from 566 during January 2015 to December 2015 to 558 during April 2015 to March 2015. The statistical neighbour and national averages decreased at comparable rates, by 6 and 12 respectively. Despite the small decrease in the FTE rate for Peterborough the variance percentage remains positive resulting in a red RAG rating.

### Foreign National Offenders<sup>12</sup>

One of the priority themes emerging from the Police Strategic Assessment is the impact of foreign national offenders on offending rates. 17% of people arrested and detained in custody in Cambridgeshire over the last three years are foreign nationals which is disproportionate to the demography of the county. According to the 2011 census, the population of foreign nationals living in Cambridgeshire was 11.1% which represented a 63% increase over a decade.

In Cambridgeshire Foreign Nationals are responsible for a higher than proportionate percentage for offences including, assault, drunk and disorderly, possession of a bladed article, theft and driving whilst under the influence of alcohol or drugs.

Whilst this headline information provides a useful insight into offending, the Census is now five years out of date and so does not provide a reliable indicator of current population levels. Another consideration is that in Peterborough, the majority of migration has come from people from Eastern Europe, with the majority of working age, particularly in the 20-39 age group. When examining this age range only, it could provide a different picture of offending in terms of the proportionality of the nationality of offenders.

### ***Challenges and opportunities that could impact delivery***

- The current Safer Peterborough Partnership Plan does not currently monitor any performance measures for adult offending. This was an issue prior to the transition to the CRC which has become more challenging to resolve across two different service providers and where there is a lack of clarity around data sharing.
- There are gaps understanding the profile of offending across Cambridgeshire. These data gaps will be partly addressed by a Cambridgeshire wide offender profile which has been commissioned, with particular emphasis given to drivers (e.g. drug use, exploitation) and trends behind offenders in the emerging themes of hate crime, vehicle crime, robbery and theft from person. The analysis will give consideration to any influences from the cross-cutting themes identified through the Police Strategic Assessment, such as Foreign National Offenders, Mental

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<sup>12</sup> Cambridgeshire Constabulary Strategic Assessment Update, October 2016

Health and organised crime, and the extent of offender vulnerability and how many offenders could also be considered as victims.

- The youth justice system is currently under review by government with a national 'stocktake' exercise recently completed. Published in February 2016, Charlie Taylor's interim report, 'Review of the Youth Justice System', recommends that young offenders should serve their sentences in schools rather than youth prisons. The report found that since 2006/07 the number of children in custody has declined by 64 per cent to its lowest recorded level, but of those children who remain in custody almost two thirds re-offend within a year of release. There is widespread recognition of the need to address this.

The review recommends that education is put at the heart of the youth justice system with offenders supported in smaller, local secure schools where they can benefit from behavioural expertise, therapies, and the skills needed to get on in life after release.

- The Cambridgeshire Reducing Re-Offending Group is currently considering expanding the remit of the Integrated Offender Management cohort beyond serious acquisitive crime offenders. Proposals being considered by the group include adopting offenders on a risk based approach, which has begun with the inclusion of MAPPA<sup>13</sup> offenders into the cohort. There is also scope to adopt domestic abuse and other offenders.

If the scheme can replicate some of the success it has seen with serious acquisitive crime offenders, this will be a positive step forward.

**Recommendation:** A more integrated working model with the new Community Rehabilitation Company and the National Probation Service is developing and there remain a number of issues that need to be resolved, including performance and evaluation. In addition, the uncertainty of the future of the Youth Offending Service, further to the national review, remains unclear whilst the shape that the reforms will take is unknown. It is therefore recommended that the Partnership continue to prioritise re-offending. The Partnership should consider the inclusion of foreign national offenders as a priority, but may first wish to consider commissioning work to understand the extent of the problem.

A further consideration is the statutory requirement on the Partnership to formulate and implement a strategy to reduce re-offending by adult and young offenders. Until now, this duty has been discharged through the Safer Peterborough Partnership Plan and service specific delivery plans around, for example, youth offending. The Partnership may wish to consider a separate strategy which covers reoffending more holistically to ensure that reoffending is considered in all contexts and should be closely linked to our strategies on substance misuse, homelessness and domestic abuse.

## Domestic Abuse and Sexual Violence

### **Scale of the Issue**

Domestic abuse offences in Peterborough have risen by 26.3% (n=433) over the last 12 months. In 2015, a report by Her Majesty's Inspector of Constabularies (HMIC) detailed the improvements in the police response to domestic abuse that had taken place across England and Wales. It concluded that recent increases in the number of domestic abuse-related crimes were due, in part, to police forces improving their recording of domestic abuse incidents as crimes and to forces actively encouraging victims to come forward to report these crimes.

Data from the Crime Survey for England and Wales to the year ending March 2015 showed that women, and especially younger women, were 10 times more likely to be victims of domestic abuse than other demographic groups, for example, 12.6% of women aged 16 to 19 were victims in the last year. In comparison, 6.1% of all adults were victims of domestic abuse for the same time period.

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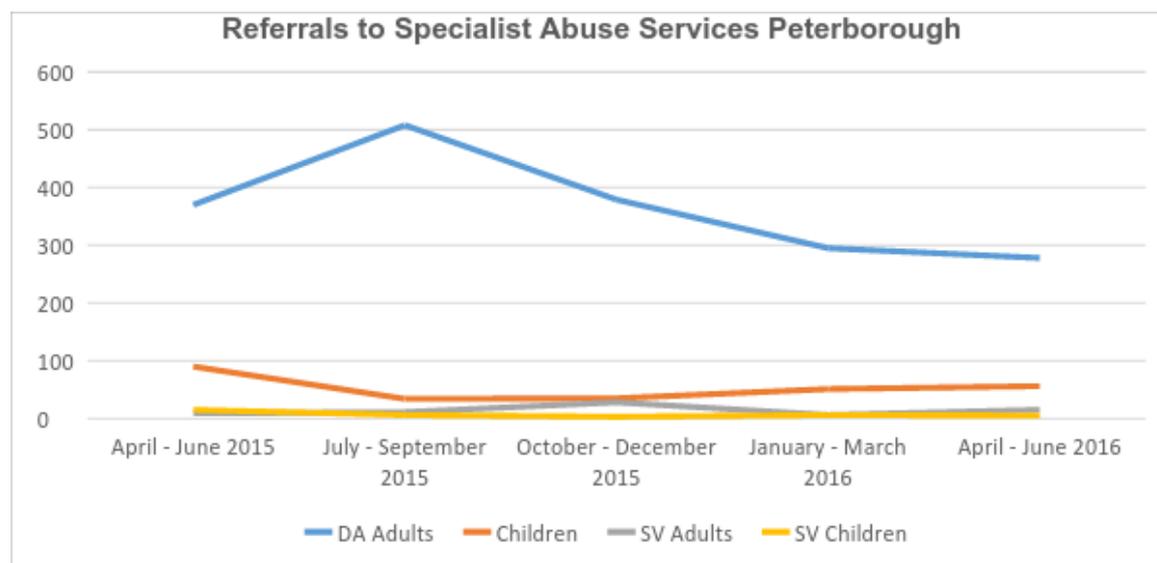
<sup>13</sup> Multi-agency public protection arrangements are in place to ensure the successful management of violent and sexual offenders

There is still an unknown volume of hidden, unreported domestic abuse. Nationally it is estimated that only 16% of domestic abuse is reported to the Police. According to the Crime Survey for England and Wales domestic abuse rates nationally are levelling off, however the survey caps repeat incidents at 5 – removing this cap shows that domestic abuse is up 70% since 2009 which is largely violence against women. The rise however is attributed to the number of incidents, not the number of victims, showing that the level of repeat victimisation is a considerable risk<sup>14</sup>.

Similarly with sexual offences, it is not thought that police recorded crime data currently provides a reliable indication of trends in sexual offences. The increase over the last 12 months (+6.1%, n=25 offences) are believed to have resulted from both an improvement in the recording of sexual offences and an increased willingness of victims to come forward and report these crimes to the police. This is further endorsed by the most recent estimates from the self-completion questionnaire module in the Crime Survey for England and Wales which showed the numbers of those who had been victims of sexual assault had not significantly changed year on year.

In Peterborough there is a range of commissioned services for victims and perpetrators of domestic abuse and sexual violence that provide support from universal services and prevention through to crisis support and criminal justice interventions.

Data on referrals to the Specialist Abuse Services Peterborough service looks to show a decreasing trend in adult referrals over the last six months, however this is mainly due to a higher than average number of referrals between July to September 2015



### **Review of Domestic Abuse Service Provision**

In October 2016, the Government announced a set of priorities for domestic abuse services in response to locally driven change and service reform, ensuring that all local partners are involved to ensure that victims of domestic abuse receive the support they need when they need it.

This followed a Home Office review in 2015 of domestic abuse service provision which found that services struggle to meet the needs of some victims of domestic abuse, namely those (i) with complex needs, (ii) from isolated and/or marginalised communities or (iii) from a BME background.

The Cambridgeshire and Peterborough Violence Against Women and Girls (VAWG) Needs Assessment<sup>15</sup> was commissioned by the Office of the Police and Crime Commissioner in response to the Government's 'End Violence against Women and Girls' 2016 Strategy. An action plan has been developed, which broadly follows the priorities outlined by the Government. This piece of work is being led by the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership.

<sup>14</sup> Cambridgeshire Constabulary Strategic Assessment Update, October 2016

<sup>15</sup> Cambridgeshire County Council and commissioned by the Office of the Police and Crime Commissioner in response to the Government's 'End Violence against Women and Girls' 2016 Strategy

Early reports from the Needs Assessment suggests that domestic abuse reporting across Cambridgeshire as a whole is not growing as fast as nationally (19% growth since 2007 compared to 48% nationally). In addition it found that awareness of domestic abuse reporting for the public could be improved and there is disparity in reporting amongst minority ethnic groups. Domestic homicides in Cambridgeshire appear to involve slightly older people (40+) than the traditional risk cohort and work is being done to assess how this correlates with demand from different age groups.

There are a number of initial findings from the Needs Assessment:

- The data capture process informing the assessment shows significant increases in demand for many different domestic abuse services, including Multi-Agency Risk Assessment Conferences (MARAC), domestic abuse outreach provision, as well as community based, voluntary sector-led domestic abuse interventions. However, although there has been a marked and significant increase in the reporting of sexual violence to the police, the trend in increased reporting of domestic abuse to the Constabulary has not kept pace with the national trend, or the with the increase seen across relevant local services.
- Although there are positive developments at a national and local level with regards to the successful prosecution of more VAWG offenders, the rate of attrition between the volume of VAWG incidents reported to the police and the volume of cases being brought before the courts by the CPS is of concern. This factor is also highly suggestive that Cambridgeshire and Peterborough need to further develop and promote social justice outcomes to better support victims and survivors of VAWG.
- There is an emerging trend developing across Cambridgeshire and Peterborough with regards to the frequency, and volume of domestic homicides occurring across the county. There have been six domestic homicide reviews initiated in the county since 2012. Four of these have been within the last 18 months.
- Data on male victims of VAWG-type issues suggests low levels of disclosure and reporting in comparison with the most recent Crime Survey for England and Wales data. This is also true of reporting from 'minority groups' (LGBT, people with disabilities and BME), which suggests low levels of disclosure and reporting in comparison with expected levels of engagement.

### ***Challenges and opportunities that could impact delivery***

- A countywide board for domestic abuse, sexual violence, substance misuse and sexual health is currently being considered which will ensure an integrated and co-ordinated approach to these issues.
- A tender is currently being evaluated which will consider physically bringing together a number of sexual assault services into one hub, this will include Police, Peterborough City Council, Cambridgeshire County Council, Sexual Assault Referral Centre and Rape Crisis. This will allow for an improved service for victims and it is hoped will lead to better outcomes and less attrition.
- The government's programme of Welfare Reform is having an impact on families' budgets and this could be inadvertently causing financial abuse. Universal Credit, when fully introduced to include families in November 2017, is currently planned to be paid monthly and as a single payment to the 'head of the household'. This could lead to an increased need to bargain and negotiate within the household, decreasing one partner's financial autonomy and independence.

The Benefit Cap, which was introduced in autumn 2016, caps a limit on the total amount of certain benefits claimants can get if they are of working age. The benefit cap affected around 450 families in Peterborough, with families losing on average £75 a week, creating further financial strain on families.

In 2017, further reforms will see the support and family element of child tax credits reduced.

**Recommendation:**

Demand on domestic abuse and sexual violence services continues to rise, particularly as vulnerable families struggle to cope with the financial and emotional pressures of unemployment, reduced household income and increased indebtedness. The findings of the Needs Assessment around reporting rates, particularly with regard to minority groups and rates of attrition provide further evidence for the need to prioritise this area of work. The Partnership should therefore continue to prioritise domestic abuse and sexual violence.

The Partnership may wish to consider how it prioritises Domestic Abuse for the coming three years, given the Needs Assessment recommends the strategic oversight of local VAWG responses is provided through the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership. An independent review of governance structures is due to be commissioned so the Partnership may wish to wait until this has review is completed before making a final decision.

**Substance Misuse****Scale of the Issue**Drugs

Findings from the Crime Survey for England and Wales<sup>16</sup> show around 1 in 12 (8.4%) adults aged 16 to 59 had taken a drug in the last year. This level of drug use was similar to the 2014/15 survey (8.6%), but is statistically significantly lower than a decade ago (10.5% in the 2005/06 survey). Around 1 in 5 (18.0%) young adults aged 16 to 24 had taken a drug in the last year. This proportion is more than double that of the wider age group.

Prevalence of opiate and crack use in Peterborough is higher than the national average and remains a costly burden on society. It is estimated that we have 1,291<sup>17</sup> opiates/crack cocaine users in Peterborough, however every user not in treatment is estimated to commit crime costing society £26k per year. A typical addict spends around £1,400 per month on drugs: 2.5 times the average mortgage.

Treatment

The new substance misuse service, CGL Aspire, went live on 1<sup>st</sup> April 2016. The new service provides integrated drug and alcohol services for adults and young people in Peterborough, offering a single point of contact for individuals who have a substance misuse issue.

When engaged in treatment, people use less illegal drugs, commit less crime, improve their health, and manage their lives better – which also benefits the community. Preventing early drop out and keeping people in treatment long enough to benefit contributes to these improved outcomes and are priorities for the partnership. As people progress through treatment, the benefits to them, their families and the community start to accrue.

Peterborough's penetration rate for drug treatment is significantly above the national average (65.1% v 51.6%) suggesting the current treatment system works well in engaging drug users. There is no equivalent data for alcohol. However, a rudimentary calculation using the estimated prevalence of high risk drinking (n=2,768) then it appears approximately 12% of these people are engaged in structured alcohol treatment. This suggests there is a significant number of high risk drinkers who are not engaged with treatment services<sup>18</sup>.

Data for 2014/15 showed 0.3% of people in Peterborough would wait for over three weeks for drug treatment. This is one of the lowest proportions in the Eastern region suggesting good access to drug treatment services in Peterborough

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<sup>16</sup> Drug Misuse: Findings from the 2015/16 Crime Survey for England and Wales

<sup>17</sup> Estimated prevalence of opiate and/or crack cocaine users per 1,000 population aged 15-64 for 2011/12, <http://fingertips.phe.org.uk/topic/drugs-and-alcohol>

<sup>18</sup> NDTMS DOMES report Q1 2016/17

The percentage of opiate drug users that left drug treatment successfully<sup>19</sup>, who did not represent to treatment within six months in Peterborough in 2015 was 5.4%, for non-opiate users it was 29.2%. For alcohol the successful completion rate is 41.6% compared to a national average of 39.5%. This indicates a slight deterioration in successful treatments for opiate and non-opiate users and both rates are lower than comparator local authorities. This may be linked to the transition to the new treatment provider in April 2016.

A higher than average number of people in drug treatment in Peterborough have parental responsibility for one or more child.

Peterborough has an improving rate of concurrent contact with mental health services and substance misuse services for alcohol misuse and for drug misuse in the eastern region. Given the research on high rates of mental health problems amongst people who misuse drugs and alcohol this is an encouraging picture.

#### New psychoactive substances (NPS)

The rise in use of New Psychoactive Substances (NPS) has caused concern across the country, more so the ability to respond to this issue as some of the substances are legal. Intelligence gathering has been key to understanding the scale of the problem locally. The latest available published data (September 2016) shows that in Peterborough the number of young people (aged 14-15) assessed as using NPS by specialist services in the previous year was less than five. This equated to 1% of the work of the young people's service. It should be noted that national data indicates an average of only 6%, so this data would suggest that NPS is not being seen in specialist young people substance misuse services.

Similarly, published data on adults in treatment who used NPS also shows less than five new presentations in the period. However, unpublished data for 2016-17 to date shows 16 adults have presented to local treatment services with NPS issues. Use of other drugs support intelligence that Ecstasy and other drugs associated with clubs and the dance scene are more popular. Nationally, the picture is slightly different, with three times the proportion (33% compared to 11%) of non-opiate using individuals who were using NPS within the cohort of users of club-related drugs. However, nationally only 1,500 people fell into this category. This may indicate that specialist drug treatment service data may not be the right place to look for users of NPS.

Extrapolations of the data taken from the Crime Survey for England and Wales suggests that in Peterborough we might expect to have between 700 – 800 NPS users, the majority of whom will be aged under 25. They are more likely to be young men, using other drugs and alcohol in the context of the night time economy.

Leaders of adult and children's services, criminal justice agencies (with the exception of the prison) and the police are not seeing evidence of recreational use of NPS on a significant scale.

However, there are two further considerations for further investigation:

- It is possible that NPS harm incidents are misinterpreted. For example, a person may be believed to be drunk or mentally unwell when an adverse reaction to NPS is in fact being seen.
- Linked to this, Ambulance Service and A&E colleagues may have further information to assist the local picture. Developing this knowledge could be included under the work to strengthen data sharing between these agencies and the Safer Peterborough Partnership, proposed under the Local Alcohol Action Area bid.

What is clear is that in Peterborough local soft and hard data on NPS should be monitored and partners should work together to ensure appropriate interventions are in place.

#### Drug Related Deaths

The National Crime Agency reports that UK drug related deaths are at an all time high with heroin and morphine a contributing factor in the majority of cases and this has been reflected in Peterborough. Between 2013-2015 there were 31 drug related deaths in Peterborough, or 5.3 per 100,000 population,

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<sup>19</sup><http://fingertips.phe.org.uk/search/drug#page/0/gid/1/pat/6/par/E1200006/ati/102/are/E06000031/iid/91117/age/182/sex/4>

this is higher than the national average of 3.9 deaths per 100,000 population.

### Alcohol Related Crime

From a 2014/15 baseline Peterborough has experienced a 19.6% increase in violence against the person offences, almost all of this increase can be linked to violence without injury offences. Current crime data shows a 34.1% increase of all violent crime within Peterborough city centre, with 21.6% being alcohol related. A night time economy review has shown that between January to August 2016 at least 56% of city centre violent crime is attributable to the NTE.

### ***What we have achieved***

The Constabulary, in partnership with key agencies, have demand strategies for both substance misuse and alcohol, some of the key outcomes delivered over the last 12 months include:

- Development of the Integrated Recovery Offender Programme in Peterborough to support frequent attendees in Police custody with intervention support.
- Improved partnership working with CPFT (Mental Health) and Substance Misuse Services to review good practice and “what works” to strengthen the pathways for Dual Diagnosis.
- Development of a joint Harm Reduction Forum to strengthen the sharing of harm reduction initiatives countywide and commence development of a joint action plan.
- Work has been undertaken with partners to develop internal and external alcohol awareness campaigns including ‘Dry January’, ‘Know your limits’, units and glass size.
- Partnership working with local businesses to support their understanding of their responsibility to train their staff and the consequences of irresponsible alcohol sales, which lead to vulnerable people becoming victims of crime or involved in the act of a violent crime.
- Operation Themis is a dedicated policing operation committed to the night time economy. It consists of a police team deployed in the town centre each Friday and Saturday night between 2200 – 0600 hours. Operation Themis officers receive clear tasking and briefing prior to deployment and are expected to deal with alcohol harm issues, vulnerability and violent crime.
- The Police and licensed premises take part in the NightSafe Pubwatch scheme where information is freely shared in relation to problematic night time economy offenders. Currently 118 individuals are excluded from NightSafe registered premises. Exclusions are proactively enforced and have been highly effective in preventing and deterring alcohol harm. Whether a formal warning letter or absolute exclusion, at least 98% of those excluded do not come to the attention of the scheme again.

### ***Challenges and opportunities that could impact delivery***

- Over the last decade, in around half of all violent incidents, the victim believed the offender to be under the influence of alcohol at the time of the offence, a proportion that increases in incidents between strangers, in the evening and at night, at weekends and in public places. Part of the Government’s response to this is the development of Local Alcohol Action Areas Programme Phase 2. Peterborough has applied for support under this programme and awaits a decision on whether it has been successful.
- Data sharing between the partnership and the NHS in terms of alcohol related admissions to Accident and Emergency has been mixed. The value of this information is critical to understanding the true extent of alcohol related violent crime and this should be addressed.
- The impacts of the austerity measures and Welfare Reform are still unfolding. The current economic climate means that drinkers are choosing to drink more at home and this presents some real challenges about how to influence their behaviour to prevent alcohol related violence and disorder.

**Recommendation:** The prevalence of drug and alcohol issues is inextricably linked to the complex interplay of health, social and economic factors affecting the city. Substance misuse impacts across many areas of community safety and drug dependency remains a significant contributory factor to acquisitive and some violent crimes and for this reason should remain a priority for the Partnership.

A clear association exists between mental illness and drug and alcohol dependence. Mental health is a recommended priority later in this document. The Partnership may wish to consider whether it prioritises mental health and substance misuse as inter-linked cross-cutting themes.

## Road Safety

### Scale of the Issue

Road traffic collisions can have a devastating impact not only for the people directly involved, but also for their families, friends and wider community. On average, every day during 2014 in the UK almost 5 people were killed and a further 60 seriously injured in reported road traffic accidents.

In addition, there is a significant financial cost associated with road traffic accidents. The table below details the average costs per road traffic casualty and accident. Based on this information from the Department for Transport we can estimate that the costs associated with all accidents on Peterborough roads in 2014 was £33.4 million.

Accident/casualty type	Cost per casualty	Cost per accident
Fatal	1,742,988	1,953,783
Serious	195,863	223,870
Slight	15,099	23,544
Average for all severities	52,529	74,280
Damage only	-	2,096

Around 95% of all road traffic collisions involve human behaviour as a contributory factor. To reduce the number of accidents on Peterborough roads there is a need to influence attitude and change the behaviour of road users on our network, through education, publicity, training and enforcement.

In 2015 there were 65 people killed or seriously injured (KSI) on Peterborough's roads (75 the previous year) and 721 slight injuries (599 previous year). This equates to a year on year reduction in KSIs by 13% which is far higher than the national reduction in KSIs of 3% (comparing 2015 to 2014). Although casualties across the Peterborough area are falling, Peterborough is still in the bottom quartile when compared to other authorities. The data suggests Peterborough residents are at greater risk of being involved in a road traffic collision, as shown in the table below<sup>20</sup>.

	KSI	Slight	Total
Peterborough	4.2	33.4	<b>37.5</b>
Great Britain	4.9	33.9	<b>38.9</b>

Of those killed or seriously injured, 3 were young people, 8 were pedestrians and 10 were cyclists. Whilst this downward trend is encouraging, preliminary figures for the first six months of 2016 show numbers are unlikely to remain as low as in 2015. For the first six months of 2016, there have been 37 KSIs.

### Current progress

The Cambridgeshire and Peterborough Road Safety Partnership's (CPRSP) vision is to prevent all road deaths across Cambridgeshire and Peterborough and to significantly reduce the severity of injuries and subsequent costs and social impacts from road traffic collisions.

The Road Safety Service is responsible for delivering a programme of work to reduce and prevent casualties. Data is kept under review and activities are developed and adapted as required. Key themes of work include:

- **Children and Young People**

The CPRSP has a target to reduce the number of children killed and seriously injured on the roads by 40% by 2020.

Work in primary and secondary schools is targeted in areas where children are more at risk of being involved in accidents. Activities include Junior Road Safety Officer Scheme, Pedestrian Training, Scooter Training, Theatre in Education, Be Safe Be Seen campaign and workshops delivered in partnership with Peterborough United that combine sustainable active travel with road safety messages.

<sup>20</sup> Comparison to national data 2014 casualties per 100 million vehicle Km

- **Young Driver**

Reducing the number of young drivers injured on our roads is a key theme for the CPRSP. During 2014 Various activities delivered by the CPRSP to this age group include:

- Drive to Arrive which is a series of workshops delivered in schools/colleges by various partner agencies.
- A pilot of a large scale young driver event at Huntingdon Race Course which brought together both private and public sector organisations who have an interest in reducing road traffic casualties. The event covered all aspects of driving from choosing an instructor to what happens if it all goes wrong.
- Theatre in Education covering drink and drug driving messages. This was not only delivered in schools but also other organisations with large numbers of young people, including the RAF.
- Modified Crash Car, a Ford Focus ST which simulates a crash and which attends various schools/colleges and events across the area.

- **Motorcyclists**

Motorcyclists are 30 times more likely to be killed or seriously injured in crashes than car drivers. Injuries to motorcyclists are out of proportion with their presence on UK roads. Motorcyclists are around 1% of traffic, however during 2014 they accounted for 17% of all KSIs on Peterborough Roads.

Activities delivered during the year include:

- Bike Safe, a training programme delivered by advanced police motorcyclists.
- Pit stop and dealership days.
- Attending the National Motorcycle News Show at East of England Showground.
- Various publicity campaigns which link with national campaigns including 'Think Bike Think Biker' which is aimed at car drivers.

In Peterborough there has also been an increase in the number of riders aged 16 – 19 years injured on mopeds. 'Scooter' days are delivered at Peterborough Regional College which combines skills tests, assessed rides with information about the need for correct equipment. Scooters are also tested to see if they have been de-restricted.

**Recommendation:** The number of those killed or seriously injured on our roads is decreasing. Road safety education, training and publicity is a statutory duty of the local authority and Peterborough City Council continues to deliver programmes to promote safer use of the roads. The Cambridgeshire and Peterborough Road Safety Partnership provide overall governance of all road safety issues in Peterborough and in order to simplify the reporting process, it is recommended that they retain sovereignty for oversight of road safety across Peterborough and Cambridgeshire.

It is therefore recommended that Road Safety is not adopted as a priority by the partnership.

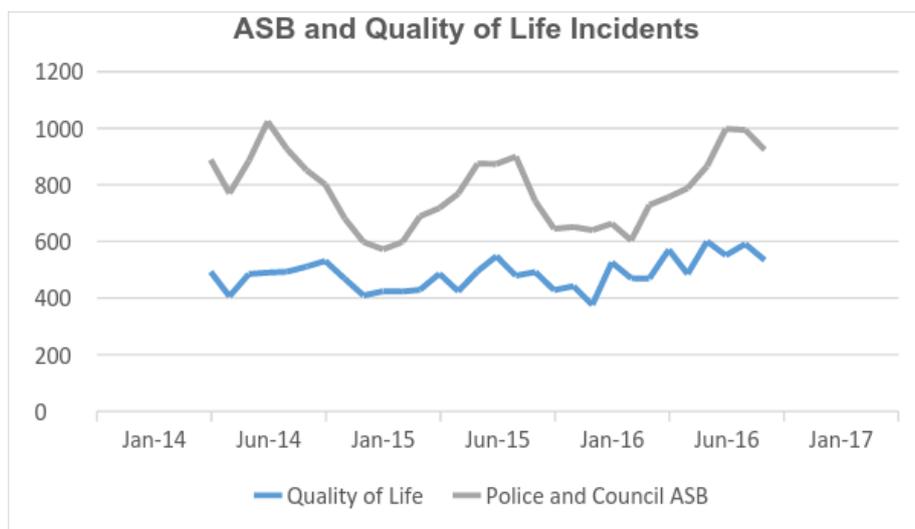
## Priority 2: Tackling Anti-Social Behaviour and Improving Quality of Life

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Anti-Social Behaviour (ASB) are incidents that may still be crimes in law, such as littering or dog fouling, but are not of a level of severity that would result in the recording of a notifiable offence.

There were 8,822 incidents of ASB in Peterborough which were recorded by the police over the last year<sup>21</sup>, a decrease of 4% compared with the previous year. This is broadly in line with a national reduction in ASB by 6%.

In 2014, the Partnership created a new measure called 'quality of life' which was an attempt to measure ASB more broadly than just those incidents reported to the Police. Quality of life incidents include graffiti, littering, noise complaints, primary fires, needle finds, planning enforcement activity, plus a number of other indicators. The graph below shows the trend in ASB reported to the both the Police and the Council and the number of quality of life incidents.



Anti-social behaviour in all its forms is a very visible sign of disorder in our communities and is closely linked to perceptions of safety, satisfaction with the local area as a place to live, and confidence in local services. Despite reductions in the numbers of incidents reported to the police, anti-social behaviour and quality of life issues remains a concern to local residents.

The Anti-Social Behaviour, Crime and Policing Act was introduced in 2014 which streamlined the 19 ASB tools into 6 faster and more effective powers and abolished Anti-Social Behaviour Orders (ASBOs). The ASBO has been replaced by the Criminal Behaviour Order (CBO), which unlike the ASBO, can contain a positive requirement imposed by the court to address an individual's behaviour.

Under the Crime and Disorder Act, the Partnership has a statutory duty to tackle anti-social behaviour and the Partnership's multi-agency ASB Case Review Group provides the primary mechanism for prevention, response and enforcement.

### **Challenges and opportunities that could impact delivery**

- A Police survey which asks people how they think the Police and the Council are dealing with crime and ASB issues that matter in their area shows that, over the last 12 months, 64% of people tended to agree with this statement. The introduction of the Prevention and Enforcement Service will have a significant impact on the way the public view both partnership working and the ability of the police and council to effectively deal with how anti-social behaviour is identified and managed. Part of the remit of the service is on training more staff to be able to deal with ASB cases, and there is also an acknowledgment that prevention of ASB will be prioritised alongside

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<sup>21</sup> October 2015 – September 2016

statutory enforcement functions.

- There is good evidence of working with partners to achieve shared goals. The multi-agency case review group is working well to address ASB cases with a high and medium risk. This model has been replicated recently to address the issue of street life in the City Centre, with a particular focus on those who are persistent rough sleepers, street drinkers or beggars.
- There is however currently no single multi-agency strategy that defines our approach to address anti-social behaviour, and this should be a priority for the Prevention and Enforcement Service.
- Future funding for the eCins, the ASB case management tool, is a potential area of risk for the Partnership. The current contract is due to expire in June 2017. eCins is currently used to manage ASB cases along with street sex workers, street life and other quality of life issues and allows visible case management, across agencies.
- The identification of repeat victims of ASB continues to present challenges for the partnership. It must develop robust methods of capturing the details of victims at the time of reporting and ensuring the risk assessment methodologies are used to identify those at greatest risk.
- Currently formal referral pathways and arrangements for joint working are limited, which means that opportunities to address some of the underlying causes of anti-social behaviour may be missed. The introduction of the Targeted Youth Service may provide opportunities for addressing this and joint working between the two services, including analysis of workflows, should be considered.
- There is a gap in putting robust exit strategies in place following enforcement activity, at both a community and individual level, so that changes in behaviour are sustainable.
- National research identifies that individuals with physical disabilities and those with mental health issues are more likely to be victims of ASB. This national picture is anecdotally reflected locally where individuals are referred to the ASB management group.

**Recommendation:** ASB should be discharged as a priority for the Safer Peterborough Partnership, despite the scale of the issue, the trend in incidents is reducing. The processes in place for dealing with high risk ASB cases is well embedded across the partnership and there are a number of examples of excellent joint working. In addition, the focus of the newly created Prevention and Enforcement Service will allow for ASB to be dealt with in a more holistic manner.

ASB is linked to a wide range of other issues including hate crime, the Night Time Economy, problem drug and alcohol use, mental health, family issues and housing and a single strategy should be developed that looks to address these issues in a universal way.

## Priority 3: Building Stronger and More Supportive Communities

### Community Cohesion and Population Change

Community cohesion and integration has risen higher up the political agenda in recent months following Brexit, with policy makers more alert to the high levels of segregation in parts of the country, as well as inequality both between and within ethnic groups. A study by the Public Exchange Policy Think Tank<sup>22</sup> shows that Peterborough is ranked 143 out of 160 cities for integration (1 being the most integrated). The report found that integration tends to be higher in the suburbs and satellites of major cities. The report found a lack of integration associated with places with large shares of Pakistani Muslims as well as recent arrivals from Eastern Europe and deprived households.

#### **Scale of the Issue**

##### Hate Crime

A key measure of cohesion in our communities is the presence of hate crime. The latest national figures relating to hate crime show a year on year increase of 19% with over three-quarters recorded as race hate crimes.

In Peterborough there have been 366 hate crimes reported to the Police over the last 12 months which represents an increase of 25%. There are a number of factors linked to this increase and as discussed previously in this document, the Constabulary's drive to improve their recording compliance, especially for violence against the person and public order offences, is likely to have made a significant impact on this increasing trend. In addition, a greater awareness of hate crime, and improved willingness of victims to come forward, is also likely to be a factor.

An examination of levels of hate crime (specifically racially or religiously aggravated offences) around the EU Referendum in June 2016 shows a sharp increase in the number of racially or religiously aggravated offences recorded by the police following the EU Referendum. The number of racially or religiously aggravated offences recorded by the police in July 2016 was almost 50% higher than in July 2015.

Figures have now stabilised to the level of the previous year, however there has been a steady year on year rise in hate crime across Cambridgeshire since July 2012 with hate crime significantly higher in the 12 months to August 2016 than at the year-end position and at the same time the prosecution possible outcome rate has failed to improve (25.8% v baseline 28.2%)<sup>23</sup>.

True Vision is the online reporting facility developed by Government so that hate crimes can be reported online, if victims do not want to report directly to the police. Between 2015/15 there were 44 incidents reported through True Vision for the whole of the Constabulary area, a 29% increase on the previous year.

#### **What we have achieved**

The Hate Crime Action Plan sets out the Government's programme of actions to tackle hate crime until May 2020. The plan prioritises a number of issues including increasing reporting, improving support for hate crime victims and improving data to build our understanding of hate crime. Our local Hate crime Action Plan echoes this approach and has prioritised a number of issues:

- Increase the number of hate incidents and crimes being reported to the police, third parties and through True Vision.
- Increase victim's confidence in reporting methods, reduce repeat victimisation and the impact of hate crime.
- Increase the proportion of police investigations resulting in detection and perpetrators engaged in reparation type activities

<sup>22</sup> <https://policyexchange.org.uk/publication/integration-index/> The report uses data from the 2011 census of England & Wales and focuses solely on places (towns, cities, London boroughs) with populations over 20,000 with ethnic minority populations (defined as all non-white British) of over 15 per cent

<sup>23</sup> Cambridgeshire Constabulary Strategic Assessment Update, October 2016

- Build stronger and more supportive communities.

The Hate Crime Officer (funded through the Partnership and employed by Cross Keys Homes) has now been in post for 12 months. Cross Keys Homes track outcomes for both communities and for victims, an example of some interventions is below:

<b>Communities</b>	<b>Victims</b>
Promotion of Hate Crime Awareness and reporting: there is established contact with community groups both through events (Celebrating Diversity Day, Aiming High Day, International Friendship Day, Hate Crime Awareness Week) and through direct work.	Victim who is transgender was supported to report to the police and felt that they had a positive experience which they then shared with their friends.
Established links with 12 community groups/agencies ranging from Little Miracles, charity for parents with children who have disabilities to ICash, LGBTQ drop in. Gained trust of agencies and their service users and improved confidence.	Victim targeted due to their race was unhappy with police response, police and Hate Crime Officer took action and prevented bad press. The person is now becoming a Hate Crime Ambassador.
Improved confidence in the police – supporting agencies and service users to report to the police (especially with agencies such as G4S). Victims sharing their experience within their community.	Transgender student feeling unsupported at school, that staff did not respect their identity. Work completed with school and CSC, and student able to remain in school.
Known point of contact for agencies and service users e.g. access into City College who have invited the Hate Crime Officer to work with them following work with Day Opportunities.	Asylum seekers targeted on a bus, very Fearful of the police and did not want to report. Supported to report, joint work between G4S, Hate Crime Officer and Police.
Communication material – now have a set of communication material for SPP that is current and supports events, that can be used by the partnership.	Overall nine cases have required intervention by the Hate Crime Officer to support reporting and access to services.

### ***Challenges and opportunities that could impact delivery***

- There is a national and local recognition of underreporting of hate crime and the use of True Vision needs further promotion.
- Social media has changed where hate crime happens and provides a new way to reach a victim in their own home. In addition, campaigns of prejudice and harassment often now have online as well as offline dimensions to them. This forms part of an increase in digital crime. Whether there is enough digital expertise to investigate these digital crime scenes is a key question for the Partnership.

**Recommendation:** Whilst population change and community cohesion are important priorities for Peterborough, the area where there is the most significant risk of harm is hate crime. Hate Crime should therefore continue to be a priority for the Partnership and should fall under a new priority of ‘Hate Crime and Preventing Violent Extremism’.

### **Prevent**

The UK faces a severe and continuing threat from terrorism. The Government is taking security measures to keep people safe, but action at a local level is also essential to stop people becoming, or supporting, terrorists or violent extremists. Partners have a statutory duty to co-ordinate local delivery of Prevent, the prevention element of the national Counter Terrorism Strategy, CONTEST.

The main delivery mechanism of Prevent is through the Channel Programme which focuses on providing

support at an early stage to people who are identified as being vulnerable to being drawn into terrorism.

The programme uses a multi-agency approach to protect vulnerable people by:

- Identifying individuals at risk
- Assessing the nature and extent of that risk
- Developing the most appropriate support plan for the individuals concerned

Channel is well established locally with a single Cambridgeshire and Peterborough board, chaired by the Head of Youth Offending from Peterborough.

A significant increase in referrals into Channel from across Cambridgeshire and Peterborough has been seen over the first eleven months of the year compared to the same period last year, rising from twenty one cases to thirty nine. Of those, seven were offered an intervention compared to one in 2015. Cases were referred from a variety of sources but came mainly from schools, the police and the Probation Service.

Peterborough referrals accounted for 56.5% of the total cases which came to the countywide panel. The concerns expressed in referrals vary widely, ranging from comments made in school, viewing inappropriate websites, engaging in debates and discussions on websites and include expressed wishes to travel. A number of the cases include significant mental health concerns, learning difficulties or neuro-developmental issues.

Considering Peterborough referrals between January and the end of November 2016, 86% were rejected while 14% (3 cases) were offered an intervention. One was a youth and two were adults. In contrast in 2015, 95% of cases were rejected. Only one intervention was offered in 2015.

The extensive programme of WRAP (Working to Raise Awareness of Prevent) training is being delivered locally with no additional resources and this may not be sustainable. Increased awareness is also starting to generate increased levels of referrals, which is the desired outcome, but will need to be monitored to ensure capacity is there to deal with the additional demand effectively.

The increase in the number of referrals to the Channel panel indicates an improved awareness in the local area of the importance of Prevent and that the Prevent Action Plan is having an impact. There has also been a reduction in the number of cases rejected by the panel which suggests a better understanding of the type of cases which need to be referred. However the relatively small number and type of cases receiving an intervention reflects the local counter terrorism profile's view that the risk and threat of terrorism in Peterborough remains low.

The newly formed Cambridgeshire Partnership Prevent Delivery Board now meets on a quarterly basis and has strategic oversight for Prevent. The purpose of the group is:

- To take action, in partnership, to prevent people from being drawn into terrorism and reduce the risks of radicalisation within Cambridgeshire.
- To ensure that the statutory Counter Terrorism and Security Act 2015 'PREVENT' requirements are met by all partners within Cambridgeshire.
- To inform, monitor and respond to recommendations arising from the bi-annual Counter Terrorism Local Profile. (CTLP)
- To inform, and share with partners across Cambridgeshire, emerging trends, threats and community tensions relevant to the PREVENT agenda.

**Recommendation:**

The current economic and political climate is exacerbating community tensions, driving up hate crime (which can be an indicator of radicalisation) and raising the level of fear in our communities. Support for extreme right wing views is becoming more visible and acceptable, particularly around emotive issues such as the EU refugee crisis, Brexit and fears about ISIS. Online and remote radicalisation makes those in more isolated communities vulnerable, with limited access to alternative narratives. For these reasons it is recommended that the Partnership continue to prioritise Hate Crime and Prevent. It is recommended that the name of this priority is changed to 'Hate Crime and Preventing Violent Extremism'.

## Priority 4: Supporting High Risk and Vulnerable Victims

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### Child Sexual Exploitation and Missing from home

#### **Scale of the Issue**

##### Child Sexual Exploitation

Child sexual exploitation (CSE) offences continues to rise in line with increasing professional and public awareness of these types of offences. The number of offences with a CSE marker increased by 76.5% year on year and offences with a child abuse marker by 18.4%<sup>24</sup>. Since the introduction of the Child Sexual Abuse marker in April 2016 there have been 39 crimes raised.

Performance data from April 2016 shows that the police and education services continue to make the majority of referrals from a CSE perspective. Cases are predominately female and aged 13-17. Partners have produced a comprehensive list of those young people that are deemed to be at risk of CSE across services and have divided this list into those who are vulnerable and those 'at risk', which has enabled a better targeting of resources.

There are currently<sup>25</sup> 35 young people who have a risk of child sexual exploitation identified and who are open to Children's Social Care. Whilst it is the case that identified victims of this type of exploitation have been overwhelmingly young women nationally, the service continue to highlight to practitioners the need to be alert to the potential for young males to also be exploited in this way.

##### Missing

There has been a considerable drive to improve the reporting of missing children and young people over recent years, which also makes comparing current rates of reported missing with rates missing in previous years unreliable. The frequency of missing incidents does vary over the year and generally fewer incidents are reported during winter months.

In 2016/17 thus far there have been 319 episodes of missing from home or care. 219 individual children have gone missing. In the majority of episodes children have returned to their home or placement within 24 hours. In most cases children have only had 1 incident of missing (176).

More males have gone missing compared with females. Most of the missing children were White British and the majority of missing children are aged between 14 -16. 20 of the young people who have had missing episodes are flagged as at risk of CSE.

#### **What we have achieved**

In March 2016 an Operational Group was established to provide a multi- agency forum to co-ordinate the identification, monitoring and review of all high risks cases of missing and cases where CSE is a risk factor within Peterborough. It is an information sharing forum and provides intelligence on the profile of offending within the locality, evaluates any links between those young people missing from education and those vulnerable to going missing or CSE and is alert to any young people coming to the attention of the Channel Panel where other vulnerability factors are present.

Young people who have been identified as being at potential risk from child sexual exploitation have a risk assessment completed with them, which is used to inform planning to help to keep them safe.

The most recent audit (completed in September 2016) of the effectiveness of the use of the risk assessment was encouraging, in that in the great majority of cases (80%), the auditor found that the risk assessment appropriately included the voice of the young person, information from parents and carers and including positive and protective factors associated with the young person. The latter is important in ensuring engagement with young people. Audits are regularly undertaken and these areas for improvement will continue to be reviewed.

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<sup>24</sup> Data for Cambridgeshire as a whole.

<sup>25</sup> October 2016

Risk assessments for young people who go missing are completed and used in a similar way. Where the missing risk is associated with potential involvement in offending or other issues, the individual plan developed for the young person will be different from plans put in place to safeguard young people from child sexual exploitation but the process is essentially similar.

All agencies have had access to training through the Peterborough Safeguarding Children Board. In addition, Chelsea's Choice, a play which highlights the issue of child sexual exploitation, was re-run in schools in Peterborough in September and the session for parents was well attended.

***Recommendation:***

Statutory guidance identifies the Local Safeguarding Children Board (LSCB) as having the lead role in co-ordinating and ensuring the effectiveness of the work of their members in tackling child sexual exploitation. The guidance also says that Community Safety Partnerships have an important role to play and that links between the two 'can be used to ensure a common understanding of the nature of the problem, local priorities and how different agencies will cooperate to address it'. In addition, Ofsted consider strong governance arrangements between the respective boards of the LSCB, CSP and H&WB as being indicative of a holistic approach to CSE being taken; with links to related strategies such as those covering gangs, domestic abuse, licencing and Personal, Social and Health Education (PSHE) in Schools.

In the light of this guidance, the Partnership should consider how it prioritises CSE and Missing to ensure that the issue retains significance for the Partnership, without duplicating the work of other statutory boards.

## Emerging Issues

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The analysis and scanning process which formed part of this Strategic Assessment, identified one cross-cutting theme which the Partnership may wish to consider for prioritisation.

### Mental Health

Mental health is a theme impacting all areas of delivery across the Safer Peterborough Partnership. The impact of mental health on community safety is recognised as important but has been difficult to impact upon, made more complex because data is not always routinely collected and accessible.

Mental ill health is the largest cause of disability in the UK, representing 23% of the burden of illness. At least one in four people will experience a mental health problem at some point in their life and one in six adults has a mental health problem at any one time.

This is reflected by an estimate of over 28,000 adults living with a common mental health disorder (CMD) in the Peterborough and Borderline area and a predicted rise in prevalence of 8.2% by 2030. In 2014/15, over 11,000 referrals were made to secondary care (specialist) mental health services for adults in the Borderline and Peterborough system.

The information drawn from a recent Joint Strategic Needs Assessment on Mental Health<sup>26</sup> suggests that Peterborough faces potential challenges with promoting mental health and preventing mental illness. Many of the recognised risk factors for poor mental health are found at a higher rate in the Peterborough Unitary Authority area compared with England, East of England and Cambridgeshire. These risk factors include higher rates of socio-economic deprivation, children in care, violent crime, some types of drug misuse, homelessness, relationship breakdown, lone parent households and household overcrowding compared with East of England and most England averages.

High levels of crime, undermine mental wellbeing. Violent crime is linked to mental health problems including depression, anxiety and post-traumatic stress disorder, suicide, and misuse of drugs and alcohol. A strong negative relationship has been found between rates of violent crime in an area and the mental wellbeing of residents living there.

Recent work by the Constabulary suggests that 14% of total incidents had a mental health marker across Cambridgeshire<sup>27</sup>.

The Mental Health Crisis Care Concordat is a national agreement between services and agencies involved in the care and support of people in crisis. It sets out how organisations will work together better to make sure that people get the help they need when they are having a mental health crisis.

The Concordat focuses on four main areas:

- Access to support before crisis point – making sure people with mental health problems can get help 24 hours a day and that when they ask for help, they are taken seriously.
- Urgent and emergency access to crisis care – making sure that a mental health crisis is treated with the same urgency as a physical health emergency.
- Quality of treatment and care when in crisis – making sure that people are treated with dignity and respect, in a therapeutic environment.
- Recovery and staying well – preventing future crises by making sure people are referred to appropriate services.
- Although the Crisis Care Concordat focuses on the responses to acute mental health crises, it also includes a section on prevention and intervention

In accordance with the Crisis Care Concordat, the adoption of a partnership approach with key agencies

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<sup>26</sup> Mental Health & Mental Illness of Adults of Working Age Joint Strategic Needs Assessment 2015/16

<sup>27</sup> Cambridgeshire Constabulary Strategic Assessment Update, October 2016

is essential in developing the right capacity and capability to respond to mental health issues in an effective, efficient and legitimate way.

***Recommendation:***

It is recommended that mental health is adopted as a key cross cutting theme. Investigation of the impact of mental health on crime and disorder, including building a stronger data picture around vulnerability and complex needs for both victims and offenders is required to understand how the needs of victims and offenders with mental ill health are impacting on community safety.

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 9
<b>21 JUNE 2017</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

**REVIEW OF 2016/2017 AND WORK PROGRAMME FOR 2017/2018**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Director of Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the 2016/2017 year in review including those items considered by the Strong and Supportive Communities Scrutiny Committee (decommissioned on 31 December 2016) that fall within the remit of this Committee and makes recommendations on the future monitoring of these items where necessary.</li> <li>2. Determines its priorities, and approves the draft work programme for 2017/2018 attached at Appendix 1.</li> <li>3. Agrees the proposed way forward for monitoring future recommendations as proposed in paragraph 5.2 of the report.</li> <li>4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 2 Adults and Communities Scrutiny Committee and paragraph 3.4 Crime and Disorder as attached at Appendix 3.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee on behalf of the Director of Governance.

**2. PURPOSE AND REASON FOR REPORT**

2.1 To provide the Committee with a review of the work undertaken during 2016 by the Strong and Supportive Communities Scrutiny Committee relevant to this Committee and work undertaken during 2017 by the Adults and Communities Scrutiny Committee and to approve the draft work programme for 2017/18 at Appendix 1.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.4.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND AND KEY ISSUES**

4.1 The Adults and Communities Scrutiny Committee was established by Council at its meeting on 12 October 2016. Prior to this the work of this Committee had been undertaken by the Strong and Supportive Communities Scrutiny Committee which was decommissioned on 31 December 2016 following a review of the council's committee structure. This report will therefore include items presented to the Strong and Supportive Communities Scrutiny Committee during 2016 which fall within the remit of this committee and those items presented to the Adults and Communities Scrutiny Committee during 2017. The following items were considered:

#### 4.2 **Strong and Supportive Communities Scrutiny Committee**

##### **Information / Update**

- Review of 2016/17 and Future Work Programme 2017/2018

##### **Monitoring / Calling to Account**

- Review of the Management of Unauthorised Gypsy and Traveller Encampments
- Housing Needs & Homelessness And An Update On The Progress Of The Homelessness Strategy
- Forward Plan of Executive Decisions
- Establishment Of A Scrutiny Task And Finish Group To Review Emergency Stopping Places
- Community Centres Asset Review

##### **CRIME AND DISORDER SCRUTINY COMMITTEE**

- Restorative Justice and Restorative Approaches
- Tackling Environmental Crime
- Prevention & Enforcement Service

##### **Policy / Plans / Consultation**

- Housing Renewals Policy

##### **Call-in**

One Call-in was heard by the Committee regarding the executive decision for the Lease with Stef and Philips Limited for the use of St. Michael's Gate, Parnwell, as interim accommodation for homeless families, Decision SEPT16/CMDN/62 – held on 19 October 2016

##### **Joint Committees / Task and Finish Groups**

- Joint Committee to scrutinise the 2017/2018 Budget and Medium Term Financial Plan – Phase One
- Review of Emergency Stopping Places Task and Finish Group – established 14 September 2016 and concluded 7 March 2017

#### 4.3 **Adults and Communities Scrutiny Committee**

##### **Information / Update**

- Adults and Communities Scrutiny Committee Terms of Reference and Work Programme

##### **Monitoring / Calling to Account**

- Adult Social Care Transformation Overview

- Selective Licensing
- People and Communities Strategy Progress Update
- Review of Emergency Stopping Place Provision for Travellers within Peterborough
- Review of the Management of Rough Sleepers
- Forward Plan of Executive Decisions

#### **Policy / Plans / Consultation**

- Empty Homes Strategy 2017 – 2019

#### **CRIME AND DISORDER COMMITTEE**

- Safer Peterborough Partnership Plan 2017 – 2020

#### **Joint Committees / Task and Finish Groups**

- Review of the Management of Rough Sleepers Task and Finish Group – established 11 January 2017, concluded 7 March 2017
- Joint Committee to scrutinise the 2017/2018 Budget and Medium Term Financial Plan – Phase Two

4.4 For the information of the Committee a list of any recommendations made during the year are attached at Appendix 2 for consideration.

#### **5. WORK PROGRAMME 2017/2018**

5.1 The Committee is asked to consider the work undertaken during 2016-2017 and make recommendations on the future monitoring of any of these items where necessary.

5.2 At a recent work programming session held for each of the scrutiny committees it was suggested that more frequent monitoring of recommendations should be put in place for each scrutiny committee. The Committee is therefore asked to consider how they may wish to monitor future recommendations going forward and whether they require a standing item on the Committees agenda. A suggested format for recording recommendations and responses received would be to use the same format as that used to report last year's recommendations which can be found at Appendix 2 of this report. This report can be provided at each meeting to note the outcome of any recommendations made at the previous meeting held and provide an opportunity for the Committee to request further monitoring of the recommendation should this be required and assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

5.3 This proposed way forward will be presented to each Scrutiny Committee at the first meeting of the year.

5.4 In preparing a work programme for 2017-2018, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference.

5.5 A draft work programme which shows the items identified for scrutiny at the work programming session held on 3 May 2017 is attached at Appendix 1 for consideration.

#### **6. CONSULTATION**

6.1 N/A

#### **7. REASON FOR THE RECOMMENDATION**

7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at appendix 3.

## **8. IMPLICATIONS**

### **Financial Implications**

8.1 None

### **Legal Implications**

8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

### **Equalities Implications**

8.3 None

### **Rural Implications**

8.4 N/A

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Minutes of meetings of the Strong and Supportive Communities Scrutiny Committee held on: 20 July 2016, 14 September 2016, 19 October 2016, 23 November 2016.

Minutes of the meetings of the Adults and Communities Scrutiny Committee held on: 11 January 2017, 7 March 2017

## **10. APPENDICES**

10.1 Appendix 1 – Draft Work Programme 2017/18  
Appendix 2 – Recommendations made during 2016/2017  
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

**APPENDIX 1  
ADULTS AND COMMUNITIES SCRUTINY COMMITTEE / CRIME AND DISORDER SCRUTINY COMMITTEE  
DRAFT WORK PROGRAMME 2017/18**

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Meeting Date	Item	Indicative Timings	COMMENTS
21 June 2017  <i>Draft Report 20 May</i> <i>Final Report 7 June</i>	<b>Update Report on Adult Social Care</b>  Adult Social Care to be the main theme for the 2017/2018 work programme. The Scrutiny Committee to receive an overview of Adult Social Care at its first meeting of the year to assist the Committee in deciding which areas require further scrutiny throughout the year.  <b>Contact officer: Debbie McQuade/Oliver Hayward</b>		
	<b>Adults and Communities Performance Report Framework</b>  <b>Contact Officer: Adrian Chapman</b>		
	<b>Proposal for A Cross Party Working Task and Finish Group To Review Community Involvement in Neighbourhood Issues</b>  <b>Contact officer: Rob Hill</b>		
	<b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>		
	<b>Safer Peterborough Partnership Plan 2017-2020</b>  <b>Contact Officer: Hayley Thornhill</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. <b>Contact Officer: Joanna Morley, Democratic Services Officer</b>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p><b>Review of 2016/17 and Work Programme 2017/18</b>                      To review the work undertaken during 2016/17 and to consider the work programme of the Committee for 2017/2018  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>12 September 2017</b>   <i>Draft Report 18 Aug</i>  <i>Final Report 31 Aug</i></p>	<p><b>Management of Rough Sleepers Review Monitoring of Recommendations Report</b>   <b>Contact Officer: Adrian Chapman</b></p>		
	<p><b>Emergency Stopping Places Review Monitoring of Recommendations Report</b>   <b>Contact Officer: Clair George</b></p>		
	<p><b>Adult Social Care item</b></p>		
	<p><b>Annual Report of the Safeguarding Adults Board</b>   <b>Contact Officer: Joanne Procter</b></p>		
	<p><b>Forward Plan of Executive Decisions</b>                      That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Joanna Morley, Democratic Services Officer</b></p>		
	<p><b>Work Programme 2017/2018</b>                      To consider the Work Programme for 2017/2018</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
<b>14 November 2017</b> <i>Draft Report 23 Oct</i> <i>Final Report 2 Nov</i>	<b>Adult Social Care item</b>          <b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Joanna Morley, Democratic Services Officer</b>  <b>Work Programme 2017/2018</b> To consider the Work Programme for 2017/2018		
<b>29 November 2017</b> <b>(Joint Meeting of the Scrutiny Committees and Commissions)</b>	<b>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase One</b> To scrutinise the Executive's proposals for the Budget 2018/19 and Medium Term Financial Plan 2027/28. <b>Contact Officer: John Harrison/Marion Kelly</b>		
<b>16 January 2018</b> <i>Draft Report 15 Dec</i> <i>Final Report 4 Jan</i>	<b>Adult Social Care item</b>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p><b>Forward Plan of Executive Decisions</b>                      That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Joanna Morley, Democratic Services Officer</b></p>		
	<p><b>Work Programme 2017/2018</b>                      To consider the Work Programme for 2017/2018</p>		
<p><b>8 February 2018</b>                      (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p><b>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase Two</b>                      To scrutinise the Executive's proposals for the Budget 2018/98 and Medium Term Financial Plan 2027/28.  <b>Contact Officer: John Harrison/Marian Kelly</b></p>		
<p><b>13 March 2018</b>  <i>Draft Report 19 Feb</i>  <i>Final Report 1 March</i></p>	<p><b>Adult Social Care item</b></p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p><b>Forward Plan of Executive Decisions</b>                      That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		

Possible Items for Future Meetings	Contact Officer
Collaboration of Road Safety between PCC and Cambs	
Road Safety around Schools	
Portfolio Report: Councillor Wayne Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	
Portfolio Report: Councillor Irene Walsh, cabinet Member for Communities and Environment Capital	

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<b>STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</b>			
<b>20 July 2017</b>  Housing Needs & Homelessness and an Update on the Progress of the Homeless Strategy	The Committee recommend that the Head of Housing and Health Improvement explore all options available to dispel the myth and common misconceptions that surrounds the allocation of social housing by using all media outlets available to publicise the allocation process across the city.	Head of Housing and Health Improvement	This has initially been progressed through the Peterborough Homes Board which includes all our partner Housing Associations for which we allocate housing. We are now at a stage where the media strategy is now being developed with the Media team. The rough sleeper task and finish group work is also relevant to the media work.
Review of the Management of Unauthorised Gypsy and Traveller Encampments	The Committee recommended that: <ol style="list-style-type: none"> <li>1. A Task and Finish Group be established to look into Emergency Stopping Places and that the Senior Democratic Services Officer write to Group Secretaries to seek nominations to the group.</li> <li>2. Officers should look into:               <ol style="list-style-type: none"> <li>a. Establishing who owned the land from Folly Bridge, along Carr Dyke, Werrington Bridge Road, and Gunthorpe Road to Eye and in doing so establish if it was being used illegally for horses to graze.</li> <li>b. Once ownership of the land has been established and depending on the outcome investigate the possibility of using this area of land for recreational purposes such as a bridle path, extension of the Green Wheel or walkway.</li> </ol> </li> </ol>	Senior Democratic Services Officer	<ol style="list-style-type: none"> <li>1. Task and Finish Group established to Review Emergency Stopping Place Provision for Travellers within Peterborough at the 14 September 2016 meeting of the Strong and Supportive Communities Scrutiny Committee.</li> <li>2. Work was undertaken to identify who held the freehold and the leasehold for the land. The freehold is split into different sections and is held by different organisations and is then leased on to others. A full land search was requested on each of the different sections which were not under Peterborough City Council control. Contact was also made with Highways around Rights of Way.</li> </ol>

Appendix 2

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p><b>19 October 2017</b></p> <p>Request for Call in of an Executive Decision: Lease with Stef and Philips Limited for the use of St. Michael's Gate, Parnwell, as Interim Accommodation for Homeless Families - SEPT16/CMDN/62</p>	<p>The Committee did not agree to the call-in of this decision on any of the reasons stated. It was therefore recommended that under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 8, and paragraph 13), implementation of the decision would take immediate effect.</p>	<p>Cabinet Member for Resources</p>	<p>The decision was implemented.</p>
<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>			
<p><b>11 January 2017</b></p> <p>Establishment Of A Cross-Party Task And Finish Group To Review The Management Of Rough Sleeping</p>	<p>The Committee recommended that a Cross Party Task and Finish Group be established to review the management of rough sleeping and agreed to the Terms of Reference of the Task and Finish Group as attached at appendix 1 the report.</p>	<p>Senior Democratic Services Officer</p>	<p>A Task and Finish group was set up and a final report of the Task and Finish Group was presented to the Committee on 7 March 2017.</p>
<p>Adults and Communities Scrutiny Committee Terms of Reference and Work Programme</p>	<p>The Committee recommend the appointment of Parish Councillor Neil Boyce as a non-voting Co-opted Member to represent the rural area on this Committee for the remainder of the municipal year and the 2017/2018 municipal year. The appointment to be reviewed at the beginning of the 2018/2019 municipal year and then annually going forward.</p>	<p>N/A</p>	<p>The Committee agreed to the appointment of Parish Councillor Neil Boyce as a non-voting co-opted member to represent the rural communities. Neil Boyce was in attendance at the meeting and the Chairman invited him join the Committee for the remainder of the meeting</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p>People and Communities Strategy Progress Update</p>	<p>The Committee noted the report and recommended that the Senior Policy Manager and Principal / Head of Service consider incorporating a “sense of purpose” into the building blocks of the strategy</p>	<p>Senior Policy Manager and Principal / Head of Service</p>	<p>The recommendation to build a sense of 'purpose' into the community strategy has been incorporated into the building blocks and will be included in future updates to the action plan. Developing a sense of purpose goes hand in hand with promoting social inclusion for the community benefit by preventing people from becoming isolated and helping those who are isolated to integrate back into society. This theme runs through several of the building blocks including youth engagement, volunteering and through the Community Serve programme, however we have now made that link more definitive following this recommendation.</p> <p>The building blocks to the strategy are updated on a quarterly basis and are presented to the Health and Wellbeing and Safer Peterborough Partnership Delivery Board.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p><b>7 March 2017</b></p> <p>Review of Emergency stopping Place Provision for Travellers within Peterborough</p>	<p>The Committee strongly endorse and recommend the Task and Finish Group report for approval at Cabinet on 20 March 2017 and that Cabinet seriously consider the recommendations within the report to try and alleviate any future increases in illegal encampments.</p> <p><b>Recommendation 1</b></p> <p>Based on the number of unauthorised encampments across the city and the findings from the investigation it is recommended that the council provide four Temporary Stopping Places across Peterborough. Temporary stopping places should be properly planned and controlled, and their occupation time limited.</p> <p>Based on the limitations experienced with the existing Emergency Stopping Place it is recommended that full planning permission is secured for the Temporary Stopping Places to allow the sites to be used for more than the current 28 days limit.</p> <p><b>Recommendation 2</b></p> <p>It is recommended that the Growth and Planning Team identify council land which is suitable for redevelopment and use for stopping places.</p> <p><b>Recommendation 3</b></p> <p>It is also recommended that as well as investigating council owned land that the Growth and Planning Team identify land suitable for purchase, if necessary under compulsory purchase.</p>	<p>Cabinet</p>	<p>Cabinet considered the report and recommendations to try to alleviate any future issues caused by, and increases in, unauthorised encampments, and RESOLVED as follows:</p> <p>1) That the Council converts the existing emergency stopping place in Dogsthorpe to a temporary stopping place by seeking full planning consent to enable the site to be used more than the current 28 days per year. The site will require some capital investment to bring it up to a reasonable standard.</p> <p>That the site, with its extended usage, be trialled for a least 12 months before any other locations are identified to determine its effectiveness, to make particular reference to the use of the site by 2 or more families.</p> <p>That this site is effectively managed and controlled to prevent abuse, including capturing occupant details, charging a nightly rate, and ensuring relevant legal processes to move occupants on after a pre-agreed period are followed.</p> <p>2) To distribute a flow chart to all Councillors which details the process of dealing with unauthorised encampments from assessment to removal, and that the flow chart describes the new approach to Gypsy and Traveller management being finalised with the Prevention and Enforcement Service between the Council and the police.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p>Review of Emergency stopping Place Provision for Travellers within Peterborough continued</p>	<p><b>Recommendation 4</b> That the Growth and Planning Team identify land suitable for leasing with a view to purchase at a later date should the site be successful as a Temporary Stopping Place.</p> <p>Growth and Planning Team review land available by the end of April 2017. To report back the findings to Adult and Communities Scrutiny Committee June 2017 on recommendations 2 to 4.</p> <p><b>Recommendation 5</b> The Task and Finish Group recommend that the Growth and Planning Team review the Local Plan with regards to provision in the city for transient gyps</p> <p><b>Recommendation 6</b> To distribute a flow chart to all councillors which details the</p>		

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
Review of the Management of Rough Sleepers	<p>The Committee endorse and recommend the Task and Finish Group report for approval at Cabinet on 20 March 2017:</p> <p><b>Recommendation 1</b> That a strategic group be set up which meets regularly in order to identify duplication and gaps in current provision for rough sleepers and which includes representation from partner agencies including from the faith and voluntary sector. This group will develop a Rough Sleeper Strategy to be developed and approved by Council to support the work of officers and the wider partnership arrangements, and will monitor and respond to fluctuations in the delivery of the council's homelessness policy.</p> <p><b>Recommendation 2</b> The creation of a multi-agency task and targeting group to work on a long-term plan to ensure that individual rough sleepers are supported to move away from a street-based lifestyle.</p> <p><b>Recommendation 3</b> That the staff resource dedicated to supporting rough sleepers is increased beyond the current single officer to provide greater resilience and capacity, including provision for weekend outreach work in addition to the existing Monday to Friday service.</p> <p><b>Recommendation 4</b> With a growing rough sleeping population, it is important for the availability of suitable all year round night shelter accommodation to be maintained, or perhaps increased, to ensure that those most vulnerable are able to get some shelter especially during severe weather conditions.</p>	Cabinet	<p>Cabinet considered the report and recommendations from the cross party task and finish group formed to review the management of rough sleepers, and RESOLVED as follows:</p> <p><b>Recommendation 1</b> That a strategic group be set up which meets regularly in order to identify duplication and gaps in current provision for rough sleepers and which includes representation from partner agencies including from the faith and voluntary sector. This group will develop a Rough Sleeper Strategy to be developed and approved by Council to support the work of officers and the wider partnership arrangements, and will monitor and respond to fluctuations in the delivery of the council's homelessness policy.</p> <p><b>Recommendation 2</b> The creation of a multi-agency task and targeting group to work on a long-term plan to ensure that individual rough sleepers are supported to move away from a street-based lifestyle.</p> <p><b>Recommendation 3</b> That the staff resource dedicated to supporting rough sleepers is increased beyond the current single officer by one full time additional officer to provide greater resilience and capacity, including provision for weekend outreach work in addition to the existing Monday to Friday service.</p> <p><b>Recommendation 4</b> That, with a growing rough sleeping population, the availability of suitable all year round night shelter accommodation is maintained, or increased if demand increases, to ensure that those most vulnerable are able to get some shelter especially during severe weather conditions.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p>Review of the Management of Rough Sleepers continued</p>	<p><b>Recommendation 5</b> That night shelter accommodation is identified for rough sleepers with dogs where the rough sleeper would not be willing to allow the council to place the dog into kennels as is current practice.</p> <p><b>Recommendation 6</b> That consideration be given to establishing formal daytime drop-in advice and advocacy services for rough sleepers, in partnership with the voluntary and faith sectors, focussed on offering advice and guidance as well as case management for service users.</p> <p><b>Recommendation 7</b> That consideration be given to a flexible approach to activating severe weather emergency provision (SWEP), taking into account the good practice guidelines provided by Homeless Link.</p> <p><b>Recommendation 8</b> That an urgent solution is found to the deficit of on-street drugs and alcohol support, either through renegotiating the existing contract the council holds with the provider or by increasing the value of the contract.</p> <p><b>Recommendation 9</b> That a focussed and ongoing communications campaign is undertaken to encourage the public to report rough sleeping to the council so that the most appropriate support can be provided.</p>		<p><b>Recommendation 5</b> That night shelter accommodation is identified for rough sleepers with dogs where the rough sleeper would not be willing to allow the council to place the dog into kennels as is current practice.</p> <p><b>Recommendation 6</b> That consideration be given to establishing formal daytime drop-in advice and advocacy services for rough sleepers, in partnership with the voluntary and faith sectors, focussed on offering advice and guidance as well as case management for service users.</p> <p><b>Recommendation 7</b> That consideration be given to a flexible approach to activating severe weather emergency provision (SWEP), taking into account the good practice guidelines provided by Homeless Link.</p> <p><b>Recommendation 8</b> That an urgent solution is found to the deficit of on-street drugs and alcohol support, either through renegotiating the existing contract the council holds with the provider or by increasing the value of the contract.</p> <p><b>Recommendation 9</b> That a focussed and ongoing communications campaign is undertaken to encourage the public to report rough sleeping to the council so that the most appropriate support can be provided.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
Review of the Management of Rough Sleepers continued	<p><b>Recommendation 10</b> To design and print business card sized information cards for rough sleepers with contact details for rough sleeper touch points and durable conveniently sized hand-outs, which can be personalised with key advice and action plans for rough sleepers to support them to leave the streets.</p> <p><b>Recommendation 11</b> That the existing provision of one Housing First bed for a rough sleeper with complex needs that cannot be accommodated in regular hostels be extended by a further bed, along with the associated wraparound support services.</p> <p><b>Recommendation 12</b> That the current Chronically Excluded Adults (CEA) project which provides personalised support to rough sleepers and others with the most complex needs be mainstreamed into normal council business from 1 August 2017, the point at which existing grant funding ceases.</p> <p><b>Recommendation 13</b> That the proportion of affordable homes to be built in Peterborough that are identified in the emerging Local Plan be increased from 30% to 35%, and that of the 35% at least 70% are affordable rented.</p>		<p><b>Recommendation 10</b> To design and print business card sized information cards for rough sleepers with contact details for rough sleeper touch points and durable conveniently sized hand-outs, which can be personalised with key advice and action plans for rough sleepers to support them to leave the streets.</p> <p><b>Recommendation 11</b> That the existing provision of one Housing First bed for a rough sleeper with complex needs that cannot be accommodated in regular hostels be extended by two further beds, along with the associated wraparound support services.</p> <p><b>Recommendation 12</b> That the current Chronically Excluded Adults (CEA) project which provides personalised support to rough sleepers and others with the most complex needs be mainstreamed into normal council business from 1 August 2017, the point at which existing grant funding ceases.</p> <p><b>Recommendation 13</b> That the relationship between affordable housing and rough sleeping be further explored. If it is proven that there is a direct correlation between volumes of rough sleeping and availability of affordable housing, that the target for affordable homes to be built in Peterborough that are identified in the emerging Local Plan be increased from 30% to 35%, and that of the 35% at least 70% are affordable rented.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
<p>Review of the Management of Rough Sleepers continued</p>	<p><b>Recommendation 14</b> That, following the conclusion of the task and finish group, the Adults and Communities Scrutiny Committee continue to provide oversight of the recommendations and support to officers by way of a report to the committee in September 2017.</p>		<p><b>Recommendation 14</b> That, following the conclusion of the task and finish group, the Adults and Communities Scrutiny Committee continue to provide oversight of the recommendations and support to officers by way of a report to the committee in September 2017.</p>

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE AND  
ADULT AND COMMUNITIES SCRUTINY COMMITTEE RECOMMENDATIONS MADE DURING 2016-2017**

<b>MEETING DATE / ITEM</b>	<b>RECOMMENDATION</b>	<b>REFERRED TO</b>	<b>RESPONSE TO RECOMMENDATIONS</b>
Safer Peterborough Partnership Plan 2017-2020	<p>1. The Committee recommend that the Safer Peterborough Partnership Plan 2017-2020 be rewritten to take into account the comments made by the Committee and be brought back to the Committee in June 2017 prior to presentation to Cabinet and approval at Full Council.</p> <p>2. The Committee request that Officers take particular note of the following:</p> <p>a) That the Plan be rewritten, rather than adding an addendum, to address the mismatch, perceived by Committee Members, between the concerns of local Peterborough residents as identified in the survey and the national priorities highlighted in the report.</p> <p>b) That more comprehensive information should be provided on:</p> <ul style="list-style-type: none"> <li>• Operational PES targets and;</li> <li>• The basis on which the strategic priorities were formed.</li> </ul> <p>c) That the following should be included as appendices to the report:</p> <ul style="list-style-type: none"> <li>• The Questionnaire</li> <li>• The Needs Assessment Report</li> </ul>	Prevention & Enforcement Service Prevention Enforcement Service Manager / Senior Policy Manager	The Safer Peterborough Partnership Plan 2017-2010 to be presented at the 20 June 2017 meeting.

**APPENDIX 3**

**Section 4 – Overview and Scrutiny Functions & Terms of Reference**

**1. OVERVIEW AND SCRUTINY COMMITTEES**

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

**2. TERMS OF REFERENCE**

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

<b>1.</b>	<b>Children and Education Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>  Eleven, none of whom may be a Cabinet Member.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the Committee (including voting co-opted members).	<b>Co-opted Members to be appointed by the Committee/Council</b>  Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic diocese representative; and (c) 2 parent governor representative.  No more than four non-voting members.
	<b>Functions determined by Council</b>  1. Children’s Services including <ul style="list-style-type: none"> <li>a) Social Care of Children;</li> <li>b) Safeguarding; and</li> <li>c) Children’s Health.</li> </ul> 2. Education, including <ul style="list-style-type: none"> <li>a) University and Higher Education;</li> <li>b) Youth Service;</li> <li>c) Careers; and</li> <li>d) Special Needs and Inclusion.</li> </ul> 3. Adult Learning and Skills	

	<p><b>Functions determined by Statute</b></p> <p>All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.</p>

<b>2.</b>	<b>Adults and Communities Scrutiny Committee</b>	
	<p><b>No of Elected Members appointed by Council:</b></p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p><b>Chairman and Vice-Chairman</b></p> <p>Appointed by Council.</p>
	<p><b>Quorum:</b></p> <p>At least half the Members of the Committee.</p>	<p><b>Co-opted Members to be appointed by the Committee/Council</b></p> <p>No more than four non-voting members.</p>
	<p><b>Functions determined by the Council</b></p> <ol style="list-style-type: none"> <li>1. Adult Social Care;</li> <li>2. Safeguarding Adults;</li> <li>3. Housing need (including homelessness, housing options and selective licensing);</li> <li>4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and;</li> <li>5. Equalities</li> </ol>	
	<p><b>Functions determined by Statute</b></p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.</p>	

<b>3.</b>	<b>Health Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>  Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board..	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the Committee.	<b>Co-opted Members to be appointed by the Committee/Council</b>  No more than four non-voting members.
	<b>Functions determined by the Council</b>  1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers.	
	<b>Functions determined by Statute</b>  To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations  To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

<b>4.</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>  Eleven, none of whom may be a Cabinet Member.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the committee.	<b>Co-opted Members to be appointed by the Committee/Council</b>  No more than four non-voting members.
	<b>Functions determined by the Council</b>  1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Libraries, Arts and Museums; 4. Environmental Capital;	

	<ul style="list-style-type: none"> <li>5. Economic Development and Regeneration including Strategic Housing and Strategic Planning;</li> <li>6. Transport, Highways and Road Traffic;</li> <li>7. Flood Risk Management;</li> <li>8. Waste Strategy &amp; Management;</li> <li>9. Strategic Financial Planning;</li> <li>10. Partnerships and Shared Services; and</li> <li>11. Digital Services and Information Management.</li> </ul>
	<p><b>Functions determined by Statute</b></p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview &amp; Scrutiny (England) Regulations 2011 No. 697).</p>

### **3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY**

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

#### **POLICY DEVELOPMENT AND REVIEW**

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

#### **SCRUTINY**

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
  - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
  - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
  - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

## **CRIME AND DISORDER**

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
  - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
  - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
  - (d) Consider any crime and disorder matters referred by any Member of the Council.

## **HEALTH ISSUES**

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
  - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
  - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
  - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
  - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
  - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including:
    - i) An explanation of the matter reviewed or scrutinised;
    - ii) A summary of the evidence considered;
    - iii) A list of the participants involved in the reviews; and
    - iv) An explanation of any recommendations made.
  - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
  - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the health service in its areas and may refer proposals to the Secretary of State in certain circumstances.

## **FLOOD RISK MANAGEMENT**

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
  - (b) May invite those authorities responsible for flood risk management to comment on the matter;
  - (c) Request information from them to enable it to carry out its responsibilities; and
  - (d) Make reports or recommendations and request a response from flood risk management authorities.

## **4. MEMBERSHIP**

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.

### **CO-OPTees**

- 4.2 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.3 The Children and Education Scrutiny Committee shall include in its membership the following representatives, with full voting and call-in rights on education matters only:
- (a) 1 Church of England diocese representative;
  - (b) 1 Roman Catholic diocese representative; and
  - (c) 2 parent governor representatives.
- 4.4 Where the Scrutiny Committee deals with other matters, the representatives in paragraph 4.3 above shall not vote on those other matters, though they may stay in the meeting and speak.

## **5. QUORUM**

- 5.1 The quorum for a scrutiny committee shall be that more than half the Members must be present. The calculation of the quorum shall include any voting co-opted members of the Committee.

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# PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 10 JULY 2017**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Approval of Sharing Officers between Peterborough City Council &amp; Cambridgeshire County Council -</b>  <del>KEY/10JUL17/01</del>            Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People &amp; Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p><b>ALL</b></p>	<p>Relevant internal and external stakeholders.</p> <p>Officers affected, Trades Unions, Employment Committee, Members of both Councils</p>	<p>Paul Smith HR Advisor            Tel: 01733863629            Email: paul.smith2@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Consultation document and reports to Employment Committee setting out rationale and proposals</p>

**PREVIOUSLY ADVERTISED DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Sale of Bretton Court, Bretton North – KEY/24JUL15/05</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Bretton Councillors: Ellis, Martin, Sylvester</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>2.</p> <p><b>Direct Payment Support Service – KEY/11DEC15/02</b> To approve the direct payment support service.</p> <p>173</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones Lead commissioner for Older people Tel: 452450 Email: gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
3.	<p><b>Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01</b> To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>October 2017</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
4.	<p><b>Market Position Statement – KEY/08AUG16/01</b> To approve the market position statement.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Social Care and Health</b></p>	<p><b>June 2017</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Tel: 01733 863708 Email: Oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
<p>5.</p> <p>175</p>	<p><b>Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02</b> To approve the award of contract for construction and operation of Fengate Household Recycling Centre.</p>	<p><b>Councillor Gavin Elsey</b> <b>Cabinet Member for Waste and Street Scene</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Email: Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
176	<p><b>6. Uncollectable debts in excess of £10,000 – KEY/28NOV16/01</b> Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 Email: marion.kelly@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>7. Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02</b> To agree amendments to the Serco Partnership Contract</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant stakeholders and Serco.</p>	<p>Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
177	<p><b>8. Serco ICT Contract Amendments – KEY/28NOV16/03</b> To agree amendments to the Serco ICT Contract.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant stakeholders and Serco.</p>	<p>Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>9. Section 256 Agreement Care at Home KEY/12DEC16/01</b> To seek permission to enter into a S256 Agreement with the NHS to allow Peterborough City Council to commission Care at Home Services on their behalf realising economies of scale and higher degree of market management.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>October 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>10. Passenger Transport Services - KEY/26DEC/05</b> Implement Passenger Transport framework to provide transport services to mainstream and SEN pupils Expenditure over £500k</p> <p>178</p>	<p><b>Councillor Lynne Ayres Cabinet Member for Education</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant Internal &amp; external stakeholders</p>	<p>Bryony Wolstenholme Tel: 01733 317452 Email: Bryony.wolstenholme.peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>11. Oakdale Primary School Expansion – KEY/6FEB17/01</b> Award of Contract for the expansion of Oakdale Primary School from 1FE to 2FE, including the approval of property, legal and financial arrangements for various enabling agreements with third parties</p>	<p><b>Councillor Lynne Ayres Cabinet Member for Education</b></p>	<p><b>July 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Stanground South, Councillors Ray Bisby, Chris Harper and Brian Rush</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Email: Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 Email: sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
12.	<p><b>Assessed Needs Contracts with Care Homes</b>  <b>KEY/20FEB17/01</b>  Approval to enter into contractual arrangements with Care Homes [residential and nursing] in order meet eligible service users' assessed needs until such time as a Pseudo Dynamic Purchasing System has been established.</p>	<p><b>Councillor Wayne Fitzgerald</b>  <b>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>June 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr,  Head of Commissioning Social Care  Tel: 01733 863901  Email:  Helene.carr@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>



<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
14.	<b>Academy Conversion – KEY/20FEB17/05</b> Conversion of maintained school to academy status	<b>Councillor Lynne Ayres Cabinet Member for Education</b>	<b>June 2017</b>	Children and Education Scrutiny Committee	TCB	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
15.  182	<b>Shared Lives - KEY/06MAR17/01</b> To seek permission to consult with relevant parties on the Commissioning Board decision to deregister the service, support service users and carers into alternative care arrangements	<b>Councillor Wayne Fitzgerald</b> <b>Deputy Cabinet Member for Integrated Adult Social Care and Health</b>	<b>June 2017</b>  Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Janet Warren Assistant Commissioner Tel:01733 863865 janet.warren@pet-erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
16.	<b>Academy Conversion - KEY/06MAR17/02 -</b> Conversion of a maintained school to academy status	<b>Councillor Lynne Ayres Cabinet Member for Education</b>	<b>June 2017</b>	Children and Education Scrutiny Committee	TBC	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	<b>Academy Conversion - KEY/06MAR17/03 -</b> Conversion of a maintained school to academy status	<b>Councillor Lynne Ayres Cabinet Member for Education</b>	<b>June 2017</b>	Children and Education Scrutiny Committee	TBC	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>184</p> <p><b>18. Decision Request for Implementation of Millfield, New England and parts of Park Ward (Eastfield) and East Ward (Embankment) Public Space Protection Order - KEY/06MAR17/04</b> For the Cabinet Member to approve the implementation of the aforementioned Public Space Protection Order following public consultation.</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>June 2017</b></p>	<p>Adult &amp; Communities Scrutiny Committee</p>	<p>North, Park, Central and East Ward Councillors</p>	<p>All relevant ward councillors and interested parties have been consulted via the proposed PSPO consultation process. Ward Cllrs will also receive notification of the decision prior to being published.</p>	<p>Laura Kelsey, Senior Prevention &amp; Enforcement Service Officer and Anti-social Behaviour thematic lead Tel: 01733 453563 laura.kelsey@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>19. Agile Working Devices - KEY/06MAR17/05</b> Purchase and implementation of Chromebooks and / or suitable devices to support agile working</p>	<p><b>Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Vicki Palazon, Head of Finance (Business Operations and Development), Tel:01733 864104 Email: vicki.palazon@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
20.	<b>Award of Contract for the Management and Operation of Dogsthorpe HRC – KEY/03APR17/03</b> To award a contract for the management and operation of Dogsthorpe HRC.	<b>Councillor Gavin Elsey, Cabinet Member for Waste and Street Scene</b>	<b>June 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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21.	<p><b>Junction 20 Capacity Improvements (A47/A15 interchange) – KEY/03APR17/04</b></p> <p>Recommendation to approve the issue of additional work packages to Skanska (Construction) UK Limited. These additional works have been agreed with and fully funded by the Local Enterprise Partnership (LEP).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Gunthorpe, Dogsthorpe and Paston &amp; Walton</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen (Executive Director Growth &amp; Regeneration) Tel: (01733) 453475 E-mail: Simon.Machen@peterborough.gov.uk</p> <p>Martin Brooker (Senior Engineer) Tel: (01733) 452691 E-mail: Martin.Brooker@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
22.	<b>Affordable Warmth Strategy 2017 – 2019</b> <b>KEY/17APR17/03</b> Recommendation to approve the Affordable Warmth Strategy 2017 - 2019	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>June 2017</b> Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.  The draft strategy will be placed on PCC Consultation pages for 3 week consultation period	Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019
23.	<b>Provision Of Temporary Accommodation - KEY/17APR17/04</b> To enter into a lease arrangement with Cross Keys Homes for the management of additional temporary accommodation at Elizabeth Court, Peterborough	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>June 2017</b> Adults and Communities Scrutiny Committee	Park Ward, Cllrs Ferris, Peach and Shearman	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>24.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">188</p>	<p><b>Approval for Westgate highway works - KEY/01MAY17/01 -</b> Following approval of the 2017/18 Council budget, approval is sought for the design and construction of the Westgate public realm highway improvement scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>June 2017</b></p> <p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central / All wards</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will be undertaken during the design stage of the project and will include ward cllrs, the RNIB, Disability Forum, taxi trade, bus companies and businesses.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer. 01733 317465 lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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190	<b>26. Approval for Parkway maintenance - KEY/01MAY17/03</b> Following approval of the 2017/18 Council budget, approval is sought for significant maintenance work to be undertaken on the Parkways.	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>June 2017</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders  Initial consultation occurred as part of the Fourth Local Transport Plan and the MTFs. Further information will be provided to ward members and the public.	Lewis Banks, Principal Sustainable Transport Planning Officer. 01733 317465 lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  MTFs, Fourth Local Transport Plan

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<p>27. <b>Town Hall South – remodelling - KEY/01MAY17/04</b> To award the contract for the remodelling of the area in the Town Hall to be let.</p> <p>191</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation with Ward Councillors and usual internal and external stakeholders</p>	<p>Jane McDaid, Head of Property, 01733 384540, jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

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<p>192</p> <p><b>28. To approve CCTV upgrade and 5 year maintenance contract - KEY/01MAY17/06</b> CCTV maintenance contract renewal, upgrade to the system and replacement of the current maintenance arrangement.</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>June 17</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Noorman Crabb, CCTV Manager Tel: 01733 453408 e mail: noorman.crabb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>29. Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07</b> Authorise the award of the Nene Bridge Bearings bridge works to Skanksa Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-2013</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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30.	<b>Child and Adolescent Mental Health and Emotional Wellbeing Service – KEY/01MAY17/08</b> Approve contract award	<b>Councillor Smith, Cabinet Member for Children’s Services</b>	<b>14 July 2017</b>	Health Scrutiny Committee	All wards	Relevant internal and external stakeholders	Jo Melvin, Commissioner Tel: 01733 863980 Email: joanne.melvin@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
31.	<b>Real Time Passenger Information - KEY/15MAY17/02</b> Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract	<b>Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>September 2017</b>	Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders.  Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process	Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk  Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>32. Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03</b></p> <p>There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p><b>Councillor Lynne Ayres Cabinet Member for Education</b></p>	<p><b>June 17</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>33.</b> <b>Paston Reserve Primary School - New school build project - KEY/15MAY17/04</b> School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p><b>Councillor Lynne Ayres Cabinet Member for Education</b></p>	<p><b>September 17</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>34.</b> <b>Paston Reserve Secondary School - New build project - KEY/15MAY17/05</b> Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p><b>Councillor Lynne Ayres Cabinet Member for Education</b></p>	<p><b>June 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

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<p><b>35. Enterprise Managed Services Contract - KEY/15MAY17/06</b> Termination of the current 23 year contract with Enterprise Managed Services (Amey) and future service delivery</p>	<b>Cabinet</b>	<b>10 July 2017</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>36. Implementation of the Peterborough Lottery - KEY/29MAY17/01</b> To seek approval for the full implementation of the Peterborough Lottery which was included in the budget proposals submitted to Council</p>	<b>Cabinet</b>	<b>10 July 17</b>	Growth, Environment and Resources Scrutiny Committee	All wards	<p>Relevant internal and external stakeholders.</p> <p>Consultation has been held with CMT and Council (as part of the budget proposals)</p>	Andy Cox, Head of Energy Programmes, Tel: 01733452465, Email: andy.cox@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Peterborough Lottery Proposal</p>

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37.	<b>Amendment of existing loan arrangements to Empower - KEY/29MAY17/02</b> Term of loan to be extended to reflect changing operating environment since commencement. Other clauses may also be amended	<b>Cabinet</b>	<b>10 July 2017</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	John Harrison, Corporate Director, Resources Tel: 01733 452520 Email: John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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38.	<b>Payment Strategy – KEY/29MAY17/03</b> How customers will pay for services and make payments due to the council in the next three to five years	<b>Cabinet</b>	<b>10 July 2017</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Vicki Palazon, Head of Finance, Tel: 01733 864104, Email: vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>198</p> <p><b>39. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04</b> Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>40. Woodston Expansion – KEY/26JUNE17/01</b> Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>October 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Fletton &amp; Woodston</p>	<p>Relevant internal and external stakeholders.  Public consultation to be held July 2017</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2015 - 2020</p>

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<b>41</b> <b>St George's (Heltwate) remodelling – KEY/26JUNE17/02</b> Award of Contract for the remodelling and refurbishment of part of the St George's School site to accommodate up to 40 KS4 children from Heltwate School	<b>Councillor Lynne Ayres,</b> Cabinet Member for Education, Skills and University	<b>August 2017</b>	Children and Education Scrutiny Committee	Park Ward	Relevant internal and external stakeholders.	Sharon Bishop. Capital Projects & Assets Office, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2015 – 2020

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>Approval of funding for Medesham Homes - KEY/10JUL17/02</b> Project Approval</p> <p>200</p>	<b>Cabinet</b>	<b>10 July 2017</b>	Growth, Environment and Resources Scrutiny Committee	<b>All</b>	Relevant internal and external stakeholders.	Marion Kelly, Interim Service Director Financial Services Email: marion.kelly@pete.rborough.gov.uk Tel: 01733 384564	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
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**PREVIOUSLY ADVERTISED DECISIONS**

1. 201	<b>Vivacity Funding –</b> To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>June 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.  Ilan Phillips Social Inclusion Manager Tel: 01733 863849 ilan.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<b>Vivacity Premier Fitness Invest to Save Scheme -</b> To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>June 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 Email: John.harrison@peterborouh.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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203	<p><b>3. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe -</b> To authorise the sale of Welland House, Dogsthorpe</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>June 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Dogsthorpe Councillors: Ash, Saltmarsh, Sharp</p>	<p>Relevant internal and external stakeholders.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>4. Procurement Strategy –</b> To update Cabinet on the procurement strategy.</p>	<p><b>Cabinet</b></p>	<p><b>10 July 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 Email: Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>5.</b> <b>Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>June 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>6.</b> <b>Safer Peterborough Partnership Plan 2017 - 2020</b> To recommend the Safer Peterborough Partnership 2017 – 2020 for approval by full Council.	<b>Cabinet</b>	<b>10 July 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders	Hayley Thornhill Senior Policy Manager Tel: 01733 864112 Email: hayley.thornhill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>7.</b> <b>Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>June 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>8. <b>Approve an updated Local Development Scheme (LDS) for Peterborough</b>            Approve an updated Peterborough Local Development Scheme (LDS) which is the timetable setting out the Development Plan Documents (DPDs) that a local planning authority intends to produce over the next few years.</p>	<p><b>Cabinet</b></p>	<p><b>10 July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gemma Wildman            Principal Strategic Planning Officer            Tel: 01733863824            Email: gemma.wildman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>LDS timetable</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>9.</b> <b>Daily cleanse around Gladstone Street and nearby streets</b> Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p> <p>206</p>	<p><b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b></p>	<p><b>June 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
10.	<p><b>A Lengthmans to be deployed on Lincoln Road Millfield</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p><b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b></p>	<p><b>June 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
11.	<p><b>2017/18 VCS grant funding</b> Award of grant to VCS organisations to provide Information, Advice and Guidance services</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
12.	<b>Business Advice Charging Policy</b> To approve the charging policy.	<b>Councillor Walsh,</b> <b>Cabinet Member for Communities</b>	<b>June 2017</b>	Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Email: Peter.gell@pet erborough.gov .uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>13</b></p> <p><b>To 'make' the Peakirk Neighbourhood Plan part of the Development Plan -</b>  The decision required is to make the Peakirk Neighbourhood Plan (PNP) part of the Development Plan for Peterborough. This is a formality as the PNP will be subject to a referendum of residents of Peakirk Parish who will decide whether or not they want the PNP to be used in making decisions on planning applications in the area. As it will become part of the Development Plan it requires approval from Full Council, but the options are very limited for the decision. The decision will only be needed if more than 50% of those voting in Peakirk vote for the PNP to be used in planning decisions.</p>	<p><b>Cabinet</b></p>	<p><b>10 July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Glinton and Castor, Cllrs Holdich and Hiller</p>	<p>Relevant internal and external stakeholders.</p> <p>The Neighbourhood Plan Group have undertaken extensive consultation. PCC consulted on the plan for 6 weeks. It was examined by an independent examiner who recommended that it proceed to referendum. It will be subject to a referendum (date TBC) of all voting residents of Peakirk.</p>	<p>Phil Hylton  Senior Planning Officer,  Tel: 01733 863879, Email: philip.hylton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

**KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.								

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

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